



CITY OF NAPLES
1983-84
ANNUAL BUDGET



City of Naples

735 EIGHTH STREET, SOUTH - NAPLES, FLORIDA 33940

OFFICE OF THE CITY MANAGER

July 29, 1983

Honorable Mayor and Members of City Council
City of Naples
735 Eighth Street, South
Naples, Florida 33940

Gentlemen:

Presented for your review is a balanced budget totaling \$17,515,531. This total is made up of the following categories:

General Fund Operating Budget.....	\$8,273,907
Water & Sewer Enterprise Funds.....	\$7,268,803
Non-enterprise Capital Improvements..	\$1,972,821

This budget was formulated with the goal of holding the line on any unnecessary expenditures without in any way decreasing service levels. In some instances we will be adding new projects and programs which are detailed on the cover sheets of the individual department or division budgets.

GENERAL FUND BUDGET

The General Fund budget in the amount of \$8,273,907 proposes an increase in expenditures of \$417,780, or 5.3%. It also provides for a contingency fund in the amount of \$250,000 to cover unknown costs and salary adjustments as well as future price increases.

During the course of the budget review, departmental requests were reduced by \$526,000. One major reduction was the decision once again this year not to fund workers' compensation premiums in the amount of \$145,000. The success of our safety and self-insurance program has allowed us to operate our self-insurance fund so that additional funding for next year will not be necessary. Among the major reductions to the departmental budgets was the implementation of a departmental cost reduction program which we are going to call the "Management Improvement Program". We are setting a goal of

savings in each department's budget to be achieved through some action by that department which will increase productivity or reduce expenditures during the year. The balance of the reductions consists of the elimination of costs considered unnecessary; corrections in calculations; and adjustments due to expenditure histories and cost information which had been up-dated after the budgets were originally formulated by the departments.

In most instances, the budgets submitted by the departments indicated an attitude of holding the line and, in fact, we found it necessary to increase some costs where estimated cost increases appeared too conservative.

Outside of salaries, there were no significant increases within the departmental budgets.

WATER & SEWER BUDGETS

The water and sewer operating budgets remain essentially the same as last year. The total water and sewer budgets were reduced by \$898,523 because of the reduction in capital improvement projects for the next fiscal year.

CAPITAL IMPROVEMENT PROGRAM

The capital improvement budget totals \$1,972,821. Both major and minor projects are included among the various departments which will allow the City to acquire or replace capital facilities. The largest single total is \$831,000 allocated for 18 street projects throughout the City. Traffic signals, pavement marking, and drainage projects are also funded. Equipment purchases and improvement projects are also planned for the Fire, Parks & Recreation, and Police Departments. In addition, we have planned for the normal acquisition of equipment and improvements in our Public Works facilities.

REVENUES

The City remains in a sound financial position in adopting the budget as proposed. The most significant change in revenue is the City's share of the optional two-cent gas tax which the Collier County Commission passed earlier this summer. The revenue from that, totaling about \$200,000, will be used to fund street projects and allow us to free additional fifth cent sales tax revenue to be used in the General Fund. Among the general fund revenues there are some small increases and decreases which tended to balance each other. The additional revenue needed to support the increase in expenditures came from the additional new construction on our tax rolls.

Mayor and Council
July 29, 1983
Page 3

PERSONNEL

The proposed budget provides for a net reduction in personnel of two positions for next year. One position eliminated was that of internal auditor. We have identified that this work could be accomplished through the use of our external auditor. We also eliminated a water code inspector position by combining those duties with the meter operations supervisor.

CITY MILLAGE RATE

I am recommending a total millage rate of 1.4162 mills consisting of 1.3368 for general operating and .0794 for general obligation debt service. While this is a slight reduction in millage rates, it is the roll-back rate computed under the "Trim Bill" requirements which is the rate which would generate the same revenue as was received last year, based on changes to assessed value, exclusive of new construction. This means that we are levying the same taxes in 1983-84 as we did in 1982-83. Because of new construction added to our tax rolls, the total tax revenue collected will increase by \$44,540.

I believe the budget as recommended will allow us to continue our present high level of service and, with the addition of new programs and services for our citizens, enable us to accomplish many worthwhile improvements. This can be done within the revenue available, including a stable ad valorem tax levy. We were fortunate again this year to be able to identify cost savings within our city operations and to also receive the additional source of revenue from the optional two-cent gas tax. However, it will probably be increasingly difficult to achieve this goal in future years.

I would like to acknowledge with thanks and very substantial assistance I received from the Finance Director, my staff, and all of the department and division heads.

Respectfully submitted,



Franklin C. Jones
City Manager

FCJ/tan

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CITY OF NAPLES

AUTHORIZED POSITIONS

(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

<u>DEPARTMENT & DIVISION</u>	(Budgeted) FISCAL YEAR 1982 - 83	(Proposed) FISCAL YEAR 1983 - 84
<u>Mayor & City Council</u>		
Regular	1	1
<u>City Attorney</u>		
Regular	1	1
<u>City Clerk</u>		
Regular	3	3
<u>City Manager</u>		
Regular	4	3
<u>Community Development</u>		
Building Division		
Regular	7.5	7.5
Planning Division		
Regular	3.5	3.5
<u>Total Regular Positions</u>	<u>11</u>	<u>11</u>
<u>Engineering</u>		
Design/Administration		
Regular	7	7
Streets & Drainage		
Regular	20	20
Traffic Control		
Regular	4	4
<u>Total Regular Positions</u>	<u>31</u>	<u>31</u>

	(Budgeted) FISCAL YEAR 1982 - 83	(Proposed) FISCAL YEAR 1983 - 84
<u>Equipment Management</u>		
Regular	13	13
Part-Time	1	1
<u>Total Regular Position</u>	<u>13</u>	<u>13</u>
<u>Finance</u>		
Administration/Accounting		
Regular	8	8
Customer Service		
Regular	3	3
Data Processing		
Regular	2	2
Purchasing		
Regular	2	2
<u>Total Regular Positions</u>	<u>15</u>	<u>15</u>
<u>Fire</u>		
<u>Regular</u>	<u>35</u>	<u>35</u>
<u>Parks & Recreation</u>		
Administration		
Regular	3	2
Parks		
Regular	23	19
Part-Time	6	3
Recreation		
Regular	5	10
Part-Time	0	5
Bay Dock		
Regular	2	2
Fishing Pier		
Regular	4	4
Tennis		
Regular	2	2
<u>Total Regular Positions</u>	<u>39</u>	<u>39</u>

	(Budgeted) FISCAL YEAR 1982 - 83	(Proposed) FISCAL YEAR 1983 - 84
<u>Personnel</u>		
Regular	3	3
Part-Time	0	1
<u>Total Regular Positions</u>	<u>3</u>	<u>3</u>
<u>Police</u>		
Administration		
Regular	3	11
Operations		
Regular	60	42
Part-Time	4	
Services		
Regular	3	13
Part-Time	2	6
Criminal Investigation		
Regular	12	12
<u>Total Regular Positions</u>	<u>78</u>	<u>78</u>
<u>Public Works</u>		
Administration		
Regular	4	4
Part-Time	1	1
Parkways & Service		
Regular	34	34
Sanitation/Commercial		
Regular	7.8	7.8
Sanitation/Residential		
Regular	14.8	14.8
Sanitation/Trash		
Regular	11.4	11.4
Water Production		
Regular	22	22
Wastewater Treatment		
Regular	22	22
Water Distribution		
Regular	29	28
Wastewater Collection		
Regular	17	17
<u>Total Regular Positions</u>	<u>162</u>	<u>161</u>

	(Budgeted) FISCAL YEAR <u>1982 - 83</u>	(Proposed) FISCAL YEAR <u>1983 - 84</u>
<u>Non-Departmental</u>		
Regular	1	1
Water/Sewer Administration		
Regular	1	1
<u>Total Regular Employees</u>	<u>2</u>	<u>2</u>

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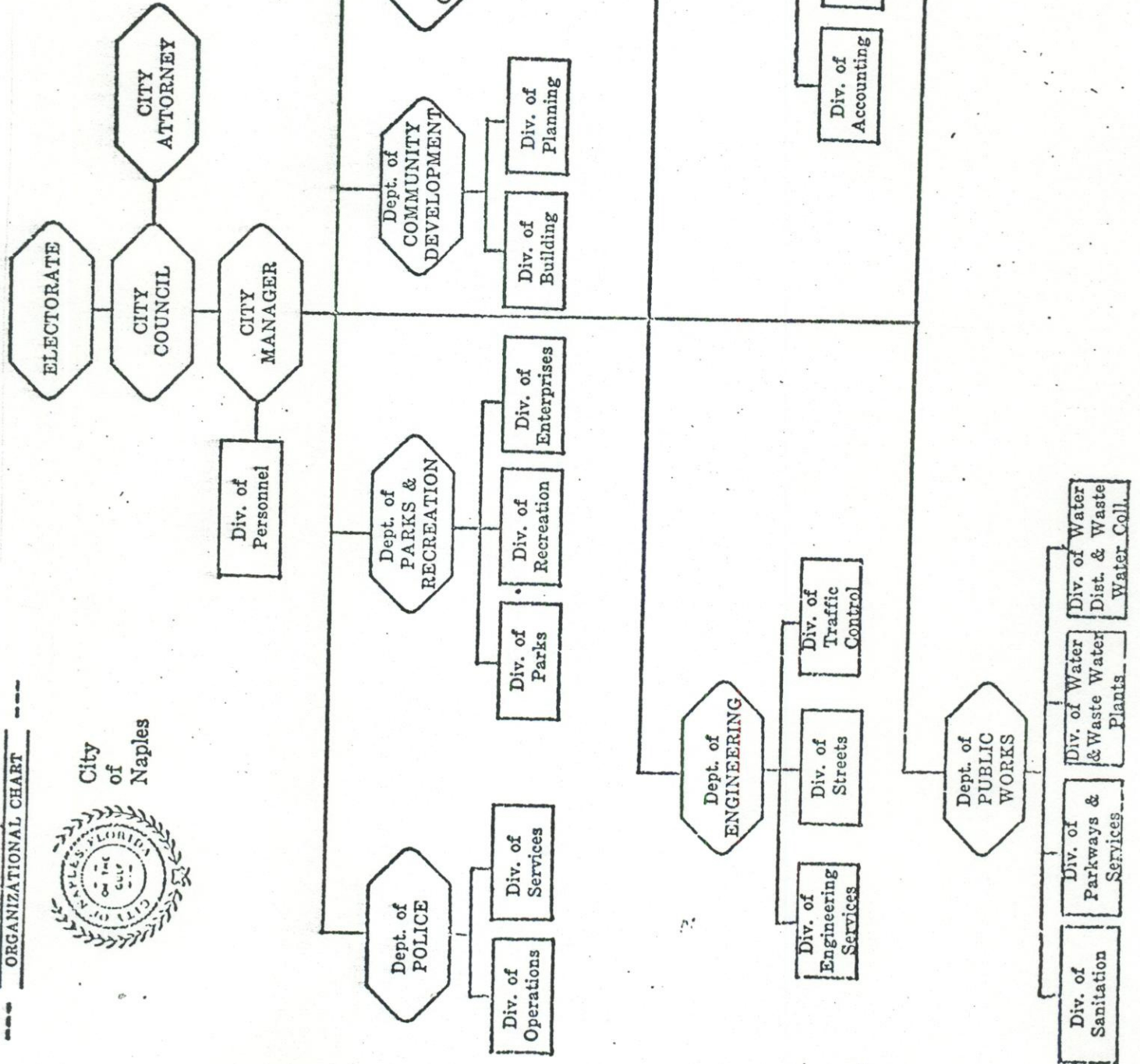
GRAND TOTALS BY FISCAL YEAR

<u>Authorized</u>	<u>1979 - 80</u> FISCAL YEAR	<u>1980 - 81</u> FISCAL YEAR	<u>1981 - 82</u> FISCAL YEAR	<u>1982 - 83</u> FISCAL YEAR	<u>1983 - 84</u> FISCAL YEAR
Regular	381	388	386	398	396
Part-Time	9	16	15	14	17

ORGANIZATIONAL CHART



City of Naples



CITY OF NAPLES

REVENUE DETAIL

FOR THE FISCAL YEAR 1983-84

Department: General Fund

<u>Classification</u>	<u>Actual 1980-81</u>	<u>Actual 1981-82</u>	<u>Actual 3/31/83</u>	<u>Estimated 1982-83</u>	<u>Budgeted 1982-83</u>	<u>Recommended 1983-84</u>
Ad Valorem Tax	2,272,534	2,309,251	1,830,081	2,095,395	2,095,395	2,139,935
5th Cent Sales - for Property Tax Relief	-0-	-0-	-0-	-0-	-0-	-0-
Tax Penalties	1,493	1,538	2,680	3,000	1,560	2,500
Road and Bridge Tax	1,068	1,877	-0-	1,800	1,800	1,800
Mobile Homes Tax	1,467	1,963	748	1,800	700	700
Addit. Homestead Exs.	41,835	8,626	-0-	-0-	-0-	-0-
Fuel Tax Refund	6,568	13,189	6,325	9,602	10,000	10,000
Subtotals	2,324,965	2,336,444	1,839,834	2,111,597	2,109,455	2,154,935
<u>Fees & Licenses</u>						
Occupational Licenses	104,180	154,701	89,753	135,588	120,000	160,000
Building Permits	155,732	105,731	46,397	115,000	100,000	110,000
Engineering Permits	3,955	1,345	670	1,060	4,860	4,425
Liquor and Beer Licenses	12,085	39,212	3,060	29,000	13,000	30,000
Contractors Exam	14,268	14,381	9,006	17,550	17,550	18,270
Zoning Fees	7,486	8,627	3,111	7,000	5,000	7,325
Subtotals	297,706	323,997	151,997	305,198	260,410	330,020
<u>Franchises</u>						
Florida Power & Light	901,439	1,067,811	452,510	1,053,000	1,075,000	1,074,000
Telephone	29,263	31,459	31,995	31,995	33,000	32,500
Palmer Cablevision	48,317	54,736	59,639	59,638	59,400	64,500
Subtotals	979,019	1,154,006	544,144	1,144,633	1,167,400	1,171,000

CITY OF NAPLES
REVENUE DETAIL

FOR THE FISCAL YEAR 1983-84

Department: General Fund

<u>Classification</u>	<u>Actual 1980-81</u>	<u>Actual 1981-82</u>	<u>Actual 3/31/83</u>	<u>Estimated 1982-83</u>	<u>Budgeted 1982-83</u>	<u>Recommended 1983-84</u>
<u>Services</u>						
Xerox Copies	1,208	1,095	1,277	2,500	1,000	1,500
Maps & Codes	3,212	2,907	1,878	2,800	2,500	3,000
Election Fees	50	250	25	200	200	100
Fingerprinting	1,426	1,380	1,468	2,200	1,260	4,431
Administration Services	432,133	533,000	271,206	542,410	542,410	579,613
Garbage	760,349	782,871	415,347	864,000	775,000	1,196,212
Subtotals	1,198,378	1,321,503	691,201	1,414,110	1,322,370	1,784,856
<u>Fines & Forfeitures</u>						
City Fines	24,209	41,679	19,239	40,000	40,000	40,000
Police Training	4,943	10,611	4,644	10,200	5,750	10,611
County Court Fines	99,108	130,650	53,301	132,000	115,000	130,649
Subtotals	128,260	182,940	77,184	182,200	160,750	181,260
<u>Recreation</u>						
Tennis Court	37,828	36,262	46,482	57,442	77,080	64,564
Tennis Court Lights	2,355	3,064	2,610	3,800	4,700	5,500
Miscellaneous	15,405	23,499	18,754	28,000	16,000	30,000
Recquetball	2,146	2,660	1,693	2,500	2,500	2,700
Fishing Pier	91,762	100,655	47,646	105,300	99,300	111,500
Vending Machines	67,704	68,940	23,518	63,000	70,000	70,000
Dock Rent	32,071	31,248	15,566	31,500	31,500	31,500
Naples Landing Dock	528	-0-	1,833	3,600	-0-	3,666
Dock Fuel	142,200	161,084	59,973	141,000	170,000	150,000
Dock Bait	6,406	5,287	3,521	5,700	8,000	7,500
Misc. Dock	1,765	1,758	896	1,200	2,000	2,300
Subtotals	400,170	434,457	222,492	443,042	481,080	479,230

CITY OF NAPLES

REVENUE DETAIL

FOR THE FISCAL YEAR 1983-84

Department: General Fund

<u>Classification</u>	<u>Actual 1980-81</u>	<u>Actual 1981-82</u>	<u>Actual 3/31/83</u>	<u>Estimated 1982-83</u>	<u>Budgeted 1982-83</u>	<u>Recommended 1983-84</u>
<u>State & Federal Shared Revenue</u>						
Federal Revenue Sharing	175,142	202,166	105,774	214,578	194,935	227,608
Traffic Grant	11,676	5,984	-0-	-0-	-0-	-0-
Cigarette Tax	266,998	285,544	142,488	313,224	312,000	282,000
State Revenue Sharing	494,429	485,594	234,264	474,975	482,855	474,379
Law Enforcement Grant	-0-	18,050	-0-	-0-	-0-	-0-
5th Cent Sales for General Use	-0-	-0-	260,953	661,858	614,872	678,257
Subtotals	948,245	997,338	743,479	1,664,635	1,604,662	1,662,244
<u>Miscellaneous</u>						
Parking	-0-	63,353	27,809	59,000	70,000	60,000
Interest Earned	235,814	297,968	73,274	157,000	280,000	180,000
Other Income	86,949	40,565	27,552	40,000	40,000	40,000
EMS Rent	-0-	1,500	3,000	3,000	-0-	3,000
Beginning Cash Balance	-0-	-0-	-0-	-0-	360,000	227,362
Subtotals	322,763	403,386	131,635	259,000	750,000	510,362
GRAND TOTAL	6,599,506	7,154,071	4,401,966	7,524,415	7,856,127	8,273,907

General Fund

B U D G E T T O T A L S

	<u>RECOMMENDED</u>	<u>APPROVED</u>
Mayor and City Council	\$ 99,295	\$ 99,295
City Attorney	137,559	137,559
City Clerk	80,449	80,449
City Manager	134,281	134,281
Community Development:		
Building Division	195,679	195,679
Planning Division	100,805	100,805
Engineering:		
Administration/Design	140,504	140,504
Streets & Drainage	223,829	223,829
Traffic Control	330,088	330,088
Equipment Management	(746,021)	(746,021)
Finance:		
Administration/Accounting	172,297	172,297
Customer Service	70,795	70,795
Data Processing	(100,012)	(100,012)
Purchasing	51,788	51,788
Fire	840,604	840,604
Parking Operation	25,691	25,691
Parks & Recreation:		
Administration	60,980	60,980
Parks	432,333	432,333
Recreation	232,513	232,513
Bay Dock	160,062	160,062
Fishing Pier	122,229	122,229
Tennis	61,257	61,257
Vending	50,000	50,000
Personnel	90,451	90,451
Police:		
Administration	304,216	304,216
CID	320,082	320,082
Patrol	910,460	910,460
Services	399,408	399,408
Public Works:		
Administration	138,664	138,664
Parkways & Services	683,456	683,456
Sanitation/Residential	443,337	443,337
Sanitation/Commercial	454,219	454,219
Sanitation/Trash	347,870	347,870
Non-departmental	89,301	89,301
Debt Service	119,405	119,405
Contingency	250,000	250,000
TOTAL	8,273,907	8,273,907



City of Naples

----- CITY COUNCIL -----

Stanley R. Billick
Mayor

Wade H. Schroeder
Vice-Mayor

R. B. Anderson
Lyle S. Richardson
Harry Rothchild
Randolph I. Thornton
Kenneth A. Wood

CITY OF NAPLES
Departmental Budget - 1983-84

MAYOR & CITY COUNCIL

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	83,218	85,726	95,971	95,193	95,193
Maintenance & Operation	2,942	4,630	3,830	3,830	3,830
Capital Outlay	-0-	-0-	272	272	272
TOTAL	<u>86,160</u>	<u>90,356</u>	<u>100,073</u>	<u>99,295</u>	<u>99,295</u>

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms; the Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, and represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled on preceding Tuesday at 9:00 a.m., and such special meetings and additional study sessions are held as necessary. Individual Council members also provide liaison with citizen groups and federal, state, and county officials.

MAYOR & CITY COUNCIL

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	15,209	15,540	18,061	18,061	18,061
130 Other Salaries & Wages	58,825	60,000	66,000	66,000	66,000
140 Overtime					
<u>Total Salaries & Wages</u>	<u>74,034</u>	<u>75,540</u>	<u>84,061</u>	<u>84,061</u>	<u>84,061</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	9,184	10,186	11,910	11,132	11,132
<u>TOTAL EMPLOYEE SERVICES</u>	<u>83,218</u>	<u>85,726</u>	<u>95,971</u>	<u>95,193</u>	<u>95,193</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	-0-	400	200	200	200
400 Travel & Per Diem	744	2,300	1,700	1,700	1,700
410 Communication Services	945	950	950	950	950
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	44	75	75	75	75
470 Printing & Binding	56	200	200	200	200
480 School & Training Expense					
490 Other Current Charges & Oblig.	351	200	200	200	200
510 Office Supplies	389	140	140	140	140
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	77	115	115	115	115
550 Duplicating Charges	336	250	250	250	250
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>2,942</u>	<u>4,630</u>	<u>3,830</u>	<u>3,830</u>	<u>3,830</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-	272	272	272
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>	<u>272</u>	<u>272</u>	<u>272</u>

Departmental Budget - 1983-84

MAYOR & CITY COUNCIL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Mayor & City Council Members	66,000	66,000
1 Secretary to the Mayor	18,061	18,061
Total Employee Salaries & Wages	<u>84,061</u>	<u>84,061</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,264	1,264
Social Security	5,632	5,632
Health Insurance	3,476	3,476
Life Insurance	760	760
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>11,132</u>	<u>11,132</u>
TOTAL EMPLOYEE SERVICES	<u><u>95,193</u></u>	<u><u>95,193</u></u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	200	200
400 Travel & Per Diem		
-Florida League of Cities	1,000	1,000
-National Hurricane Conference	300	300
-Solid Waste Management	400	400
	<u>1,700</u>	<u>1,700</u>
410 Communication Services	950	950
460 Repair & Maintenance Services	75	75
470 Printing & Binding	200	200
490 Other Current Charges & Obligations	200	200
510 Office Supplies	140	140
540 Books, Publications, Subscriptions & Memberships	115	115
550 Duplicating Charges	250	250
TOTAL MAINTENANCE & OPERATION	<u><u>3,830</u></u>	<u><u>3,830</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Filing cabinet	272	272
TOTAL CAPITAL OUTLAY	<u><u>272</u></u>	<u><u>272</u></u>

CITY
ATTORNEY

CITY ATTORNEY

1 LEGAL ASSISTANT

CITY OF NAPLES
Departmental Budget - 1983-84

CITY ATTORNEY

	<u>Actual Expenditures 1981-82</u>	<u>Annual Budget 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services	<u>87,460</u>	<u>88,225</u>	<u>90,970</u>	<u>90,739</u>	<u>90,739</u>
Maintenance & Operation	<u>40,384</u>	<u>41,540</u>	<u>47,520</u>	<u>46,820</u>	<u>46,820</u>
Capital Outlay	<u>-0-</u>	<u>350</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>127,844</u></u>	<u><u>130,115</u></u>	<u><u>138,490</u></u>	<u><u>137,559</u></u>	<u><u>137,559</u></u>

CITY ATTORNEY

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	76,855	77,814	79,550	79,550	79,550
120 Regular Salaries & Wages
130 Other Salaries & Wages	800	-0-	-0-	-0-	-0-
140 Overtime
<u>Total Salaries & Wages</u>	<u>77,655</u>	<u>77,814</u>	<u>79,550</u>	<u>79,550</u>	<u>79,550</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	9,805	10,411	11,420	11,189	11,189
<u>TOTAL EMPLOYEE SERVICES</u>	<u>87,460</u>	<u>88,225</u>	<u>90,970</u>	<u>90,739</u>	<u>90,739</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services	17,652	24,500	25,000	25,000	25,000
340 Other Contractual Services	10,296	6,000	11,000	11,000	11,000
390 Auto Mileage
400 Travel & Per Diem	785	2,000	2,000	1,500	1,500
410 Communication Services	1,657	1,700	1,700	1,500	1,500
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	276	290	320	320	320
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.	2,900	3,000	3,500	3,500	3,500
510 Office Supplies	675	450	400	400	400
520 Operating Supplies	5,323	3,000	3,000	3,000	3,000
540 Books, Pub., Sub. & Memberships	343	300	300	300	300
550 Duplicating Charges	477	300	300	300	300
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>40,384</u>	<u>41,540</u>	<u>47,520</u>	<u>46,820</u>	<u>46,820</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-	350	-0-	-0-	-0-
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>350</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

Departmental Budget - 1983-84

CITY ATTORNEY

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Attorney	56,121	56,121
1 Legal Assistant	23,429	23,429
Total Employee Salaries & Wages	<u>79,550</u>	<u>79,550</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	5,568	5,568
Social Security	3,962	3,962
Health Insurance	1,315	1,315
Life Insurance	344	344
Workers' Compensation	231	-0-
Total Employee Overhead	<u>11,420</u>	<u>11,189</u>
TOTAL EMPLOYEE SERVICES	<u><u>90,970</u></u>	<u><u>90,739</u></u>
 <u>MAINTENANCE & OPERATION</u>		
310 Professional Services	25,000	25,000
Outside Attorneys		
340 Other Contractual Services	11,000	11,000
State Attorney Contract		
400 Travel & Per Diem	1,500	1,500
410 Communication Services	1,500	1,500
460 Repair & Maintenance Services	320	320
Typewriter maintenance		
490 Other Current Charges & Obligations	3,500	3,500
Court costs, consultants, witnesses, etc.		
510 Office Supplies	400	400
520 Operating Supplies	3,000	3,000
Law books, supplements		
540 Books, Publications, Subscriptions & Memberships	300	300
Bar Association dues		
550 Duplicating Charges	300	300
TOTAL MAINTENANCE & OPERATION	<u><u>46,820</u></u>	<u><u>46,820</u></u>

CITY
-CLERK

CITY CLERK

1 DEPUTY CITY CLERK
1 CLERK TYPIST

CITY OF NAPLES
Departmental Budget - 1983-84

CITY CLERK

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	50,840	57,411	64,360	64,203	64,203
Maintenance & Operation	16,423	15,857	18,633	17,058	17,058
Capital Outlay	614	-0-	-0-	-0-	-0-
Management Improvement Program	-0-	-0-	-0-	(812)	(812)
TOTAL	<u>67,877</u>	<u>73,268</u>	<u>82,993</u>	<u>80,449</u>	<u>80,449</u>

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents, are filed in this office.

The City Council minutes are prepared and indexed, necessary correspondence is composed, and related materials indexed and filed.

The City Clerk is charged with the responsibility for implementing and maintaining the microfilming system and the responsibility for records retention. This office is also responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths; notarize documents; keep the municipal code up to date; sell city codes, charters, and ordinances; and have other duties.

All municipal elections are supervised by the City Clerk's office.

CITY CLERK

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	38,537	38,871	53,964	53,964	53,964
130 Other Salaries & Wages	4,453	4,887	-0-	-0-	-0-
140 Overtime	244	100	100	100	100
<u>Total Salaries & Wages</u>	<u>43,234</u>	<u>43,858</u>	<u>54,064</u>	<u>54,064</u>	<u>54,064</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	7,606	7,876	10,296	10,139	10,139
Additional Personnel	-0-	5,677	-0-	-0-	-0-
<u>TOTAL EMPLOYEE SERVICES</u>	<u>50,840</u>	<u>57,411</u>	<u>64,360</u>	<u>64,203</u>	<u>64,203</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,025	4,000	4,000	4,000	4,000
310 Professional Services	-0-	100	100	100	100
340 Other Contractual Services	-0-	100	100	100	100
390 Auto Mileage	497	1,100	1,400	500	500
400 Travel & Per Diem	1,236	735	920	920	920
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance	4,119	3,787	4,043	4,043	4,043
460 Repair & Maintenance Services	2,925	800	1,700	1,700	1,700
470 Printing & Binding	280	450	475	-0-	-0-
480 School & Training Expense	549	600	650	650	650
490 Other Current Charges & Oblig.	2,707	1,750	2,000	1,900	1,900
510 Office Supplies	-0-	1,000	1,500	1,500	1,500
520 Operating Supplies	132	135	145	145	145
540 Books, Pub., Sub. & Memberships	1,953	1,400	1,700	1,600	1,600
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>16,423</u>	<u>15,857</u>	<u>18,633</u>	<u>17,058</u>	<u>17,058</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	614	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>614</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
700 Management Improvement Program	-0-	-0-	-0-	(812)	(812)

Departmental Budget - 1983-84

CITY CLERK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Clerk	25,730	25,730
1 Deputy Clerk	16,908	16,908
1 Clerk-typist	11,326	11,326
140 Overtime	<u>100</u>	<u>100</u>
Total Employee Salaries & Wages	54,064	54,064
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	3,778	3,778
Social Security	3,622	3,622
Health Insurance	2,466	2,466
Life Insurance	273	273
Workers' Compensation	<u>-0-</u>	<u>-0-</u>
Total Overhead	10,139	10,139
TOTAL EMPLOYEE SERVICES	<u>64,203</u>	<u>64,203</u>

MAINTENANCE & OPERATION

310 Professional Services		
Codification of ordinances	4,000	4,000
390 Auto Mileage	100	100
400 Travel & Per Diem	500	500
-Florida Assoc. of City Clerks		
state conference - 3 days		
-Intern'l. Institute of Municipal		
Clerks - 5 days		
- Retreat - 2 days		
410 Communication Services	920	920
460 Repair & Maintenance Services	4,043	4,043
Office equipment, microfilm		
equipment		
470 Printing & Binding	1,700	1,700
480 School & Training Expense	<u>-0-</u>	<u>-0-</u>
Florida Atlantic University		
Institute for City Clerks - 3 days		
490 Other Current Charges & Obligations	650	650
Recording fees		
510 Office Supplies	1,900	1,900
520 Operating Supplies	1,500	1,500

Departmental Budget - 1983-84

CITY CLERK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
540 Books, Publications, Subscriptions & Memberships	145	145
-Intern'l. Institute of Municipal Clerks		
-Florida Assoc. of City Clerks		
-City Directory		
550 Duplicating Charges	<u>1,600</u>	<u>1,600</u>
TOTAL MAINTENANCE & OPERATION	<u>17,058</u>	<u>17,058</u>

CITY
MANAGER



CITY MANAGER

ASSISTANT TO THE
CITY MANAGER
CLERK SPECIALIST

ADMINISTRATIVE AIDE
TO THE CITY MANAGER

PERSONNEL DIVISION

PERSONNEL DIRECTOR
PERSONNEL TECHNICIAN (PART-TIME)
CLERK SPECIALIST
CLERK TYPIST

CITY OF NAPLES
 Departmental Budget - 1983-84
 CITY MANAGER

	<u>Actual Expenditures 1981-82</u>	<u>Annual Budget 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services	<u>109,184</u>	<u>142,395</u>	<u> </u>	<u>122,026</u>	<u>122,026</u>
Maintenance & Operation	<u>11,362</u>	<u>13,776</u>	<u> </u>	<u>13,555</u>	<u>13,555</u>
Capital Outlay	<u>-0-</u>	<u>873</u>	<u> </u>	<u>-0-</u>	<u>-0-</u>
Management Improvement Program				(1,300)	(1,300)
TOTAL	<u><u>120,546</u></u>	<u><u>157,044</u></u>	<u><u> </u></u>	<u><u>134,281</u></u>	<u><u>134,281</u></u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of city government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all city ordinances. The City Manager's staff assists him in carrying out these duties.

CITY MANAGER

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	93,892	98,285		105,113	105,113
130 Other Salaries & Wages					
140 Overtime	137	-0-		-0-	-0-
New Employee	-0-	25,000		-0-	-0-
Total Salaries & Wages	94,029	123,285		105,113	105,113
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	15,155	15,046		16,913	16,913
New Employee	-0-	4,064		-0-	-0-
TOTAL EMPLOYEE SERVICES	109,184	142,395		122,026	122,026
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	1,780	3,261		3,180	3,180
400 Travel & Per Diem	1,855	2,500		1,700	1,700
410 Communication Services	1,794	1,900		2,000	2,000
420 Transportation	693	700		200	200
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	87	125		125	125
470 Printing & Binding	178	100		100	100
480 School & Training Expense	147	150		1,150	1,150
490 Other Current Charges & Oblig.					
510 Office Supplies	695	840		800	800
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	1,078	1,300		1,300	1,300
550 Duplicating Charges	3,055	2,900		3,000	3,000
TOTAL MAINTENANCE & OPERATION	11,362	13,776		13,555	13,555
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	873		-0-	-0-
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	873		-0-	-0-
MANAGEMENT IMPROVEMENT PROGRAM				(1,300)	(1,300)

Departmental Budget - 1983-84

CITY MANAGER

EMPLOYEE SERVICES

Employee Salaries & Wages

	<u>RECOMMENDED</u>	<u>APPROVED</u>
120 Regular Salaries & Wages		
1 City Manager	47,250	47,250
1 Assistant to the City Manager	28,862	28,862
1 Administrative Aide	15,625	15,625
1 Clerk Specialist	13,376	13,376
	<u>105,113</u>	<u>105,113</u>

Employee Overhead

250 Employer Payroll Expenses		
Retirement	7,357	7,357
Social Security	6,322	6,322
Health Insurance	2,713	2,713
Life Insurance	521	521
Workers' Compensation	-0-	-0-
	<u>16,913</u>	<u>16,913</u>

TOTAL EMPLOYEE SERVICES

122,026

122,026

MAINTENANCE & OPERATION

390 Auto Mileage	3,180	3,180
400 Travel & Per Diem	1,700	1,700
-Florida League of Cities (1)		
-Florida City/County Management Association (2)		
410 Communication Services	2,000	2,000
420 Transportation	200	200
460 Repair & Maintenance Services	125	125
470 Printing & Binding	100	100
480 School & Training Expense	1,150	1,150
510 Office Supplies	800	800
540 Books, Publications, Subscriptions & Memberships	1,300	1,300
550 Duplicating Charges	3,000	3,000
	<u>13,555</u>	<u>13,555</u>
<u>TOTAL MAINTENANCE & OPERATIONS</u>	<u>13,555</u>	<u>13,555</u>

COMMUNITY
DEVELOPMENT

DIRECTOR

BUILDING & ZONING

PLANNING

- 1 BUILDING OFFICIAL
- 1 BUILDING INSPECTOR
- 1 ELECTRICAL INSPECTOR
- 1 PLUMBING & H.A.R.V. INSPECTOR
- 1 ZONING ENFORCEMENT INSPECTOR
- 1 SECRETARY II
- 1 PERMIT CLERK

- 1 CHIEF PLANNER
- 1 PLANNER II
- 1 SECRETARY II

CITY OF NAPLES
Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

	Building & Zoning Division				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	156,728	166,263	188,977	185,022	185,022
Maintenance & Operation	12,030	13,498	12,852	12,557	12,557
Capital Outlay	212	-0-	-0-	-0-	-0-
Management Improvement Program				(1,900)	(1,900)
TOTAL	<u>168,970</u>	<u>179,761</u>	<u>201,829</u>	<u>195,679</u>	<u>195,679</u>

The Building and Zoning Division is responsible for the plan check, permit issuance, and inspection of all construction in the City; the enforcement of the City's Zoning Ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors' Examining Board; and for the preparation of various construction-related data and reports.

The Division's overall goal is to provide the highest level of plan check, inspection, and enforcement services at the lowest possible cost.

New Programs and Projects

- Eliminate non-conforming signs
- Enforce the City's property numbering ordinance
- Updating procedures for competency cards
- Implement a more expedient compliance to zoning violations through the use of a uniformed zoning compliance officer and, if necessary, the issuance of "Notice to Appear in Court" reports

COMMUNITY DEVELOPMENT
Building & Zoning

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	135,111	143,218	158,340	158,340	158,340
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>135,111</u>	<u>143,218</u>	<u>158,340</u>	<u>158,340</u>	<u>158,340</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	21,617	23,045	30,637	26,682	26,682
<u>TOTAL EMPLOYEE SERVICES</u>	<u>156,728</u>	<u>166,263</u>	<u>188,977</u>	<u>185,022</u>	<u>185,022</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	853	940	1,120	1,000	1,000
410 Communication Services	860	900	1,200	1,200	1,200
420 Transportation	6,241	4,454	4,280	4,280	4,280
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	403	651	626	526	526
470 Printing & Binding	120	231	174	174	174
480 School & Training Expense					
490 Other Current Charges & Oblig.	-0-	-0-	120	120	120
510 Office Supplies	389	450	475	400	400
520 Operating Supplies	2,341	5,003	3,970	3,970	3,970
540 Books, Pub., Sub. & Memberships	325	401	425	425	425
550 Duplicating Charges	498	468	462	462	462
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>12,030</u>	<u>13,498</u>	<u>12,852</u>	<u>12,557</u>	<u>12,557</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	212	-0-	-0-	-0-	-0-
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>212</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

Management Improvement Program

(1,900) (1,900)

Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

Building & Zoning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director (½)	22,851	22,851
1 Building Official	28,999	28,999
1 Building Inspector	21,170	21,170
1 Electrical Inspector	20,989	20,989
1 Plumbing & H.A.R.V. Inspector	19,128	19,128
1 Zoning Enforcement Inspector	17,084	17,084
1 Permit Clerk	14,144	14,144
1 Secretary II	13,975	13,975
Total Employee Salaries & Wages	<u>158,340</u>	<u>158,340</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	11,083	11,083
Social Security	10,274	10,274
Health Insurance	4,685	4,685
Life Insurance	640	640
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>26,682</u>	<u>26,682</u>
TOTAL EMPLOYEE SERVICES	<u><u>185,022</u></u>	<u><u>185,022</u></u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-Building Officials Association of Florida - Building Official - 4 days		
-International Association of Electrical Inspectors - 3 days		
-Florida Association of Plumbing, Gas, and Mechanical Inspectors - 3 days		
-Monthly Southwest Florida Code Administrators Association meetings and miscellaneous		
	<u>1,000</u>	<u>1,000</u>
410 Communication Services	1,200	1,200
420 Transportation		
-Repairs	1,880	1,880
-Gasoline	2,400	2,400
	<u>4,280</u>	<u>4,280</u>
460 Repair & Maintenance Services		
-Base radio	330	330
-Typewriters	96	96
-Miscellaneous equipment	100	100
	<u>526</u>	<u>526</u>
470 Printing & Binding		
-Public Hearing notices	174	174

Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

Building & Zoning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
490 Other Current Charges & Obligations		
-Safety awards	120	120
510 Office Supplies	400	400
520 Operating Supplies		
-Maps	370	370
-Codes	1,500	1,500
-Competency Cards	500	500
-Building Permits	550	550
-Photographic supplies	300	300
-Miscellaneous	750	750
	<u>3,970</u>	<u>3,970</u>
540 Books, Publications, Subscriptions & Memberships		
-Building Officials Assn. of Florida	15	15
-Southern Building Code Congress	75	75
-International Assn. of Electrical Inspectors	25	25
-Credit Bureau	120	120
-Southwest Florida Code Administrators Association	11	11
-Certifications	30	30
-City Directory	75	75
-Electrical Council of Florida	48	48
-Electrical Contractors Magazine	16	16
-Florida Assn. of Plumbing, Gas and Mechanical Contractors	10	10
	<u>425</u>	<u>425</u>
550 Duplicating Charge	462	462
 TOTAL MAINTENANCE & OPERATION	 <u><u>12,557</u></u>	 <u><u>12,557</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

Planning Division

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	83,653	93,145	94,904	94,644	94,644
Maintenance & Operation	6,606	10,736	13,013	7,161	7,161
Capital Outlay	-0-	349	-0-	-0-	-0-
Management Improvement Program				(1,000)	(1,000)
TOTAL	90,259	104,230	107,917	100,805	100,805

The Planning Division is responsible for the preparation, implementation, and annual review of the City's comprehensive plan, maintenance of the zoning atlas, and the recommendation of zoning ordinance amendments consistent with the comprehensive plan and City Council policy.

The Division processes and makes recommendations concerning a variety of zoning ordinance-related petitions, including special exceptions, rezonings and variances, and is responsible for the annual review and revision of the zoning ordinance. In addition, the Division is responsible for processing subdivision plats, vacations of rights-of-way and easements, and administration of the City's Section 8 rental assistance program.

The Division provides land use, population and economic data to the public, news media and other governmental agencies, as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar concerns. The Planning Division is responsible for coordinating land use development and planning activities of other governmental agencies with those of the City.

The Planning Division's goal is to provide professional planning services and expertise to the Planning Advisory Board and City Council in their decision-making and policy-setting activities.

The Division's major activities in 1983-84 will include the continuing implementation of the comprehensive plan, administration of the zoning ordinance and subdivision regulations, and administration of the Section 8 rental assistance program, and continued participation in the Metropolitan Planning Organization.

New Programs and Projects

- Five year review of Comprehensive Plan
- Continuation of comprehensive revision of Zoning Ordinance

COMMUNITY DEVELOPMENT
Planning Division

DEPARTMENTAL

	B U D G E T				
	Actual Expenditures 1981-82	Annual Budget 1982-83	1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	72,366	80,687	81,209	81,209	81,209
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>72,366</u>	<u>80,687</u>	<u>81,209</u>	<u>81,209</u>	<u>81,209</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	11,287	12,458	13,695	13,435	13,435
<u>TOTAL EMPLOYEE SERVICES</u>	<u>83,653</u>	<u>93,145</u>	<u>94,904</u>	<u>94,644</u>	<u>94,644</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	78	-0-	-0-	-0-	-0-
310 Professional Services					
340 Other Contractual Services	-0-	1,920	2,072	-0-	-0-
390 Auto Mileage	-0-	60	60	60	60
400 Travel & Per Diem	1,284	1,750	1,880	785	785
410 Communication Services	874	950	900	800	800
420 Transportation	1,141	1,177	1,420	1,420	1,420
430 Utility Services					
440 Rentals & Leases	-0-	1,050	1,750	-0-	-0-
450 Insurance					
460 Repair & Maintenance Services	44	96	96	96	96
470 Printing & Binding	933	1,068	1,975	1,650	1,650
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	308	350	370	350	350
520 Operating Supplies	162	350	400	200	200
540 Books, Pub., Sub. & Memberships	972	1,025	1,150	1,000	1,000
550 Duplicating Charges	810	940	940	800	800
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>6,606</u>	<u>10,736</u>	<u>13,013</u>	<u>7,161</u>	<u>7,161</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	349	-0-	-0-	-0-
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>349</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

Management Improvement Program

(1,000) (1,000)

Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

Planning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Community Development Director (½)	22,852	22,852
1 Chief Planner	23,573	23,573
1 Planner II	20,834	20,834
1 Secretary II	13,950	13,950
Total Employee Salaries & Wages	<u>81,209</u>	<u>81,209</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	5,684	5,684
Social Security	5,109	5,109
Health Insurance	2,219	2,219
Life Insurance	423	423
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>13,435</u>	<u>13,435</u>
<u>TOTAL EMPLOYEE SERVICES</u>	<u><u>94,644</u></u>	<u><u>94,644</u></u>
<u>MAINTENANCE & OPERATION</u>		
340 Other Contractual Services	-0-	-0-
-Clerical services - zoning ordinance update and five year review of Comprehensive Plan		
390 Auto Mileage	60	60
400 Travel & Per Diem		
-American Planning Association National Conference - Minneapolis, Minn. - Director - 5 days		
-American Planning Association State Conference - Orlando, Florida - Director, Chief Planner, or Planner II - 4 days		
-Florida Planning & Zoning Association - Annual Conference - Director - 3 days		
-City Retreat - Director - 2 days		
-Unscheduled travel and professional development		
	<u>785</u>	<u>785</u>
410 Communication Services	800	800
420 Transportation	1,420	1,420
440 Rentals & Leases		
-Typewriter (memory) for use in Zoning Ordinance and Comprehensive Plan updates	-0-	-0-

Departmental Budget - 1983-84

COMMUNITY DEVELOPMENT

Planning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services	96	96
470 Printing & Binding		
- Legal ads		
- Printed materials		
- Zoning Ordinance		
- Comprehensive Plan update		
	<u>1,650</u>	<u>1,650</u>
510 Office Supplies	350	350
520 Operating Supplies	200	200
540 Books, Publications, Subscriptions & Memberships		
- Fort Myers News Press		
- Naples Daily News		
- Naples Star		
- Catalog of Federal Domestic Assistance		
- Florida Statistical Abstract		
- Bureau of Business & Economic Research, population studies		
- Journal of Housing		
- 1980 Census Publication		
- Other Books & Publications		
- American Planning Association (3)		
- Florida Planning & Zoning Association (3)		
- Florida Association of Housing and Redevelopment Officials (1)		
	<u>1,000</u>	<u>1,000</u>
550 Duplicating Charges	800	800
 TOTAL MAINTENANCE & OPERATION	 <u><u>7,161</u></u>	 <u><u>7,161</u></u>

-----ENGINEERING

CITY ENGINEER

DESIGN-ADMINISTRATION

- ASSOCIATE ENGINEER
- 3 SENIOR ENGINEERING TECHNICIANS
- 1 ENGINEERING TECHNICIAN
- 1 OFFICE COORDINATOR

TRAFFIC CONTROL

- 1 DIVISION SUPERVISOR
- 1 SIGNAL TECHNICIAN
- 2 TRAFFIC CONTROL TECHNICIANS

STREETS & DRAINAGE

- 1 DIVISION SUPERINTENDENT
- 1 STREET CONSTRUCTION SUPERVISOR
- 3 CREW LEADER III
- 1 EQUIPMENT OPERATOR V
- 3 EQUIPMENT OPERATOR IV
- 1 EQUIPMENT OPERATOR III
- 8 SERVICE WORKER III
- 2 SERVICE WORKER II

CITY OF NAPLES
Departmental Budget - 1983-84

	ENGINEERING				
	Design/Administration			City Manager Recommends	City Council Approval
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	1983-84	1983-84
Employee Services	87,270	123,076	148,160	133,845	133,845
Maintenance & Operation	3,538	8,799	10,068	8,159	8,159
Capital Outlay	-0-	700	-0-	-0-	-0-
Management Improvement Program				(1,500)	(1,500)
TOTAL	90,808	132,575	158,228	140,504	140,504

This section of the Engineering Department provides administrative and technical support to the City Engineer. These support functions allow the department head to maintain management and cost controls/productivity within the Streets/Drainage Division and Traffic Control Section and, at the same time, as City Engineer, maintain responsible charge for all in-house roadway and utility design work. In addition, this Section approves for permit and inspects all work within the City-owned rights-of-way; provides Engineering services for other departments within the city administration as authorized by the City Manager; prepares plans, cost estimates and recommends priorities for the capital improvement programs involving streets, bike paths, drainage, and traffic control projects; reviews/approves engineering aspects of water/sewer main extensions; investigates and offers remedies to citizen complaints within its area of responsibility; administers the City's energy conservation programs; provides traffic engineering in evaluating improvements to the city street system.

New Programs and Projects

- Continue evaluation of more cost effective construction methods in street pavement restoration such as those utilizing asphalt recycling.
- Complete implementations of Beach Management Study.
- Complete City Dock reconstruction project in function of project manager.
- Complete transfer of water treatment/water reclamation technical support to Utility Engineer.
- Utilize mini computer to update traffic control signings.

ENGINEERING
Design/Administration

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	80,604	165,638	183,536	183,536	183,536
130 Other Salaries & Wages	1,852	500	500	-0-	-0-
140 Overtime	28	2,000	1,000	1,000	1,000
127 Abatements to CIP	(8,434)	(62,211)	(62,400)	(69,743)	(69,743)
	<u>74,050</u>	<u>105,927</u>	<u>122,636</u>	<u>114,793</u>	<u>114,793</u>
133 ^{Total Salaries & Wages} Civil Defense Plan	158	-0-	-0-	-0-	-0-
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	13,062	27,220	38,724	30,729	30,729
255 Abatements to CIP	-0-	(10,071)	(13,200)	(11,677)	(11,677)
	<u>87,270</u>	<u>123,076</u>	<u>148,160</u>	<u>133,845</u>	<u>133,845</u>
TOTAL EMPLOYEE SERVICES					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	-0-	100	100	100	100
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	1,850	1,300	1,330	750	750
410 Communication Services	1,816	1,890	2,160	1,680	1,680
420 Transportation	3,048	3,558	3,200	3,200	3,200
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	769	880	1,064	1,064	1,064
470 Printing & Binding	24	-0-	-0-	-0-	-0-
480 School & Training Expense	16	1,180	1,580	1,580	1,580
490 Other Current Charges & Oblig.	127	100	460	410	410
510 Office Supplies	452	550	450	450	450
520 Operating Supplies	3,204	3,240	3,310	2,800	2,800
540 Books, Pub., Sub. & Memberships	745	700	900	700	700
550 Duplicating Charges	427	468	515	425	425
491 Less Abatements to CIP	(8,940)	(5,167)	(5,001)	(5,000)	(5,000)
	<u>3,538</u>	<u>8,799</u>	<u>10,068</u>	<u>8,159</u>	<u>8,159</u>
TOTAL MAINTENANCE & OPERATION					
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	700	-0-	-0-	-0-
670 Mobile Equipment					
	<u>-0-</u>	<u>700</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL CAPITAL OUTLAY					
MANAGEMENT IMPROVEMENT PROGRAM				(1,500)	(1,500)

Departmental Budget - 1983-84

ENGINEERING

Design/Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Engineer	45,364	45,364
1 Associate Engineer	29,484	29,484
3 Senior Engineering Technicians	73,853	73,853
1 Engineering Technician	18,622	18,622
1 Office Coordinator	16,213	16,213
	<u>183,536</u>	<u>183,536</u>
130 Other Salaries & Wages		
140 Overtime	1,000	1,000
127 Less Abatements to CIP	(69,743)	(69,743)
	<u>114,793</u>	<u>114,793</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	12,848	12,848
Social Security	11,649	11,649
Health Insurance	5,425	5,425
Life Insurance	807	807
Workers' Compensation		
	<u>30,729</u>	<u>30,729</u>
255 Less Abatements to CIP	(11,677)	(11,677)
	<u>19,052</u>	<u>19,052</u>
	<u>133,845</u>	<u>133,845</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	100	100
400 Travel & Per Diem	750	750
-Institute of Traffic Engineers -		
City Engineer - 2 days		
-Florida Beach & Shores Assoc. -		
City Engineer - 2 days		
-American Society of Civil Engineers -		
City Engineer - 3 days		
-Asphalt Recycling Association -		
City Engineer - 3 days		
410 Communication Services	1,680	1,680
420 Transportation		
-Fuel, lubricants	1,600	1,600
-Maintenance	1,600	1,600
	<u>3,200</u>	<u>3,200</u>

Departmental Budget - 1983-84

ENGINEERING

Design/Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
460 Repair & Maintenance Services		
-Radios	444	444
-Survey instruments	300	300
-Typewriter	320	320
	<u>1,064</u>	<u>1,064</u>
480 School & Training Expense	1,580	1,580
-Florida International University - Senior Technicians		
-Stormwater Management Short Course		
-Traffic Safety Short Course		
-Design Technique Short Course		
-Tuition reimbursement		
490 Other Current Charges & Obligations	410	410
-Safety awards		
510 Office Supplies	450	450
520 Operating Supplies	2,800	2,800
-Uniform maintenance		
-Survey expendable supplies		
-Drafting supplies		
-Safety shoes		
-Miscellaneous		
540 Books, Publications, Subscriptions & Memberships	700	700
-Professional Societies		
-Professional Registrations & periodicals		
-Reference books		
550 Duplicating Charges	425	425
491 Less Abatements to CIP	(5,000)	(5,000)
 TOTAL MAINTENANCE & OPERATION	 <u><u>8,159</u></u>	 <u><u>8,159</u></u>

CITY OF NAPLES
 Departmental Budget - 1983-84
 ENGINEERING

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	118,431	89,266	191,922	156,765	156,765
Maintenance & Operation	64,308	53,316	71,210	63,864	63,864
Capital Outlay	1,315	-0-	5,500	5,500	5,500
Management Improvement Program				(2,300)	(2,300)
TOTAL	<u>184,054</u>	<u>142,582</u>	<u>268,632</u>	<u>223,829</u>	<u>223,829</u>

This Division maintains the 120 miles of local streets within the City as well as the associated drainage systems. In addition to these functions, the Division executes street reconstruction/repaving projects funded under the capital improvement program valued at approximately \$800,000 annually. Recent direct cost comparisons between this Division's cost to complete and that of outside contractor costs on similar projects indicates a taxpayer savings of at least 30 percent which well justifies this Division's involvement in the CIP. In general, approximately five miles of City streets are resurfaced and/or rebuild each year.

New Programs and Projects

- Expedite pavement surface crack repair program
- Relocate offices to vacated Public Works offices

ENGINEERING
Streets & Drainage

DEPARTMENTAL

	BUDGET				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	116,388	285,951	316,777	316,777	316,777
130 Other Salaries & Wages	-0-	-0-	420	420	420
140 Overtime	4,120	4,300	4,000	4,000	4,000
127 Less Abatement to CIP (23,616)		(208,744)	(167,900)	(183,730)	(183,730)
	96,892	81,507	153,297	137,467	137,467
133 <u>Total Salaries & Wages</u> Civil Defense Plan	607	-0-	-0-	-0-	-0-
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	20,932	50,959	82,125	60,233	60,233
255 Less Abatements to CIP	-0-	(37,200)	(43,500)	(34,935)	(34,935)
Salary Savings	-0-	(6,000)	-0-	(6,000)	(6,000)
TOTAL EMPLOYEE SERVICES	118,431	89,266	191,922	156,765	156,765
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,490	1,800	3,000	2,520	2,520
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	63	280	230	230	230
410 Communication Services	165	200	180	180	180
420 Transportation	49,406	51,574	59,100	59,100	59,100
430 Utility Services	-0-	-0-	2,000	-0-	-0-
440 Rentals & Leases	2,128	500	700	600	600
450 Insurance					
460 Repair & Maintenance Services	1,754	812	3,000	2,384	2,384
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	29	150	50	50	50
520 Operating Supplies	54,432	48,000	45,150	41,000	41,000
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
491 Less Abatements to CIP (46,159)		(50,000)	(42,200)	(42,200)	(42,200)
TOTAL MAINTENANCE & OPERATION	64,308	53,316	71,210	63,864	63,864
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-	-0-	5,000	5,000	5,000
630 Improvements Other Than Bldgs.	1,315	-0-	500	500	500
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	1,315	-0-	5,500	5,500	5,500
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>				(2,300)	(2,300)

Departmental Budget - 1983-84

ENGINEERING

Streets & Drainage

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Employees		
1 Division Superintendent	30,132	30,132
1 Street Construction Supervisor	20,877	20,877
3 Crew Leader III	53,709	53,709
1 Equipment Operator V	20,083	20,083
3 Equipment Operator IV	47,428	47,428
1 Equipment Operator III	15,669	15,669
8 Service Worker III	105,843	105,843
2 Service Worker II	23,036	23,036
	<u>316,777</u>	<u>316,777</u>
140 Overtime		
Overtime	4,000	4,000
Standby	420	420
	<u>4,420</u>	<u>4,420</u>
127 Less Abatements to CIP	(183,730)	(183,730)
Total Employee Salaries & Wages	<u>137,467</u>	<u>137,467</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	22,172	22,172
Social Security	21,227	21,227
Health Insurance	15,453	15,453
Life Insurance	1,381	1,381
Workers' Compensation	-0-	-0-
	<u>60,233</u>	<u>60,233</u>
255 Less Abatements to CIP	(34,935)	(34,935)
Total Employee Overhead	<u>25,298</u>	<u>25,298</u>
Salary Savings	(6,000)	(6,000)
TOTAL EMPLOYEE SERVICES	<u>156,765</u>	<u>156,765</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,520	2,520
-Expendable hand tools		
400 Travel & Per Diem	230	230
-Florida Roadway Equipment		
Expo - Division Superintendent		
410 Communication Services	180	180
420 Transportation		
-Fuel, lubricants	20,100	20,100
-Maintenance	39,000	39,000
	<u>59,100</u>	<u>59,100</u>
430 Utility Services	-0-	-0-
440 Rentals & Leases	600	600

Departmental Budget - 1983-84

ENGINEERING

Streets & Drainage

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services		
-Radios	384	384
-Small tool repairs	1,000	1,000
-Janitorial	1,000	1,000
	<u>2,384</u>	<u>2,384</u>
510 Office Supplies	50	50
520 Operating Supplies		
-Uniforms		
-Safety shoes		
-Hotmix for street & alley patch		
-Rubber boots, rain gear and safety apparel		
-Miscellaneous Expendable materials		
	<u>41,000</u>	<u>41,000</u>
	<u>106,064</u>	<u>106,064</u>
491 Less Abatements to CIP	(42,200)	(42,200)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>63,864</u>	<u>63,864</u>
 <u>CAPITAL OUTLAY</u>		
620 Buildings	5,000	5,000
-Paint, fix up office area		
640 Machinery & Equipment	500	500
-Office furniture		
 <u>TOTAL CAPITAL OUTLAY</u>	<u>5,500</u>	<u>5,500</u>

CITY OF NAPLES
 Departmental Budget - 1983-84
 ENGINEERING

	Actual Expenditures 1981-82	Annual Budget 1982-83	Traffic Control Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	66,181	43,932	87,222	82,133	82,133
Maintenance & Operation	270,954	269,401	251,980	249,755	249,755
Capital Outlay	-0-	-0-	1,775	1,500	1,500
Management Improvement Program				(3,300)	(3,300)
TOTAL	<u>337,135</u>	<u>313,333</u>	<u>340,977</u>	<u>330,088</u>	<u>330,088</u>

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major improvements requiring Capital Improvement funds while other small projects will only require minor sign, signal and pavement marking changes and will come from the regular operating budget.

New Programs and Projects

- Update traffic control signing
- Update U.S. 41 interconnect timing programs, both season and off season, to reflect changes in traffic generation patterns in last 18 months

ENGINEERING
Traffic Control

DEPARTMENTAL

	Actual Expenditures 1981-82	Annual Budget 1982-83	BUDGET		
			1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	51,528	70,773	78,059	78,059	78,059
120 Regular Salaries & Wages					78,059
131 Traffic Computer	4,600	-0-	-0-	-0-	-0-
130 Other Salaries & Wages	3,997	5,050	5,050	5,050	5,050
140 Overtime					
127 Less Abatements to CIP	(3,090)	(37,509)	(10,900)	(12,489)	(12,489)
Total Salaries & Wages	57,035	38,314	72,209	70,620	70,620
133 Civil Defense Plan	245	-0-	-0-	-0-	-0-
Employee Overhead					
250 Employer Payroll Expenses	8,901	11,953	17,413	13,705	13,705
255 Abatements to CIP	-0-	(6,335)	(2,400)	(2,192)	(2,192)
TOTAL EMPLOYEE SERVICES	66,181	43,932	87,222	82,133	82,133
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	1,073	500	500	375	375
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	329	530	480	480	480
400 Travel & Per Diem	650	750	900	700	700
410 Communication Services					
420 Transportation	5,025	7,094	6,500	6,500	6,500
430 Utility Services	239,656	243,500	214,500	214,500	214,500
440 Rentals & Leases	96	200	250	150	150
450 Insurance					
460 Repair & Maintenance Services	393	1,000	1,488	1,488	1,488
470 Printing & Binding	-0-	330	280	280	280
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	8	60	50	50	50
520 Operating Supplies	29,104	20,763	28,532	26,732	26,732
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
491 Less Abatements to CIP	(5,380)	(5,326)	(1,500)	(1,500)	(1,500)
TOTAL MAINTENANCE & OPERATION	270,954	269,401	251,980	249,755	249,755
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	-0-	1,775	1,500	1,500
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	-0-	1,775	1,500	1,500
Management Improvement Program				(3,300)	(3,300)

Departmental Budget - 1983-84

ENGINEERING

Traffic Control

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Supervisor	23,428	23,428
1 Signal Technician	20,509	20,509
2 Traffic Control Technicians	34,122	34,122
	<hr/>	<hr/>
	78,059	78,059
140 Overtime		
-Overtime	3,750	3,750
-Standby	1,300	1,300
	<hr/>	<hr/>
	5,050	5,050
127 Less Abatements to CIP	(12,489)	(12,489)
	<hr/>	<hr/>
Total Employee Salaries & Wages	70,620	70,620
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,465	5,465
Social Security	5,480	5,480
Health Insurance	2,466	2,466
Life Insurance	294	294
Workers' Compensation	-0-	-0-
	<hr/>	<hr/>
	13,705	13,705
255 Less Abatements to CIP	(2,192)	(2,192)
	<hr/>	<hr/>
Total Employee Overhead	11,513	11,513
	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	<u>82,133</u>	<u>82,133</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	375	375
400 Travel & Per Diem	480	480
-International Municipal Signal Association - Division Supervisor - 3 days		
-Miscellaneous to FDOT, Ft. Lauderdale Tallahassee		
410 Communication Services	700	700
420 Transportation		
-Fuel, lubricants	2,600	2,600
-Maintenance	3,900	3,900
	<hr/>	<hr/>
	6,500	6,500
430 Utility Services	214,500	214,500
-FPL Energy		
-Additional street lights		
-Street light repair (lightning)		
-Street light maintenance		

Departmental Budget - 1983-84

ENGINEERING

Traffic Control

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
440 Rentals & Leases	150	150
460 Repair & Maintenance Services -Radios, striping equipment, grinder equipment and counters	1,488	1,488
480 School & Training Expense -International Municipal Signal Association - Signal Technician 3 days	280	280
510 Office Supplies	50	50
520 Operating Supplies -Uniforms -Safety shoes -Sign supplies -Striping supplies -Signal maintenance -Idle speed signing/ Piling replacement	26,732	26,732
	<u>251,255</u>	<u>251,255</u>
491 Less Abatements to CIP	(1,500)	(1,500)
 TOTAL MAINTENANCE & OPERATION	 <u>249,755</u>	 <u>249,755</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment -New traffic counters	1,500	1,500
 TOTAL CAPITAL OUTLAY	 <u>1,500</u>	 <u>1,500</u>

EQUIPMENT
MANAGEMENT

DIRECTOR

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graph TD; Director[DIRECTOR] --- Assistant[1 ASSISTANT EQUIPMENT MANAGEMENT SUPERVISOR]; Assistant --- Supervisor[1 EQUIPMENT MANAGEMENT SUPERVISOR]; Supervisor --- Parts[1 AUTOMOTIVE PARTS CONTROLLER]; Supervisor --- Mech2[3 AUTOMOTIVE MECHANIC II]; Supervisor --- Mech1[4 AUTOMOTIVE MECHANIC I]; Supervisor --- Shop[1 AUTOMOTIVE SHOP ASSISTANT]; Supervisor --- ClerkSpec[1 CLERK SPECIALIST]; Supervisor --- ClerkTyp[1 CLERK TYPIST (PART-TIME)];
```

1 EQUIPMENT MANAGEMENT SUPERVISOR

1 ASSISTANT EQUIPMENT MANAGEMENT SUPERVISOR

1 AUTOMOTIVE PARTS CONTROLLER

3 AUTOMOTIVE MECHANIC II

4 AUTOMOTIVE MECHANIC I

1 AUTOMOTIVE SHOP ASSISTANT

1 CLERK SPECIALIST

1 CLERK TYPIST (PART-TIME)

CITY OF NAPLES
Departmental Budget - 1983-84

	EQUIPMENT MANAGEMENT				
	Clearing Account				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	204,570	248,946	271,425	264,474	264,474
Maintenance & Operation	515,056	504,457	497,252	486,240	486,240
Capital Outlay	1,986	1,737	9,456	2,907	2,907
Management Improvement Program				(7,600)	(7,600)
TOTAL	721,612	755,140	778,133	746,021	746,021

The Equipment Management Department is charged with the responsibility of maintenance of wheel vehicles and special equipment from the preventive stage through the rebuilding of components and restoring unserviceable equipment to a serviceable condition with a minimum of downtime at the most economical rate. The organization consists of a repair supply section and a general maintenance/repair section.

New Programs and Projects

Improve inventory control and parts system with proposed new shelving, etc.

Develop and implement general control and accountability of the shop equipment as well as implement standard operating procedures.

Prepare guidelines for shop and fire safety for the new garage area.

Implement a work order flow chart and a production control board.

To identify items that contribute to increased equipment repair cost.

EQUIPMENT MANAGEMENT

DEPARTMENTAL

	BUDGET				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	163,457	207,772	218,919	218,919	218,919
130 Other Salaries & Wages	1,967	-0-	-0-	-0-	-0-
140 Overtime	9,971	4,910	4,000	4,000	4,000
<u>Total Salaries & Wages</u>	<u>175,395</u>	<u>212,682</u>	<u>222,919</u>	<u>222,919</u>	<u>222,919</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	29,175	36,264	48,506	41,555	41,555
<u>TOTAL EMPLOYEE SERVICES</u>	<u>204,570</u>	<u>248,946</u>	<u>271,425</u>	<u>264,474</u>	<u>264,474</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	-0-	1,000	1,100	900	900
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	600	600	600	600	600
400 Travel & Per Diem	582	600	650	350	350
410 Communication Services	1,833	1,470	1,670	1,800	1,800
420 Transportation	3,330	2,254	3,292	-0-	-0-
430 Utility Services	7,997	7,500	7,500	6,000	6,000
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	1,214	1,598	1,598	1,598	1,598
470 Printing & Binding	1,353	1,345	1,150	1,000	1,000
480 School & Training Expense	612	1,000	1,000	1,000	1,000
490 Other Current Charges & Oblig.	435	450	450	450	450
510 Office Supplies	491,322	486,190	477,692	470,692	470,692
520 Operating Supplies	141	200	250	250	250
540 Books, Pub., Sub. & Memberships	232	250	300	1,600	1,600
550 Duplicating Charges	228	-0-	-0-	-0-	-0-
333 Civil Defense Supplies	5,177	-0-	-0-	-0-	-0-
590 Depreciation	515,056	504,457	497,252	486,240	486,240
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>515,056</u>	<u>504,457</u>	<u>497,252</u>	<u>486,240</u>	<u>486,240</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,852	-0-	5,597	2,107	2,107
630 Improvements Other Than Bldgs.	134	1,737	3,859	800	800
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>1,986</u>	<u>1,737</u>	<u>9,456</u>	<u>2,907</u>	<u>2,907</u>
700 Management Improvement Program				(7,600)	(7,600)

Departmental Budget - 1983-84

EQUIPMENT MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Equipment Management Director	28,594	28,594
1 Equipment Maintenance Supervisor	21,309	21,309
1 Asst. Equipment Maintenance Supv.	17,851	17,851
1 Automotive Parts Controller	15,933	15,933
3 Automotive Mechanics II	48,782	48,782
4 Automotive Mechanics I	55,249	55,249
1 Automotive Shop Assistant	12,616	12,616
1 Clerk Specialist	12,922	12,922
1 Clerk Typist (part-time)	5,663	5,663
	<u>218,919</u>	<u>218,919</u>
140 Overtime		
Overtime & holiday	4,000	4,000
Total Employee Salaries & Wages	<u>222,919</u>	<u>222,919</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	15,324	15,324
Social Security	14,935	14,935
Health Insurance	10,275	10,275
Life Insurance	1,021	1,021
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>41,555</u>	<u>41,555</u>
TOTAL EMPLOYEE SERVICES	<u>264,474</u>	<u>264,474</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
Air wrench & tool replacements		
Electric light cord, welding items	<u>900</u>	<u>900</u>
390 Auto Mileage	600	600
400 Travel & Per Diem		
-American Public Works Association		
Management Seminar - Director -		
3 days	-0-	-0-
-Equipment Show and Seminar - Director -		
4 days	350	350
	<u>350</u>	<u>350</u>
410 Communication Services	1,800	1,800
420 Transportation		
Fuels & lubricants	-0-	-0-
Parts & scheduled service	-0-	-0-
Labor	-0-	-0-
	<u>-0-</u>	<u>-0-</u>
430 Utility Services	6,000	6,000

Departmental Budget - 1983-84

EQUIPMENT MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
460 Repair & Maintenance Services		
Installed equipment repairs	500	500
Electrical replacement & repair	300	300
Air/hydraulic jacks & equipment repair	450	450
Typewriter maintenance	48	48
Cleaning equipment	300	300
	<u>1,598</u>	<u>1,598</u>
470 Printing & Binding		
Job orders		
Gas tickets		
Purchase orders		
Miscellaneous		
	<u>1,000</u>	<u>1,000</u>
480 School & Training Expense		
-Diesel & gas engine repair - 2 employees	400	400
-Air conditioning, brake repair - 1 employee	100	100
-Repair parts training - 1 employee	200	200
-Management seminar - 3 days - 1 employee	300	300
	<u>1,000</u>	<u>1,000</u>
510 Office Supplies	450	450
520 Operating Supplies		
Uniforms - 10 employees		
Safety shoes & equipment		
Acetylene & oxygen		
Miscellaneous central stores		
Oils, lubricants		
Gasoline		
Diesel & L.P. fuels		
Automotive repair parts		
Tires, tubes		
	<u>470,692</u>	<u>470,692</u>
540 Books, Publications, Subscriptions & Memberships		
American Public Works Association membership, publications	250	250
550 Duplicating Charges		
Copies, drum, chemicals, service	1,600	1,600
TOTAL MAINTENANCE & OPERATION	<u><u>486,240</u></u>	<u><u>486,240</u></u>

CAPITAL OUTLAY

620 Building Improvements		
-Work tables (9), trash & rag containers (16)	-0-	-0-
-Office desks & chairs	-0-	-0-
-8 exhaust tubes, 2 24" floor fans	607	607
-Ladder, parts tub file and shelving & bins, microfiche viewer	-0-	-0-
-"Slurry Mix" - (fire safety) - fill 3 tanks	1,500	1,500
	<u>2,107</u>	<u>2,107</u>

Departmental Budget - 1983-84

EQUIPMENT MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
CAPITAL OUTLAY (Cont.)		
640 Machinery & Equipment		
-Mechanic tool set & small engine repair tools & equipment	800	800
-One battery charger & heavy duty drill replacements (1" & 1 3/4")	-0-	-0-
-2 4" jaw vise, parts washer & paint gun	-0-	-0-
-2 electric bench grinders, spark plug cleaner, blade sharpening tool & miscellaneous tire tools & equipment (tire cage)	-0-	-0-
	<u>800</u>	<u>800</u>
TOTAL CAPITAL OUTLAY	<u>2,907</u>	<u>2,907</u>

DIRECTOR

CHIEF ACCOUNTANT

ACCOUNTING

- 1 ACCOUNTANT
- 1 ACCOUNT CLERK III
- 2 ACCOUNT CLERK II
- 1 ACCOUNT CLERK I
- 1 CLERK SPECIALIST

CUSTOMER SERVICES

- 1 CUSTOMER SERVICES OFFICE MANAGER
- 2 CUSTOMER SERVICES REPRESENTATIVES

DATA PROCESSING

- 1 DATA PROCESSING COORDINATOR
- 1 DATA ENTRY OPERATOR II

PURCHASING

- 1 PURCHASING AGENT
- 1 BUYER

CITY OF NAPLES
Departmental Budget - 1983-84

FINANCE

	Administration/Accounting			City Manager Recommends 1983-84	City Council Approval 1983-84
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84		
Employee Services	<u>123,116</u>	<u>143,988</u>	<u>165,605</u>	<u>164,672</u>	<u>164,672</u>
Maintenance & Operation	<u>6,756</u>	<u>6,550</u>	<u>9,225</u>	<u>8,375</u>	<u>8,375</u>
Capital Outlay	<u>414</u>	<u>750</u>	<u>950</u>	<u>950</u>	<u>950</u>
Management Improvement Program				(1,700)	(1,700)
TOTAL	<u><u>130,286</u></u>	<u><u>151,288</u></u>	<u><u>175,780</u></u>	<u><u>172,297</u></u>	<u><u>172,297</u></u>

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This Division also prepares financial reports and administers the City Payroll and also is responsible for the administration of the Finance Department.

FINANCE
Administration/Accounting

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
EMPLOYEE SERVICES					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	104,890	122,183	139,010	139,010	139,010
130 Other Salaries & Wages					
140 Overtime	846	500	500	-0-	-0-
Total Salaries & Wages	105,736	122,683	139,510	139,010	139,010
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	17,380	21,305	26,095	25,662	25,662
TOTAL EMPLOYEE SERVICES	123,116	143,988	165,605	164,672	164,672
MAINTENANCE & OPERATION					
300 Operating Expenses	2	100	1,375	1,375	1,375
310 Professional Services	526	-0-	-0-	-0-	-0-
340 Other Contractual Services					
390 Auto Mileage	254	600	600	600	600
400 Travel & Per Diem	800	1,550	1,700	700	700
410 Communication Services	1,833	1,750	2,700	2,700	2,700
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	561	300	350	600	600
470 Printing & Binding					
480 School & Training Expense	-0-	200	200	200	200
490 Other Current Charges & Oblig.					
510 Office Supplies	958	650	650	600	600
520 Operating Supplies	214	150	150	100	100
540 Books, Pub., Sub. & Memberships	516	350	600	600	600
550 Duplicating Charges	1,092	900	900	900	900
TOTAL MAINTENANCE & OPERATION	6,756	6,550	9,225	8,375	8,375
CAPITAL OUTLAY					
620 Buildings					
630 Improvements Other Than Bldgs.	414	750	950	950	950
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	414	750	950	950	950
MANAGEMENT IMPROVEMENT PROGRAM				(1,700)	(1,700)

Departmental Budget - 1983-84

FINANCE

Administration/Accounting

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Finance Director	33,071	33,071
1 Chief Accountant	24,840	24,840
1 Accountant	15,104	15,104
1 Account Clerk III	15,104	15,104
2 Account Clerk II	26,492	26,492
1 Account Clerk I	12,092	12,092
1 Clerk Specialist	12,307	12,307
	<u>139,010</u>	<u>139,010</u>
140 Overtime	-0-	-0-
Total Employee Salaries & Wages	<u>139,010</u>	<u>139,010</u>
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,731	9,731
Social Security	9,347	9,313
Health Insurance	5,918	5,918
Life Insurance	700	700
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>25,662</u>	<u>25,662</u>
TOTAL EMPLOYEE SERVICES	<u><u>164,672</u></u>	<u><u>164,672</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Annual Financial Report		
-MFOA Certificate of Conformance	1,375	1,375
390 Auto Mileage	600	600
400 Travel & Per Diem		
-Municipal Finance Officers Association Annual National Conference - Director		
-Municipal Finance Officers Association Annual State Conference - Director & Chief Accountant		
-Retreat	700	700
410 Communication Services	2,700	2,700
460 Repair & Maintenance Service		
-Typewriters, calculators	600	600

Departmental Budget - 1983-84

FINANCE

Administration/Accounting

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
480 School & Training Expense -Training seminar - Municipal Finance Officers Assoc.	200	200
510 Office Supplies	600	600
520 Operating Supplies	100	100
540 Books, Publications, Subscriptions & Memberships -IRS Handbook -National MFOA publication -Florida MFOA publication -Wall Street Journal	600	600
550 Duplicating Charges	900	900
 TOTAL MAINTENANCE & OPERATION	<u>8,375</u>	<u>8,375</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment -Cash register replacement	950	950
 TOTAL CAPITAL OUTLAY	<u>950</u>	<u>950</u>

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CITY OF NAPLES
Departmental Budget - 1983-84

	FINANCE				
	Customer Services				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	44,589	48,678	48,235	47,955	47,955
Maintenance & Operation	23,024	20,135	23,915	23,340	23,340
Capital Outlay	-0-	-0-	200	200	200
Management Improvement Program				(700)	(700)
TOTAL	67,613	68,813	72,350	70,795	70,795

The Customer Service Division of the Finance Department is responsible for the collection of water, sewer, and refuse bills as well as the issuance of occupational licenses and lot mowing bills.

New Programs and Projects

-Two additional video terminals will enable this Division to handle utility billings and occupational licenses more quickly and efficiently.

FINANCE
Customer Service

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	37,222	41,427	39,813	39,813	39,813
130 Other Salaries & Wages	796	-0-	-0-	-0-	-0-
140 Overtime	15	150	150	-0-	-0-
<u>Total Salaries & Wages</u>	<u>38,033</u>	<u>41,577</u>	<u>39,963</u>	<u>39,813</u>	<u>39,813</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,556	7,101	8,272	8,142	8,142
<u>TOTAL EMPLOYEE SERVICES</u>	<u>44,589</u>	<u>48,678</u>	<u>48,235</u>	<u>47,955</u>	<u>47,955</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	77	-0-	-0-	-0-	-0-
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	1,653	1,300	2,325	2,050	2,050
420 Transportation	17,775	17,000	19,850	19,850	19,850
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	157	200	150	150	150
470 Printing & Binding	823	850	850	850	850
480 School & Training Expense	293	250	250	-0-	-0-
490 Other Current Charges & Oblig.	288	400	350	300	300
510 Office Supplies					
520 Operating Supplies	1,849	-0-	-0-	-0-	-0-
540 Books, Pub., Sub. & Memberships	109	135	140	140	140
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>23,024</u>	<u>20,135</u>	<u>23,915</u>	<u>23,340</u>	<u>23,340</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-	200	200	200
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>	<u>200</u>	<u>200</u>	<u>200</u>
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>				(700)	(700)

Departmental Budget - 1983-84

FINANCE

Customer Service

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Customer Service Office Manager	15,625	15,625
2 Customer Service Representatives	24,188	24,188
	<u>39,813</u>	<u>39,813</u>
140 Overtime	-0-	-0-
Total Employee Salaries & Wages	<u>39,813</u>	<u>39,813</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	2,786	2,786
Social Security	2,667	2,667
Health Insurance	2,466	2,466
Life Insurance	223	223
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>8,142</u>	<u>8,142</u>
TOTAL EMPLOYEE SERVICES	<u>47,955</u>	<u>47,955</u>
 <u>MAINTENANCE & OPERATION</u>		
410 Communication Services	2,050	2,050
420 Transportation		
-Postage	19,850	19,850
460 Repair & Maintenance Services		
-Typewriters, calculators	150	150
470 Printing & Binding		
-Occupational Licenses		
-Meter Deposit Cards	850	850
480 School & Training Expenses	-0-	-0-
510 Office Supplies	300	300
550 Duplicating Charges	140	140
TOTAL MAINTENANCE & OPERATION	<u>23,340</u>	<u>23,340</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
2 calculators - new	200	200
TOTAL CAPITAL OUTLAY	<u>200</u>	<u>200</u>

CITY OF NAPLES
Departmental Budget - 1983-84

	FINANCE				
	Data Processing				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	<u>42,409</u>	<u>39,375</u>	<u>44,696</u>	<u>44,052</u>	<u>44,052</u>
Maintenance & Operation	<u>46,009</u>	<u>47,847</u>	<u>56,960</u>	<u>56,960</u>	<u>56,960</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>169</u>	<u>-0-</u>	<u>-0-</u>
Management Improvement Program				(1,000)	(1,000)
TOTAL	<u><u>88,418</u></u>	<u><u>87,222</u></u>	<u><u>101,825</u></u>	<u><u>100,012</u></u>	<u><u>100,012</u></u>

The Data Processing Division is responsible for providing data processing support to all city departments. This includes analysis, design, programming, testing, and implementation of programs.

New Programs and Projects

Analyze and implement, within the next two years, departmental requests for data processing services.

FINANCE
Data Processing

DEPARTMENTAL

	BUDGET				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	32,465	33,047	36,900	36,900	36,900
130 Other Salaries & Wages	2,814	-0-	-0-	-0-	-0-
140 Overtime	1,188	500	1,000	500	500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Salaries & Wages	36,467	33,547	37,900	37,400	37,400
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,942	5,828	6,796	6,652	6,652
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	<u>42,409</u>	<u>39,375</u>	<u>44,696</u>	<u>44,052</u>	<u>44,052</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	42	-0-	-0-	-0-	-0-
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	-0-	300	500	500	500
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases	38,276	42,000	47,244	47,244	47,244
450 Insurance					
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	-0-	300	600	600	600
490 Other Current Charges & Oblig.					
510 Office Supplies	35	60	75	75	75
520 Operating Supplies	7,551	5,062	8,366	8,366	8,366
540 Books, Pub., Sub. & Memberships	63	75	100	100	100
550 Duplicating Charges	42	50	75	75	75
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	<u>46,009</u>	<u>47,847</u>	<u>56,960</u>	<u>56,960</u>	<u>56,960</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-	169	-0-	-0-
670 Mobile Equipment					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY	<u>-0-</u>	<u>-0-</u>	<u>169</u>	<u>-0-</u>	<u>-0-</u>
Management Improvement Program				(1,000)	(1,000)

Departmental Budget - 1983-84

FINANCE
Data Processing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Data Processing Coordinator	22,702	22,702
1 Data Entry Operator II	14,198	14,198
	<u>36,900</u>	<u>36,900</u>
140 Overtime	500	500
Total Employee Salaries & Wages	<u>37,400</u>	<u>37,400</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,583	2,583
Social Security	2,505	2,505
Health Insurance	1,398	1,398
Life Insurance	166	166
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>6,652</u>	<u>6,652</u>
TOTAL EMPLOYEE SERVICES	<u><u>44,052</u></u>	<u><u>44,052</u></u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	500	500
440 Rentals & Leases		
Computer	47,244	47,244
480 School & Training Expenses		
MicroData "Data/Basic" Programming tuition	600	600
510 Office Supplies	75	75
520 Operating Supplies		
Computer forms, ribbons	8,366	8,366
540 Books, Publications, Subscriptions & Memberships	100	100
550 Duplicating Charges	75	75
TOTAL MAINTENANCE & OPERATION	<u><u>56,960</u></u>	<u><u>56,960</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Legal size filing cabinet	-0-	-0-
TOTAL CAPITAL OUTLAY	<u><u>-0-</u></u>	<u><u>-0-</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

FINANCE

	Purchasing				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	38,550	39,317	44,158	44,048	44,048
Maintenance & Operation	6,596	6,355	8,175	7,215	7,215
Capital Outlay	-0-	110	1,025	1,025	1,025
Management Improvement Program				(500)	(500)
TOTAL	<u>45,146</u>	<u>45,782</u>	<u>53,358</u>	<u>51,788</u>	<u>51,788</u>

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$250 or more and prepares legal bids for purchases of \$1,500 or more. This Division also operates the city central supply warehouse and supervises the city motor pool, mail room, reproduction center and City Hall Complex building maintenance and repair.

FINANCE
Purchasing

DEPARTMENTAL

	B U D G E T				
	Actual Expenditures 1981-82	Annual Budget 1982-83	1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	33,336	34,149	38,136	38,136	38,136
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>33,336</u>	<u>34,149</u>	<u>38,136</u>	<u>38,136</u>	<u>38,136</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,214	5,168	6,022	5,912	5,912
<u>TOTAL EMPLOYEE SERVICES</u>	<u>38,550</u>	<u>39,317</u>	<u>44,158</u>	<u>44,048</u>	<u>44,048</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	5	50	150	150	150
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	154	200	200	200	200
400 Travel & Per Diem	128	600	825	285	285
410 Communication Services	1,354	1,100	1,100	1,200	1,200
420 Transportation	897	800	750	750	750
430 Utility Services					
440 Rentals & Leases					
450 Insurance	44	50	55	55	55
460 Repair & Maintenance Services	1,275	660	2,500	2,500	2,500
470 Printing & Binding					
480 School & Training Expense	-0-	250	425	425	425
490 Other Current Charges & Oblig.	358	300	400	300	300
510 Office Supplies	239	100	150	100	100
520 Operating Supplies	1,198	1,345	300	300	300
540 Books, Pub., Sub. & Memberships	944	900	1,320	950	950
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>6,596</u>	<u>6,355</u>	<u>8,175</u>	<u>7,215</u>	<u>7,215</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment	-0-	110	1,025	1,025	1,025
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>110</u>	<u>1,025</u>	<u>1,025</u>	<u>1,025</u>
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>				(500)	(500)

Departmental Budget - 1983-84

FINANCE

Purchasing

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Purchasing Agent	22,827	22,827
1 Buyer	15,309	15,309
Total Salaries & Wages	<u>38,136</u>	<u>38,136</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,670	2,670
Social Security	2,555	2,555
Health Insurance	493	493
Life Insurance	194	194
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>5,912</u>	<u>5,912</u>
 TOTAL EMPLOYEE SERVICES	 <u><u>44,048</u></u>	 <u><u>44,048</u></u>

MAINTENANCE & OPERATION

300 Operating Expenses	150	150
-Bookcase		
-Cassette recorder		
390 Auto Mileage	200	200
400 Travel & Per Diem	285	285
-NIGP Annual Conference - Purchasing Agent - 3 days		
-FAGPO Annual Conference - Purchasing Agent 3 days		
410 Communication Services	1,200	1,200
420 Transportation	750	750
460 Repair & Maintenance Services	55	55
470 Printing & Binding	2,500	2,500
480 School & Training Expense	425	425
-NIGP Basic Public Purchasing Seminar - Buyer - 3 days		
510 Office Supplies	300	300
520 Operating Supplies	100	100
540 Books, Publications, Subscriptions & Memberships	300	300
-Purchasing Handbook		
-NADA Used Car Guide		
-Consumer Reports		
-Fl. Assoc. of Govt. Purchasing		
-Nat'l. Institute of Govt. Purchasing		
-Nat'l. Purchasing Institute		

Departmental Budget - 1983-84

FINANCE

Purchasing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
550 Duplicating Charges	950	950
TOTAL MAINTENANCE & OPERATION	<u>7,215</u>	<u>7,215</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	1,025	1,025
-Calculator - replacement		
-Typewriter - replacement		
TOTAL CAPITAL OUTLAY	<u>1,025</u>	<u>1,025</u>

CHIEF

ADMINISTRATION

- 1 CLERK SPECIALIST
- 1 CLERK TYPIST

FIRE PREVENTION

- 1 FIRE MARSHAL
- 2 FIRE INSPECTORS
- 1 FIRE INVESTIGATOR

FIRE OPERATIONS

ASSISTANT CHIEF

SHIFT A

- 1 FIRE CAPTAIN
- 1 FIRE LIEUTENANT
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT B

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT C

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

CITY OF NAPLES
Departmental Budget - 1983-84

FIRE

	<u>Actual Expenditures 1981-82</u>	<u>Annual Budget 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services	608,052	703,673	809,464	765,027	765,027
Maintenance & Operation	67,090	76,612	81,279	69,972	69,972
Capital Outlay	10,497	15,635	22,505	14,105	14,105
Management Improvement Program				(8,500)	(8,500)
TOTAL	<u>685,639</u>	<u>795,920</u>	<u>913,248</u>	<u>840,604</u>	<u>840,604</u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the city government, these objectives involve fire prevention and fire fighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid and an extensive educational program.

New Programs and Projects

Consolidate dispatching with Police Department and upgrade present communication equipment.

Study possible fire insurance reclassification.

Develop computer data base and management information.

Upgrade first line supervisor training (National Fire Academy).

DEPARTMENTAL

BUDGET

1983-84

<u>FIRE</u>	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	538,510	583,696	652,565	652,565	652,565
130 Other Salaries & Wages
140 Overtime	13,180	40,594	45,694	40,000	40,000
<u>New Employee</u>	-0-	14,389	11,112	-0-	-0-
Total Salaries & Wages	551,690	638,679	709,371	692,565	692,565
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	56,362	63,416	97,588	77,462	77,462
<u>New Employee</u>	-0-	1,578	2,505	-0-	-0-
<u>Less Salary Savings</u>	(-0-)	(-0-)	(-0-)	(5,000)	(5,000)
TOTAL EMPLOYEE SERVICES	608,052	703,673	809,464	765,027	765,027
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	1,397	2,874	4,421	2,786	2,786
310 Professional Services	-0-	-0-	2,985	-0-	-0-
340 Other Contractual Services	-0-	-0-	2,668	2,668	2,668
390 Auto Mileage	1,371	-0-	-0-	-0-	-0-
400 Travel & Per Diem	1,593	2,288	2,722	1,056	1,056
410 Communication Services	4,307	5,152	6,394	5,494	5,494
420 Transportation	24,209	28,298	23,900	23,900	23,900
430 Utility Services	5,012	5,500	4,934	5,180	5,180
440 Rentals & Leases
450 Insurance	-0-	16	16	16	16
460 Repair & Maintenance Services	7,633	6,398	8,619	7,259	7,259
470 Printing & Binding	620	1,100	890	800	800
480 School & Training Expense	5,167	4,620	4,433	2,829	2,829
490 Other Current Charges & Oblig.	1,015	300	300	300	300
510 Office Supplies	977	1,485	2,433	2,249	2,249
520 Operating Supplies	11,291	16,390	12,854	11,990	11,990
540 Books, Pub., Sub. & Memberships	781	871	850	585	585
550 Duplicating Charges	651	1,020	1,400	1,400	1,400
<u>560 Safety Program</u>	-0-	-0-	360	360	360
<u>570 Hydrant Maintenance</u>	1,066	300	1,100	1,100	1,100
TOTAL MAINTENANCE & OPERATION	67,090	76,612	81,279	69,972	69,972
<u>CAPITAL OUTLAY</u>					
620 Buildings	2,019	2,150	4,410	2,410	2,410
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	8,478	13,485	18,095	11,695	11,695
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	10,497	15,635	22,505	14,105	14,105
Management Improvement Program	(8,500)	(8,500)

Departmental Budget - 1983-84

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Fire Chief	37,782	37,782
1 Assistant Fire Chief	26,902	26,902
1 Fire Marshal	23,211	23,211
1 Fire Captain	22,480	22,480
5 Fire Lieutenants	100,871	100,871
9 Driver Engineers	166,098	166,098
15 Firefighters	247,742	247,742
1 Clerk Specialist	15,168	15,168
1 Clerk Typist	12,311	12,311
	<u>652,565</u>	<u>652,565</u>
Additional Personnel Requested		
1 Clerk Typist	-0-	-0-
140 Overtime		
Overtime		
Holiday		
Working out of class		
	<u>40,000</u>	<u>40,000</u>
Total Employee Salaries & Wages	<u>692,565</u>	<u>692,565</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,924	1,924
Social Security	46,276	46,276
Health Insurance	25,399	25,399
Life Insurance	2,677	2,677
Workers' Compensation	-0-	-0-
Accidental Death	1,186	1,186
	<u>77,462</u>	<u>77,462</u>
Employer Payroll Expense - Additional Personnel	-0-	-0-
Total Employee Overhead	<u>77,462</u>	<u>77,462</u>
Less Salary Savings	(5,000)	(5,000)
TOTAL EMPLOYEE SERVICES	<u>765,027</u>	<u>765,027</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,786	2,786
310 Professional Services		
Physicals - uniformed personnel	-0-	-0-
340 Other Contractual Services		
-Laundry contract (linens)	1,768	1,768
-Administration Building maintenance	900	900
	<u>2,668</u>	<u>2,668</u>

Departmental Budget - 1983-84

FIRE

<u>MAINTENANCE & OPERATION (Cont.)</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
400	Travel & Per Diem		
	-Inter'l. Fire Chiefs Conference -		
	Los Angeles - 5 days - Chief	-0-	-0-
	-National Hurricane Seminar -		
	Orlando - 4 days - Chief	350	350
	-Florida Fire Chiefs Conference -		
	Orlando - 4 days - Asst. Chief	306	306
	-Fire Marshals Conference -		
	New Orleans - 5 days - Fire		
	Marshal	-0-	-0-
	-Unscheduled	400	400
		<u>1,056</u>	<u>1,056</u>
410	Communication Services		
	-Local service - Station #1 and #2		
	-Toll charges		
	-Directory advertising (bold listings)		
	-Suncom		
		<u>5,494</u>	<u>5,494</u>
420	Transportation		
	-Fuel	10,000	10,000
	-PMI (maintenance) - all vehicles	5,000	5,000
	-Safety inspection - all vehicles	250	250
	-Emergency repairs	4,000	4,000
	-Tires, batteries	2,820	2,820
	-Clean cooling systems - Engines #1,		
	#2 & Rescue	500	500
	-Rust prevention - Engines #1, #2 &		
	staff car #301	1,250	1,250
	-Floor mat - Engine #1	80	80
		<u>23,900</u>	<u>23,900</u>
430	Utility Services		
	-Station #1 (water, sewer, refuse)		
	-Station #2 (electric, water, sewer,		
	refuse)		
		<u>5,180</u>	<u>5,180</u>
450	Insurance		
	Notary Public coverage	16	16
460	Repair & Maintenance Services		
	-Air conditioning		
	-Electrical, plumbing		
	-Radios (contract)		
	-Radios, siren, warning lights		
	(not under contract)		
	-Appliances		
	-Emergency generator		
	-Roof repair (all stations)		
	-Fire extinguishers (city)		
	-Pest control		
	-Typewriters, duplicating machine		
	-General maintenance - Administration		
	Building		
	-Cleaning/refinishing - conference		
	room chairs		
		<u>7,259</u>	<u>7,259</u>
470	Printing & Binding		
	-Office, Fire Prevention forms		
	-Permits		
	-Business cards		
		<u>800</u>	<u>800</u>

Departmental Budget - 1983-84

FIRE

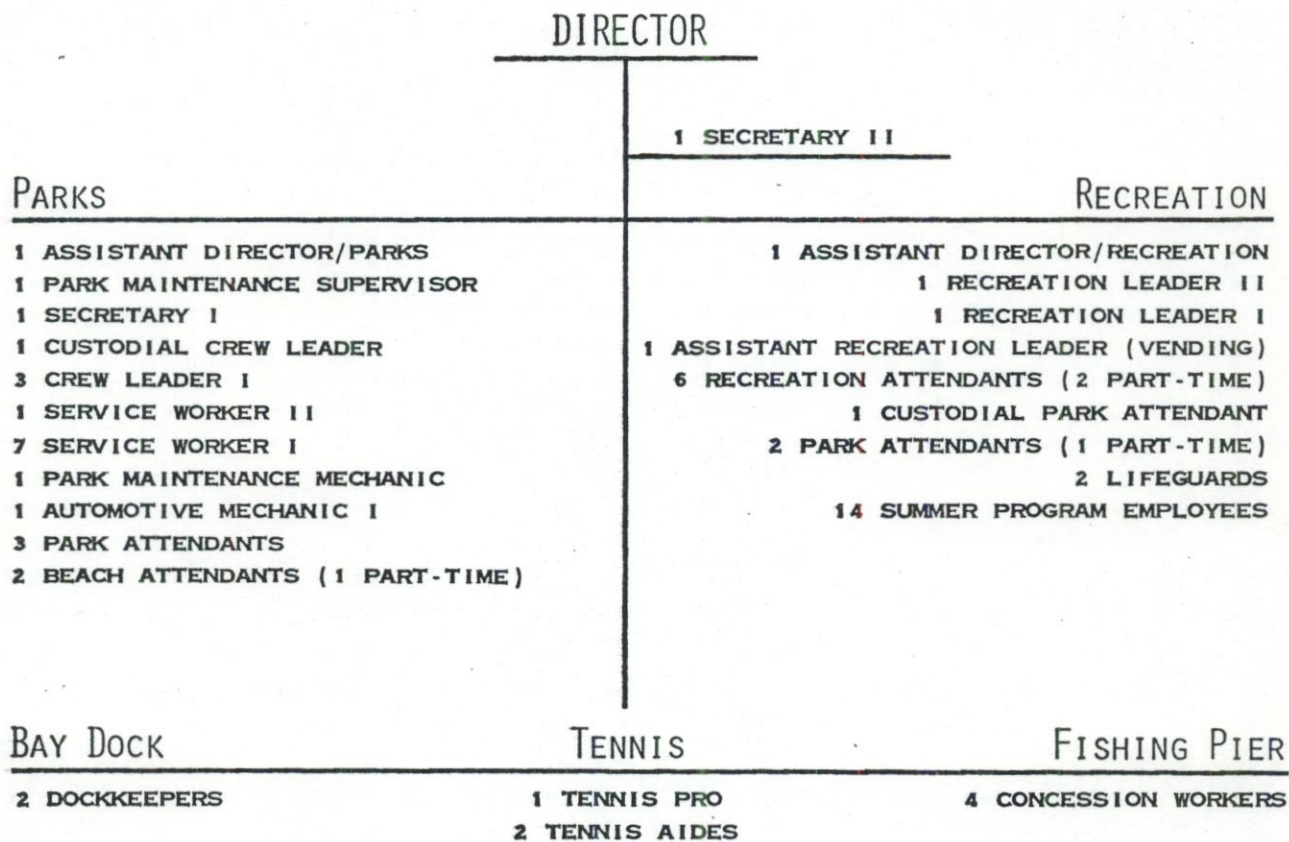
<u>MAINTENANCE & OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
480 School & Training Expense		
-Equivalency test - Ocala - 2 employees		
-240-hour state training - Fort Myers - 2 recruits		
-Inspector recertification - 1 employee		
-National Fire Academy - Captain, Lieutenant & 2 Inspectors - per diem only (lodging and transportation reimbursed to City)		
-Secretarial seminar - 1 employee		
-College reimbursement		
-Text book reimbursement		
-Computer language training - 1 clerical employee		
-E.M.T. refresher - 4 employees		
-E.M.T. recertification		
-State certification - educational facilities inspection - 1 employee		
	<u>2,829</u>	<u>2,829</u>
490 Other Current Charges & Obligations		
Generator fuel	300	300
510 Office Supplies		
-General supplies		
-Log books		
-Fingerprinting - new employees		
-Shipping, mailing		
-New personnel supplies		
	<u>2,249</u>	<u>2,249</u>
520 Operating Supplies		
-Uniforms		
-House supplies - both stations		
-Cascade system maintenance & supply		
-Fire extinguisher recharge, foam replacement		
-Smoke bombs		
-Small appliances		
-Film & processing		
-Fire prevention educational materials		
-Fire Codes (1983)		
-Miscellaneous		
	<u>11,990</u>	<u>11,990</u>
540 Books, Publications, Subscriptions & Memberships		
-Newspapers & periodicals		
-Inter'l. Assoc. of Fire Chiefs		
-Florida Fire Chiefs Assoc.		
-National Fire Protection Assoc. (2)		
-Collier County Fire Chiefs Assoc. (2)		
-Florida Fire Marshals Assoc.		
-Collier County Fire Marshals Assoc.		
-Secretarial handbook		
-Computer handbook		
-Arson Report		
-City Directory (2)		
	<u>585</u>	<u>585</u>
550 Duplicating Charges		
-Station #1 duplicating machine	1,100	1,100
-City Hall duplicating	300	300
	<u>1,400</u>	<u>1,400</u>

Departmental Budget - 1983-84

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
560 Safety	360	360
Safety Award Program		
570 Hydrant Maintenance		
Hydrant maintenance	1,000	1,000
Water main maps (2)	100	100
	<u>1,100</u>	<u>1,100</u>
TOTAL MAINTENANCE & OPERATION	<u><u>69,972</u></u>	<u><u>69,972</u></u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Panelling, partitions, doors -		
3 offices		
-Private phone line - Station #2		
base		
-Training tower roof improvement,		
maintenance		
-Display board - conference room		
-Drapery cleaning - Administration		
Building		
-Storage area - Station #2		
-Draperies - office renovation		
	<u>2,410</u>	<u>2,410</u>
640 Machinery & Equipment		
-Radios, sirens		
-Office furniture, equipment		
-Air Pak replacement		
-Hose replacement		
-35mm camera - Fire Prevention Bureau		
-Projector screen		
-Conversion of 2 vehicles to PA/siren		
-Sprinkler head stopper kit		
-Lantern lights - Fire Prevention		
apparatus		
-Suction pump - marine activities		
-Hydrant diffuser		
-Portable suction unit - rescue		
-Rescue dummy		
-Vacuum cleaner		
-Lounge chairs (3) - Station #1		
-Nozzles (3) - 1 3/4"		
	<u>11,695</u>	<u>11,695</u>
TOTAL CAPITAL OUTLAY	<u><u>14,105</u></u>	<u><u>14,105</u></u>

PARKS
& RECREATION



CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION

	--Summary--				City Council Approval 1983-84
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	
Employee Services	574,316	618,122	701,124	680,363	680,363
Maintenance & Operation	394,730	419,872	429,294	423,595	423,595
Capital Outlay	23,431	36,950	40,469	25,116	25,116
Management Improvement Program				(9,700)	(9,700)
TOTAL	<u>992,477</u>	<u>1,074,944</u>	<u>1,170,887</u>	<u>1,119,374</u>	<u>1,119,374</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION					
Administration					
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	50,773		59,411	59,264	59,264
Maintenance & Operation	2,115		2,566	1,716	1,716
Capital Outlay					
TOTAL	52,888		61,977	60,980	60,980

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the Bay Dock, Fishing Pier, tennis program and vending machine operation.

PARKS & RECREATION
Administration

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	42,470		50,801	50,801	50,801
130 Other Salaries & Wages					
140 Overtime					
	<u>42,470</u>		<u>50,801</u>	<u>50,801</u>	<u>50,801</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	8,303		8,610	8,463	8,463
	<u>50,773</u>		<u>59,411</u>	<u>59,264</u>	<u>59,264</u>
<u>TOTAL EMPLOYEE SERVICES</u>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	450		450	250	250
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	-0-		200	-0-	-0-
490 Other Current Charges & Oblig.					
510 Office Supplies	701		850	700	700
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	466		466	466	466
550 Duplicating Charges	498		600	300	300
	<u>2,115</u>		<u>2,566</u>	<u>1,716</u>	<u>1,716</u>
<u>TOTAL MAINTENANCE & OPERATION</u>					
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>					

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION

	<u>Actual Expenditures 1981-82</u>	<u>Annual Budget 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services	269,037	_____	327,214	316,070	316,070
Maintenance & Operation	96,412	_____	106,877	107,097	107,097
Capital Outlay	10,584	_____	19,269	13,466	13,466
Management Improvement Program				(4,300)	(4,300)
TOTAL	<u>376,033</u>	<u>_____</u>	<u>453,360</u>	<u>432,333</u>	<u>432,333</u>

This Division of the Parks & Recreation Department is responsible for grounds maintenance (all parks), ballfield maintenance, maintenance and repairs of buildings, small engine repair, and coordination of repair of all rolling stock with the Equipment Management Department. The Parks Division is also responsible for personnel management of its staff, day-to-day purchasing activities, beach clean-up, custodial activities (all parks), and coordination of park attendants.

New Programs and Projects

- River Park Center parking improvements
- Renovation of River Park Pool
- Cambier Park parking lot lighting
- Handicapped ramp - Lowdermilk Park
- City pier structural maintenance program
- Cambier Park pavilion roof refurbishing
- Cambier Community Center hall heating
- Rip-rap seawall restoration - Naples Landing
- River Park basketball court lights
- Cambier Park Tennis Court lights

ESTIMATED 1983-84 REVENUE

Naples Landing permits	\$1,160
Naples Landing meters	2,506
	<u>\$3,666</u>

PARKS & RECREATION
Parks Division

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	201,251		264,753	264,753	264,753
130 Other Salaries & Wages	19,594		2,000	-0-	-0-
140 Overtime	4,000		4,000	4,000	4,000
Total Salaries & Wages	224,845		270,753	268,753	268,753
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	44,192		56,461	50,817	50,817
Salary Savings	-0-		-0-	(3,500)	(3,500)
TOTAL EMPLOYEE SERVICES	269,037		327,214	316,070	316,070
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	6,600		8,400	6,000	6,000
310 Professional Services					
340 Other Contractual Services	2,000		8,180	7,000	7,000
390 Auto Mileage					
400 Travel & Per Diem	350		350	350	350
410 Communication Services	1,000		1,000	800	800
420 Transportation	18,091		22,637	26,637	26,637
430 Utility Services	15,500		17,750	17,750	17,750
440 Rentals & Leases	1,500		1,600	1,600	1,600
450 Insurance					
460 Repair & Maintenance Services	26,574		21,000	21,000	21,000
470 Printing & Binding					
480 School & Training Expense	-0-		660	660	660
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies	24,797		25,300	25,300	25,300
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	96,412		106,877	107,097	107,097
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,860		4,000	4,000	4,000
630 Improvements Other Than Bldgs.	5,073		9,600	5,000	5,000
640 Machinery & Equipment	3,651		5,669	4,466	4,466
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	10,584		19,269	13,466	13,466
MANAGEMENT IMPROVEMENT PROGRAM				(4,300)	(4,300)

Departmental Budget - 1983-84

PARKS & RECREATION

PARKS DIVISION

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Director/Parks	26,239	26,239
1 Secretary I	12,519	12,519
1 Parks Maintenance Supervisor	17,498	17,498
1 Parks Maintenance Mechanic	15,117	15,117
1 Service Worker I	11,424	11,424
1 Auto Mechanic	15,223	15,223
3 Crew Leader	38,576	38,576
1 Custodial Crew Leader	15,063	15,063
1 Service Worker II	12,094	12,094
6 Service Worker I	62,834	62,834
1 Park Attendant (Lowdermilk)	12,273	12,273
1 Park Attendant (Pier)	12,170	12,170
1 Park Attendant (Pier - part time)	3,167	3,167
2 Beach Attendant (part time)	10,556	10,556
	<u>264,753</u>	<u>264,753</u>
130 Other Salaries & Wages		
Contractual employees for vacation & absenteeism	-0-	-0-
140 Overtime		
Overtime & holiday	4,000	4,000
	<u>268,753</u>	<u>268,753</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	18,532	18,532
Social Security	18,006	18,006
Health Insurance	12,823	12,823
Life Insurance	1,456	1,456
Workers' Compensation	-0-	-0-
	<u>50,817</u>	<u>50,817</u>
Total Employee Overhead	<u>50,817</u>	<u>50,817</u>
Less Salary Savings	(3,500)	(3,500)
	<u>316,070</u>	<u>316,070</u>
<u>TOTAL EMPLOYEE SERVICES</u>		
	<u>316,070</u>	<u>316,070</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Benches (12), picnic table frames (6)	900	900
-Trash cans	1,000	1,000
-Small hand tools	1,000	1,000
-Small engines	400	400
-Sprinkler heads	1,000	1,000
-Pool chemicals	1,500	1,500
-Player benches	200	200
	<u>6,000</u>	<u>6,000</u>
340 Other Contractual Services		
-Chargebacks - Public Works & Engineering		
-Tree trimming		
	<u>7,000</u>	<u>7,000</u>

Departmental Budget - 1983-84

PARKS & RECREATION

PARKS DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
400 Travel & Per Diem	350	350
-Florida Parks & Recreation Assoc. State Conference & various district meetings - Assistant Director of Parks & Parks Superintendent		
410 Communication Services		
-Maintenance building & Lowdermilk	800	800
420 Transportation	26,637	26,637
-Gas, oil, repairs and maintenance		
430 Utility Services (electric/water)		
-Fleischmann Park	9,964	9,964
-Lowdermilk Park	3,296	3,296
-Anthony Park	1,146	1,146
-Naples Landing	1,784	1,784
-Merrihue Mini-Park	683	683
-Meniffee Mini-Park	96	96
-Rodgers Mini-Park	781	781
	<u>17,750</u>	<u>17,750</u>
440 Rentals & Leases	1,600	1,600
-Cranes, forklifts, small equipment		
460 Repair & Maintenance Services	21,000	21,000
-Electric, air conditioning, plumbing, painting, pumps, roof repairs, etc.		
480 School & Training Expense		
-Safety awards	360	360
-Horticultural schools	300	300
	<u>660</u>	<u>660</u>
520 Operating Supplies		
-Expendable supplies	6,500	6,500
-Fertilizer, insecticides, herbicides, plants, shrubs (all parks)	9,000	9,000
-Basketball goal replacement, miscellaneous athletic equipment	1,000	1,000
-Ball diamond clay (five fields)	3,300	3,300
-Uniforms, miscellaneous, safety shoes & equipment	5,500	5,500
	<u>25,300</u>	<u>25,300</u>
 TOTAL MAINTENANCE & OPERATION	 <u>107,097</u>	 <u>107,097</u>

Departmental Budget - 1983-84

PARKS & RECREATION

PARKS DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Electrical service, heat strips - Cambier Community Center auditorium	2,500	2,500
-Doors, paint - River Park Center	1,500	1,500
	<u>4,000</u>	<u>4,000</u>
630 Improvements Other Than Buildings		
-Car bumpers - all parks	-0-	-0-
-4' fencing around shuffleboard courts	-0-	-0-
-Sod replacement - all parks	3,500	3,500
-Tot lot equipment	1,500	1,500
	<u>5,000</u>	<u>5,000</u>
640 Machinery & Equipment		
-Base station - Maintenance building	1,400	1,400
-Push mowers - 2	425	425
-Water cooler	400	400
-Complete basketball goal replacement	500	500
-Edgers - 2	300	300
-Two-way portable radio - park mechanic	200	200
-Secretarial desk - Maintenance building	389	389
-IBM self-correcting typewriter	852	852
	<u>4,466</u>	<u>4,466</u>
 TOTAL CAPITAL OUTLAY	 <u><u>13,466</u></u>	 <u><u>13,466</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION

	Recreation Division				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	140,173		191,786	184,363	184,363
Maintenance & Operation	49,651		49,910	49,000	49,000
Capital Outlay	-0-		2,500	1,450	1,450
Management Improvement Program				(2,300)	(2,300)
TOTAL	189,824		244,196	232,513	232,513

This Division of the Parks & Recreation Department is responsible for coordinating all recreation-related programs for all parks (Cambier, Fleischmann, River Park Center, River Park Pool, Anthony Park); the entire vending activity; dock operation (slip rental, gas sales); pier (concession) operation purchases/sales; tennis aides; payroll; day-to-day purchasing of recreation equipment; and the summer program.

New Programs and Projects

-Summer Junior Tennis Program

-Pre-school Day Camp (ages four - five), four weeks at Cambier Community Center.

ESTIMATED 1983-84 REVENUE

Classes after instructor fees	\$4,890
Facility rentals 50 hours @ \$10 per hour	500
Summer camp 200 kids @ \$5 per session	1,000
Lights (Fleischmann) 200 hours @ \$5 per hour	1,000
Non-resident fees (men's softball) 160 @ \$5	800
Non-resident fees (Babe Ruth) 162 players @ \$5	810
Racquetball lights (Fleischmann)	2,700
Video games	2,200
	<u>\$13,900</u>

PARKS & RECREATION
Recreation Division

DEPARTMENTAL

	Actual Expenditures 1981-82	Annual Budget 1982-83	BUDGET		
			1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	101,645		142,703	142,703	142,703
130 Other Salaries & Wages	15,688		17,688	15,688	15,688
140 Overtime	1,000		1,000	1,000	1,000
<u>Total Salaries & Wages</u>	<u>118,333</u>		<u>161,391</u>	<u>159,391</u>	<u>159,391</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	21,840		30,395	27,972	27,972
<u>Salary Savings</u>	<u>-0-</u>		<u>-0-</u>	<u>(3,000)</u>	<u>(3,000)</u>
<u>TOTAL EMPLOYEE SERVICES</u>	<u>140,173</u>		<u>191,786</u>	<u>184,363</u>	<u>184,363</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	1,400		950	550	550
310 Professional Services					
340 Other Contractual Services	6,420		6,202	6,202	6,202
390 Auto Mileage	1,580		1,800	1,800	1,800
400 Travel & Per Diem	350		350	250	250
410 Communication Services	1,932		2,100	1,850	1,850
420 Transportation					
430 Utility Services	24,000		25,250	25,250	25,250
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	-0-		218	218	218
470 Printing & Binding	919		950	950	950
480 School & Training Expense	-0-		460	300	300
490 Other Current Charges & Oblig.	12,402		11,000	11,000	11,000
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	648		630	630	630
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>49,651</u>		<u>49,910</u>	<u>49,000</u>	<u>49,000</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	-0-	2,500	1,450	1,450
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>	<u>2,500</u>	<u>1,450</u>	<u>1,450</u>
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>				<u>(2,300)</u>	<u>(2,300)</u>

Departmental Budget - 1983-84

PARKS & RECREATION

Recreation Division

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Director/Recreation	21,590	21,590
1 Recreation Leader II (Fleischmann)	15,629	15,629
1 Recreation Leader I (River Park)	14,142	14,142
1 Recreation Attendant (Fleischmann)	10,873	10,873
1 Park Attendant (Fleischmann)	10,054	10,054
2 Recreation Attendant (Fleischmann - part time)	10,305	10,305
1 Recreation Attendant (River Park)	10,556	10,556
1 Recreation Attendant/Custodian (River Park)	10,054	10,054
1 Assistant Recreation Leader/Vending (Cambier)	12,249	12,249
1 Recreation Attendant (Cambier)	10,556	10,556
1 Custodial Park Attendant (Cambier)	11,312	11,312
1 Park Attendant (part time - Cambier)	5,383	5,383
	<u>142,703</u>	<u>142,703</u>
130 Other Salaries & Wages		
2 Lifeguards (1,376 pool hours @ \$3.75)	5,160	5,160
14 Summer program employees (5 40-hour weeks @ \$3.76 per hour)	10,528	10,528
Contractual employees for vacation & absenteeism	-0-	-0-
	<u>15,688</u>	<u>15,688</u>
140 Overtime		
Overtime & holiday	1,000	1,000
Total Employee Salaries & Wages	<u>159,391</u>	<u>159,391</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	9,989	9,989
Social Security	9,561	9,561
Health Insurance	7,561	7,561
Life Insurance	861	861
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>27,972</u>	<u>27,972</u>
Less Salary Savings	<u>(3,000)</u>	<u>(3,000)</u>
TOTAL EMPLOYEE SERVICES	<u>184,363</u>	<u>184,363</u>

MAINTENANCE & OPERATION

300 Operating Expenses		
-Chairs (100)	350	350
-Vertical table carts (4)	200	200
	<u>550</u>	<u>550</u>
340 Other Contractual Services		
-Custodian (Fleischmann)	5,500	5,500
-Pest Control - all centers, Lowdermilk, maintenance building	702	702
	<u>6,202</u>	<u>6,202</u>

Departmental Budget - 1983-84

PARKS & RECREATION
Recreation Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
390 Auto Mileage		
-Assistant Director/Recreation	780	780
-Assistant Recreation Leader/Vending	420	420
-Recreation Leaders (Fleischmann, River Park)	600	600
	<u>1,800</u>	<u>1,800</u>
400 Travel & Per Diem		
-Florida Parks & Recreation Assoc. State Conference - Assistant Director of Parks	150	150
-Various district meetings - Assistant Director of Parks, Assistant Director of Recreation, Recreation Leaders I and II	100	100
	<u>250</u>	<u>250</u>
410 Communication Services	1,850	1,850
-Cambier, Fleischmann, River Park, River Park Pool		
430 Utility Services (electric/water)		
-Cambier Park Recreation Center	9,216	9,216
-Fleischmann Park Recreation Center	8,003	8,003
-River Park Recreation Center	5,948	5,948
-River Park Pool	2,083	2,083
	<u>25,250</u>	<u>25,250</u>
460 Repair & Maintenance Services		
-Typewriter	218	218
470 Printing & Binding		
-Senior Citizen's brochure	375	375
-Department brochure	575	575
	<u>950</u>	<u>950</u>
480 School & Training Expense	300	300
490 Other Current Charges & Obligations		
-Programs, activities	7,275	7,275
-Summer program	1,500	1,500
-Miscellaneous athletic equipment, recover pool tables (7)	2,225	2,225
	<u>11,000</u>	<u>11,000</u>
550 Duplicating Charges	630	630
TOTAL MAINTENANCE & OPERATION	<u><u>49,000</u></u>	<u><u>49,000</u></u>
 <u>CAPITAL OUTLAY</u>		
630 Improvement Other Than Buildings		
-Foosball table	450	450
-Ping pong tables - 2	1,000	1,000
-Stage - 6 sections	-0-	-0-
	<u>1,450</u>	<u>1,450</u>
TOTAL CAPITAL OUTLAY	<u><u>1,450</u></u>	<u><u>1,450</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION

	<u>BAY DOCK</u>				
	<u>Actual Expenditures 1981-82</u>	<u>Annual Budget 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services	30,099		34,222	33,637	33,637
Maintenance & Operation	135,282		128,209	127,925	127,925
Capital Outlay	2,480		3,000	-0-	-0-
Management Improvement Program				(1,500)	(1,500)
TOTAL	<u>167,861</u>		<u>165,431</u>	<u>160,062</u>	<u>160,062</u>

This Division of the Parks & Recreation Department is responsible for merchandise sales and dockage rental at the city-owned dock at Crayton Cove, as well as for the enforcement of city ordinances relative to this facility.

ESTIMATED 1983-84 REVENUE

Dock rental	\$ 31,500
Electric	500
Fuel sales	150,000
Bait	7,500
Ice	1,800
	<u>\$191,300</u>

PARKS & RECREATION
Bay Dock

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
	24,736		26,984	26,984	26,984
120 Regular Salaries & Wages
	-0-		1,219	1,219	1,219
130 Other Salaries & Wages
140 Overtime709.....662..662..662..

Total Salaries & Wages25,445.....28,865..28,865..28,865..
<u>Employee Overhead</u>					
250 Employer Payroll Expenses4,654.....5,357.....4,772.....4,772.....

TOTAL EMPLOYEE SERVICES30,099.....34,222.....33,637.....33,637.....
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses271.....200.....200.....200.....
310 Professional Services-0-.....180.....180.....180.....
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services161.....180.....160.....160.....
420 Transportation
430 Utility Services2,842.....3,564.....3,300.....3,300.....
440 Rentals & Leases
450 Insurance -License40.....40.....40.....40.....
460 Repair & Maintenance Services1,088.....1,500.....1,500.....1,500.....
470 Printing & Binding-0-.....70.....70.....70.....
480 School & Training Expense
490 Other Current Charges & Oblig.40.....75.....75.....75.....
510 Office Supplies75.....
520 Operating Supplies130,840.....122,400.....122,400.....122,400.....
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges

TOTAL MAINTENANCE & OPERATION135,282.....128,209.....127,925.....127,925.....
<u>CAPITAL OUTLAY</u>					
620 Buildings2,480.....3,000.....-0-.....-0-.....
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment

TOTAL CAPITAL OUTLAY2,480.....3,000.....-0-.....-0-.....
MANAGEMENT IMPROVEMENT PROGRAM				(1,500)	(1,500)

Departmental Budget - 1983-84

PARKS & RECREATION

BAY DOCK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 2 Dockkeepers	26,984	26,984
130 Other Salaries & Wages	1,219	1,219
140 Overtime Overtime & holidays	662	662
Total Employee Salaries	<u>28,865</u>	<u>28,865</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,889	1,889
Social Security	1,933	1,933
Health Insurance	822	822
Life Insurance	128	128
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>4,772</u>	<u>4,772</u>
 TOTAL EMPLOYEE SERVICES	 <u><u>33,637</u></u>	 <u><u>33,637</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
310 Professional Services -Exterminator	180	180
410 Communication Services	160	160
430 Utility Services	3,300	3,300
450 Insurance -License	40	40
460 Repair & Maintenance Services	1,500	1,500
470 Printing & Binding	70	70
510 Office Supplies	75	75
520 Operating Supplies		
-Gasoline	115,000	115,000
-Bait	6,900	6,900
-Ice & miscellaneous	500	500
	<u>122,400</u>	<u>122,400</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>127,925</u></u>	 <u><u>127,925</u></u>
 <u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings -Pilings, planking	-0-	-0-
 TOTAL CAPITAL OUTLAY	 <u><u>-0-</u></u>	 <u><u>-0-</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION					
Fishing Pier					
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	52,968		59,526	58,527	58,527
Maintenance & Operation	49,259		61,552	60,702	60,702
Capital Outlay	3,665		7,400	4,000	4,000
Management Improvement Program				(1,000)	(1,000)
TOTAL	105,892		128,478	122,229	122,229

This Division of the Parks & Recreation Department is responsible for purchasing and selling all items that pertain to a concession operation of this type. It is also responsible for handling city monies as well as reporting needed maintenance projects to the maintenance division of the Department.

ESTIMATED 1983-84 REVENUE

Beverages	\$ 35,000
Candy	11,500
Ice Cream	6,000
Food	14,000
Cigarettes & Misc. (t-shirts)	10,000
Rod rental & tackle	8,000
Bait	27,000
	<u>\$111,500</u>

PARKS & RECREATION
Fishing Pier

DEPARTMENTAL

	Actual Expenditures 1981-82	Annual Budget 1982-83	BUDGET		
			1983-84	Department Request 1983-84	City Manager Recommendation 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	41,538		45,918	45,918	45,918
130 Other Salaries & Wages	-0-		1,332	1,332	1,332
140 Overtime	2,404		1,516	1,516	1,516
Total Salaries & Wages	43,942		48,766	48,766	48,766
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	9,026		10,760	9,761	9,761
TOTAL EMPLOYEE SERVICES	52,968		59,526	58,527	58,527
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	552		500	500	500
310 Professional Services	-0-		108	108	108
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	160		250	200	200
420 Transportation					
430 Utility Services	3,973		4,500	4,500	4,500
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	819		800	2,000	2,000
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	35		44	44	44
510 Office Supplies	43,720		55,350	53,350	53,350
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	49,259		61,552	60,702	60,702
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-		1,500	-0-	-0-
630 Improvements Other Than Bldgs.	3,665		5,500	4,000	4,000
640 Machinery & Equipment	-0-		400	-0-	-0-
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	3,665		7,400	4,000	4,000
MANAGEMENT IMPROVEMENT PROGRAM				(1,000)	(1,000)

Departmental Budget - 1983-84

PARKS & RECREATION

Fishing Pier

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 4 Concession Workers	45,918	45,918
130 Other Salaries & Wages	1,332	1,332
140 Overtime & Holiday	1,516	1,516
	<u>48,766</u>	<u>48,766</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,215	3,215
Social Security	3,267	3,267
Health Insurance	2,959	2,959
Life Insurance	320	320
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>9,761</u>	<u>9,761</u>
TOTAL EMPLOYEE SERVICES	<u><u>58,527</u></u>	<u><u>58,527</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
310 Professional Services -Pest control	108	108
410 Communication Services	200	200
430 Utility Services	4,500	4,500
460 Repair & Maintenance Services	2,000	2,000
490 Other Current Charges & Obligations -License	44	44
520 Operating Supplies		
-Beverages	14,000	14,000
-Candy	7,500	7,500
-Ice Cream	2,500	2,500
-Food	7,450	7,450
-Bait	15,000	15,000
-Tackle	1,900	1,900
-Cigarettes, miscellaneous	5,000	5,000
	<u>53,350</u>	<u>53,350</u>
TOTAL MAINTENANCE & OPERATION	<u><u>60,702</u></u>	<u><u>60,702</u></u>

Departmental Budget - 1983-84

PARKS & RECREATION

Fishing Pier

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings -Painting, plumbing & electrical repairs	-0-	-0-
630 Improvements Other Than Buildings -Planking, rails, lights	4,000	4,000
640 Machinery & Equipment -Pumps, aerators	-0-	-0-
TOTAL CAPITAL OUTLAY	<u>4,000</u>	<u>4,000</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKS & RECREATION

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
<u>Tennis</u>					
Employee Services	31,266		28,965	28,502	28,502
Maintenance & Operation	12,667		30,180	27,155	27,155
Capital Outlay Management Improvement Program	6,702		8,300	6,200 (600)	6,200 (600)
TOTAL	50,635		67,445	61,257	61,257

This Division is responsible for collection of all permit fees and records. It also assigns tennis courts on a day-to-day and reservation basis, as well as conducting tournaments, monitoring courts for maintenance, repair, etc.

TENNIS COURT FEES

Daily	\$ 3.33 per hour plus \$.17 tax = \$ 3.50
Single Resident	\$ 32.38 per year plus \$1.62 tax = \$ 34.00
Family Resident	\$ 60.00 per year plus \$3.00 tax = \$ 63.00
Junior Resident	\$ 15.00 per year plus \$.75 tax = \$ 15.75
Single Non-resident	\$ 64.76 per year plus \$3.24 tax = \$ 68.00
Family Non-resident	\$120.00 per year plus \$6.00 tax = \$126.00
Junior Non-resident	\$ 30.00 per year plus \$1.50 tax = \$ 31.50
½ hours - ball machine light meter charge	\$ 2.00 per hour

ESTIMATED 1983-84 REVENUE

Daily	\$13,320
Single Resident	10,461
Family Resident	21,900
Junior Resident	375
Single Non-resident	8,180
Family Non-resident	9,600
Junior Non-resident	600
½ hours - ball machine	128
Light meters	5,500
	\$70,064

PARKS & RECREATION
Tennis Program

DEPARTMENTAL

	Actual Expenditures 1981-82	Annual Budget 1982-83	BUDGET		
			1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	19,955		21,362	21,362	21,362
130 Other Salaries & Wages	7,336		1,961	1,961	1,961
140 Overtime	247		945	945	945
Total Salaries & Wages	27,538		24,268	24,268	24,268
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	3,728		4,697	4,234	4,234
TOTAL EMPLOYEE SERVICES	31,266		28,965	28,502	28,502
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	261		500	500	500
310 Professional Services	-0-		7,180	7,180	7,180
340 Other Contractual Services	637		-0-	-0-	-0-
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	1,000		1,000	1,000	1,000
420 Transportation					
430 Utility Services	7,260		8,000	8,000	8,000
440 Rentals & Leases	-0-		1,200	900	900
450 Insurance					
460 Repair & Maintenance Services	-0-		6,500	6,300	6,300
470 Printing & Binding	96		200	200	200
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	-0-		100	75	75
520 Operating Supplies	3,413		5,500	3,000	3,000
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	12,667		30,180	27,155	27,155
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-		300	200	200
630 Improvements Other Than Bldgs.	6,702		8,000	6,000	6,000
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	6,702		8,300	6,200	6,200
MANAGEMENT IMPROVEMENT PROGRAM				(600)	(600)

Departmental Budget - 1983-84

PARKS & RECREATION

Tennis

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 2 Tennis Aides	21,362	21,362
130 Other Salaries & Wages Sunday 8:00 a.m. to 1:00 p.m. Coverage for vacation & tournaments	1,123 838 <u>1,961</u>	1,123 838 <u>1,961</u>
140 Overtime Overtime & holidays	945	945
Total Employee Salaries & Wages	<u>24,268</u>	<u>24,268</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,495	1,495
Social Security	1,625	1,625
Health Insurance	986	986
Life Insurance	128	128
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>4,234</u>	<u>4,234</u>
TOTAL EMPLOYEE SERVICES	<u><u>28,502</u></u>	<u><u>28,502</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
310 Professional Services		
-Exterminator	180	180
-Tennis Pro	7,000	7,000
	<u>7,180</u>	<u>7,180</u>
410 Communication Services	1,000	1,000
430 Utility Services	8,000	8,000
440 Rentals & Leases -Cranes	900	900
460 Repairs & Maintenance Services		
-Small lights, vandalism, fencing	300	300
-Har-tru court maintenance	6,000	6,000
	<u>6,300</u>	<u>6,300</u>
470 Printing & Binding	200	200
510 Office Supplies	75	75
520 Operating Supplies		
-14 tennis nets, windscreens, ratchets, bulbs, ballast	2,000	2,000
-Benches, chickee repairs, Har-tru material (replacement)	1,000	1,000
	<u>3,000</u>	<u>3,000</u>
TOTAL MAINTENANCE & OPERATION	<u><u>27,155</u></u>	<u><u>27,155</u></u>

Departmental Budget - 1983-84

PARKS & RECREATION

Tennis

<u>CAPITAL OUTLAY</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
620 Buildings	200	200
630 Improvements Other Than Buildings		
-Resurfacing courts - 3	6,000	6,000
-Addition to backboard playing surface	-0-	-0-
TOTAL CAPITAL OUTLAY	<u>6,200</u>	<u>6,200</u>

CITY OF NAPLES
Departmental Budget - 1983-84

	PARKS & RECREATION				
	Vending				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services					
Maintenance & Operation	49,344	50,000	50,000	50,000	50,000
Capital Outlay					
TOTAL	49,344	50,000	50,000	50,000	50,000

This Division of the Parks & Recreation Department is responsible for purchasing and selling cold drinks, candy, etc., through vending machines. It is also responsible for the collection of monies and the payment of bills. Stocking of machines is assigned to the personnel employed at the various locations where vending machines are placed.

1983-84 Estimated Revenue: \$70,000

PARKS & RECREATION
Vending

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies	49,344	50,000	50,000	50,000
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	49,344	=====	50,000	50,000	50,000
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment
<hr/>					
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TOTAL CAPITAL OUTLAY	=====	=====	=====	=====	=====

Departmental Budget - 1983-84

PARKS & RECREATION

Vending

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
520 Operating Supplies	50,000	50,000
TOTAL MAINTENANCE & OPERATION	<u>50,000</u>	<u>50,000</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PERSONNEL

	(City Manager's Office)				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	65,076	71,268	72,490	72,315	72,315
Maintenance & Operation	18,790	17,794	21,361	18,836	18,836
Capital Outlay	333	2,035	200	200	200
Management Improvement Program				(900)	(900)
TOTAL	84,199	91,097	94,051	90,451	90,451

The employees of the Personnel Division perform administrative duties to ensure proper and effective personnel administration of City departments. The duties and responsibilities include operating comprehensive, valid and effective recruitment, selection and orientation procedures; directing the City safety program and workers' compensation plan; maintaining the City position classification and compensation plans; evaluating, administering and maintaining employee benefit plans; directing the City's labor relations program; monitoring employee evaluation systems; providing department heads with personnel management assistance; and processing and maintaining appropriate personnel information.

New Programs and Projects

Increased involvement in the development, administration and evaluation of effective productivity improvement training.

PERSONNEL
City Manager's Office

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	51,614	61,905	62,172	62,172	62,172
130 Other Salaries & Wages	5,702	-0-	-0-	-0-	-0-
140 Overtime	140	-0-	-0-	-0-	-0-
<u>Total Salaries & Wages</u>	<u>57,456</u>	<u>61,905</u>	<u>62,172</u>	<u>62,172</u>	<u>62,172</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	7,620	9,363	10,318	10,143	10,143
<u>TOTAL EMPLOYEE SERVICES</u>	<u>65,076</u>	<u>71,268</u>	<u>72,490</u>	<u>72,315</u>	<u>72,315</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	7,491	7,000	7,900	7,000	7,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	42	100	530	530	530
400 Travel & Per Diem	1,064	750	1,620	1,620	1,620
410 Communication Services	1,334	1,600	1,150	1,050	1,050
420 Transportation					
430 Utility Services		500	500	500	500
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	87	144	325	325	325
470 Printing & Binding	4,646	5,000	5,000	4,000	4,000
480 School & Training Expense	-0-	200	626	626	626
490 Other Current Charges & Oblig.					
510 Office Supplies	415	500	500	500	500
520 Operating Supplies	1,311	500	300	150	150
540 Books, Pub., Sub. & Memberships	684	500	775	775	775
550 Duplicating Charges	1,716	1,000	2,135	1,760	1,760
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>18,790</u>	<u>17,794</u>	<u>21,361</u>	<u>18,836</u>	<u>18,836</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	333	2,035	200	200	200
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>333</u>	<u>2,035</u>	<u>200</u>	<u>200</u>	<u>200</u>
Management Improvement Program				(900)	(900)

Departmental Budget - 1983-84

PERSONNEL
 (City Manager's Office)

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Personnel Director	28,080	28,080
1 Personnel Technician (part-time)	9,140	9,140
1 Clerk Specialist	14,111	14,111
1 Clerk Typist	10,841	10,841
Total Employee Salaries & Wages	<u>62,172</u>	<u>62,172</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,352	4,352
Social Security	4,165	4,165
Health Insurance	1,315	1,315
Life Insurance	311	311
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>10,143</u>	<u>10,143</u>
TOTAL EMPLOYEE SERVICES	<u><u>72,315</u></u>	<u><u>72,315</u></u>
 <u>MAINTENANCE & OPERATION</u>		
310 Professional Services	7,000	7,000
-Pre-employment physicals		
-Police psychological screening		
-Pre-employment credit inquiries		
-IPMA test services		
-Influenza vaccines		
-Personnel consultants		
390 Auto Mileage	530	530
400 Travel & Per Diem	1,620	1,620
-Florida Public Employer Labor Relations Association Annual Conference - Director - 3 days		
-International Personnel Management Association Annual Conference - Director - 3 days		
410 Communication Services	1,050	1,050
440 Rentals & Leases	500	500
-Training/Safety films		
460 Repair & Maintenance Services	325	325
-Typewriters		
470 Printing & Binding	4,000	4,000
480 School & Training Expense	626	626
-Defensive Driving class		
-CPR/First Aid		
-Tuition Reimbursement		

Departmental Budget - 1983-84

PERSONNEL

(City Manager's Office)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATIONS (Cont.)</u>		
510 Office Supplies	500	500
520 Operating Supplies	150	150
540 Books, Publications, Subscriptions & Memberships	775	775
-SW Florida Safety Council		
-Florida Public Personnel Association		
-Florida Public Employees Relations Association		
-International Personnel Management Association		
-Labor Management Relations service		
550 Duplicating Charges	1,760	1,760
 TOTAL MAINTENANCE & OPERATION	 <u>18,836</u>	 <u>18,836</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	200	200
-Filing cabinet		
 TOTAL CAPITAL IMPROVEMENT	 <u>200</u>	 <u>200</u>

----- POLICE

CHIEF

ADMINISTRATION

ASSISTANT POLICE CHIEF
1 POLICE LIEUTENANT
1 STAFF OFFICER
1 SUPPORT SERVICES COORDINATOR
1 SECRETARY II
3 CLERK TYPISTS
2 CADETS

PATROL OPERATIONS

1 POLICE LIEUTENANT
4 POLICE SERGEANTS
37 POLICE OFFICERS

CRIMINAL INVESTIGATION

1 POLICE LIEUTENANT
1 POLICE SERGEANT
7 DETECTIVES
1 IDENTIFICATION/CRIME SCENE OFFICER
2 SECRETARY I

SERVICES

1 POLICE LIEUTENANT
1 POLICE SERGEANT
9 COMMUNICATIONS OPERATORS
1 PROPERTY/EVIDENCE TECHNICIAN
1 PARKING CHECKER
4 SCHOOL CROSSING GUARDS
2 SERVICE WORKER I (PART-TIME)

CITY OF NAPLES
Departmental Budget - 1983-84

POLICE					
Summary					
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	1,408,526	1,567,676	1,830,521	1,723,752	1,723,752
Maintenance & Operation	205,111	256,061	247,854	213,422	213,422
Capital Outlay	137,758	33,827	41,722	16,192	16,192
Management Improvement Program				(19,200)	(19,200)
TOTAL	1,751,395	1,857,564	2,120,097	1,934,166	1,934,166

The Naples Police Department is responsible for protection of life and property within the city limits and, through 78 regular and six part-time employees, enforces city ordinances, state statutes and federal laws. The Department is divided as follows:

Uniform Division: Contains all patrol operations and includes three rotating patrol squads as well as the Special Operations Unit.

Services Division: Serves in a support capacity and includes communications, equipment and building maintenance and supplies; taxicab and wrecker inspection; school crossing enforcement; liaison with the courts; and the handling of property and evidence.

Administration Division: Serves in a support capacity and includes records/information; overall inspectional services; and computers.

Criminal Investigation Division: Units contained in this division are: crimes against property; crimes against persons; narcotics; vice; forensic lab; and crime scene.

New Programs and Projects

- Initiate "Safe House" program for children going to and from school.
- Fully implement Aide to the Elderly program.
- Acquire and initiate an automatic information system ("robot phone").
- Train selected personnel and form a dive, rescue and recovery team.
- Concentrate continued effort on residential burglaries and other crimes against property.

D E P A R T M E N T A L

B U D G E T

1983-84

POLICE Summary	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	1,206,204	1,255,483	1,436,704	1,436,704	1,436,704
130 Other Salaries & Wages	17,305	21,484	72,019	72,019	72,019
140 Overtime	50,654	65,000	69,848	63,788	63,788
<u>New Employees</u>	-0-	99,281	-0-	-0-	-0-
Total Salaries & Wages	1,274,163	1,441,248	1,578,571	1,572,511	1,572,511
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	134,363	142,879	251,950	186,241	186,241
<u>New Employees</u>	-0-	13,549	-0-	-0-	-0-
<u>Salary Savings</u>	(-0-)	(30,000)	(-0-)	(35,000)	(35,000)
TOTAL EMPLOYEE SERVICES	1,408,526	1,567,676	1,830,521	1,723,752	1,723,752
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	597	1,514	5,366	2,666	2,666
310 Professional Services	909	2,880	3,480	3,080	3,080
340 Other Contractual Services	-0-	400	300	200	200
390 Auto Mileage	126	300	400	200	200
400 Travel & Per Diem	4,327	2,730	5,780	2,930	2,930
410 Communication Services	10,275	10,392	13,300	11,800	11,800
420 Transportation	105,244	140,887	107,000	100,000	100,000
430 Utility Services	19,535	22,000	20,000	18,500	18,500
440 Rentals & Leases	333	350	860	860	860
450 Insurance	-	-	-	-	-
460 Repair & Maintenance Services	15,572	14,442	18,714	11,882	11,882
470 Printing & Binding	5,430	5,535	8,945	7,145	7,145
480 School & Training Expense	5,763	8,110	15,170	10,600	10,600
490 Other Current Charges & Oblig.	1,230	2,500	4,810	3,710	3,710
510 Office Supplies	1,833	2,200	2,450	2,250	2,250
520 Operating Supplies	29,349	37,107	34,724	31,264	31,264
540 Books, Pub., Sub. & Memberships	1,513	1,714	3,505	3,435	3,435
550 Duplicating Charges	3,075	3,000	3,050	2,900	2,900
TOTAL MAINTENANCE & OPERATION	205,111	256,061	247,854	213,422	213,422
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,808	380	1,500	-0-	-0-
630 Improvements Other Than Bldgs.	600	-0-	-0-	-0-	-0-
640 Machinery & Equipment	7,350	14,447	24,622	11,792	11,792
670 Mobile Equipment	128,000	19,000	15,600	4,400	4,400
TOTAL CAPITAL OUTLAY	137,758	33,827	41,722	16,192	16,192
Management Improvement Program				(19,200)	(19,200)

CITY OF NAPLES
Departmental Budget - 1983-84

POLICE

	Administration				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services			257,572	247,590	247,590
Maintenance & Operation			69,020	57,630	57,630
Capital Outlay			3,184	1,996	1,996
Management Improvement Program				(3,000)	(3,000)
TOTAL			329,776	304,216	304,216

DEPARTMENTAL

POLICE Administration	Actual Expenditures 1981-82	Annual Budget 1982-83	B U D G E T		
			1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages			216,231	216,231	216,231
130 Other Salaries & Wages			4,680	4,680	4,680
140 Overtime			200	200	200
<u>Total Salaries & Wages</u>			<u>221,111</u>	<u>221,111</u>	<u>221,111</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses			36,461	29,479	29,479
<u>Salary Savings</u>			<u>(-0-)</u>	<u>(3,000)</u>	<u>(3,000)</u>
<u>TOTAL EMPLOYEE SERVICES</u>			<u>257,572</u>	<u>247,590</u>	<u>247,590</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses			1,002	652	652
310 Professional Services			330	330	330
340 Other Contractual Services					
390 Auto Mileage			100	100	100
400 Travel & Per Diem			3,780	1,930	1,930
410 Communication Services			10,500	9,500	9,500
420 Transportation					
430 Utility Services			20,000	18,500	18,500
440 Rentals & Leases			500	500	500
450 Insurance					
460 Repair & Maintenance Services			1,400	1,200	1,200
470 Printing & Binding			6,850	5,350	5,350
480 School & Training Expense			15,170	10,600	10,600
490 Other Current Charges & Oblig.			500	500	500
510 Office Supplies			2,200	2,000	2,000
520 Operating Supplies			717	717	717
540 Books, Pub., Sub. & Memberships			2,921	2,851	2,851
550 Duplicating Charges			3,050	2,900	2,900
<u>TOTAL MAINTENANCE & OPERATION</u>			<u>69,020</u>	<u>57,630</u>	<u>57,630</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment			3,184	1,996	1,996
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>			<u>3,184</u>	<u>1,996</u>	<u>1,996</u>
Management Improvement Program				(3,000)	(3,000)

Departmental Budget - 1983-84

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Chief	38,524	38,524
1 Assistant Police Chief	33,179	33,179
1 Police Lieutenant	27,084	27,084
1 Staff Officer	24,376	24,376
1 Support Services Coordinator	15,629	15,629
1 Secretary II	13,841	13,841
3 Clerk Typists	33,978	33,978
2 Cadets	29,620	29,620
	<u>216,231</u>	<u>216,231</u>
Salary Supplement	4,680	4,680
140 Overtime		
Overtime (regular schedule)	200	200
Total Employee Salaries & Wages	<u>221,111</u>	<u>221,111</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,442	4,442
Social Security	14,622	14,622
Health Insurance	7,233	7,233
Life Insurance	1,112	1,112
Workers' Compensation	-0-	-0-
Police Line-of-Duty Life Insurance	2,070	2,070
Total Employee Overhead	<u>29,479</u>	<u>29,479</u>
Less Salary Savings	(3,000)	(3,000)
TOTAL EMPLOYEE SERVICES	<u>247,590</u>	<u>247,590</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Large Rolodex	66	66
-Easel	40	40
-Carousel slide trays (10)	150	150
-Luxo lamps (3)	81	81
-Miscellaneous	210	210
-Video camera stand dolly platform	80	80
-Video cassette holders (2)	25	25
	<u>652</u>	<u>652</u>
310 Professional Services	330	330
Forfeiture petition filing fees		
390 Auto Mileage	100	100
400 Travel & Per Diem		
-S.W. Florida Police Chiefs - monthly meetings	80	80
-Florida Police Chiefs Conference - Chief or Assistant Chief	500	500
-Inter'l. Assoc. Chiefs of Police Chief or Assistant Chief	-0-	-0-

Departmental Budget - 1983-84

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
400 Travel & Per Diem (Cont.)		
-Assoc. of Police Planning & Research Officers	500	500
-Police Trainers Conference	500	500
-Help Stop Crime Conference	-0-	-0-
-Florida Police Community Relations Officers Conference	350	350
-Miscellaneous uncheduled	-0-	-0-
	<u>1,930</u>	<u>1,930</u>
410 Communication Services	9,500	9,500
430 Utility Services		
Electricity		
Water/sewer		
	<u>18,500</u>	<u>18,500</u>
440 Rentals & Leases	500	500
Training films		
460 Repair & Maintenance Services		
-Office machines	800	800
-Dictating equipment (contract)	-0-	-0-
-Computer repair	200	200
-Video equipment	200	200
	<u>1,200</u>	<u>1,200</u>
470 Printing & Binding		
-Binders - monthly training bulletins	1,500	1,500
-Forms, brochures	3,050	3,050
-Neighborhood Watch Book	800	800
	<u>5,350</u>	<u>5,350</u>
480 School & Training Expense		
-K-9 training seminars - 2 officers		
-Junior executive development - 1 lieutenant		
-Examination of documents - 1 detective		
-Crime analysis - detective sergeant		
-Solving unsolved crime - 2 detectives		
-Burglary investigation - 2 detectives		
-Directing patrol - 1 lieutenant		
-Dive rescue underwater recovery - 2 officers		
-Advanced latent fingerprints - 1 officer		
-Surveillance operations - 2 detectives		
-Police management - 1 sergeant		
-FBI re-training - asst. chief		
-Blood splatter interpretation - 1 detective		
-Police computer workshop - 1 sergeant		
-Department of Drug Enforcement basic school - 2 weeks - 2 detectives		

Departmental Budget - 1983-84

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
480 School & Training Expense (Cont.)		
-Police radar instructor training - 1 officer		
-Advance self-defense - 1 lieutenant		
-College reimbursement		
-Basic police academy - 7 recruits		
-Executive development - chief or asst. chief		
	<u>10,600</u>	<u>10,600</u>
490 Other Current Charges & Obligations		
Postage	500	500
510 Office Supplies	2,000	2,000
520 Operating Supplies		
-Flags	430	430
-Beta tapes	160	160
-Cassette tapes	52	52
-Computer supplies	75	75
	<u>717</u>	<u>717</u>
540 Books, Publications, Subscriptions & Memberships		
-City Directories (2)		
-Florida Statutes (3 sets)		
-Newspapers, periodicals		
-Inter'l. Assoc. of Police Chiefs (2)		
-Florida Police Chiefs Assoc. (2)		
-Tampa Bay Area Chiefs Assoc. (2)		
-Inter'l. Society of Crime Prevention Practitioners		
-Assoc. of Police Planning & Research Officers		
-Notary Public commissions, insurance, renewals		
-Public Safety Commission Manual (24 books)		
-Black's Law Dictionary		
-Beta Legal Training Films - Legal Update System		
	<u>2,851</u>	<u>2,851</u>
550 Duplicating Charges		
-Service & supplies - P.D. copier		
-City Hall duplicating		
	<u>2,900</u>	<u>2,900</u>
TOTAL MAINTENANCE & OPERATION	<u>57,630</u>	<u>57,630</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Clip-on microphones (2)		
-Opaque projector		
-Office furniture		
-Gym accessory - weight lifting		
-Portable lecturn		
-Electronic desk calculator		
TOTAL CAPITAL OUTLAY	<u>1,996</u>	<u>1,996</u>

CITY OF NAPLES
Departmental Budget - 1983-84

POLICE

	Criminal Investigation				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services			313,699	303,126	303,126
Maintenance & Operation			24,426	18,646	18,646
Capital Outlay			3,460	1,510	1,510
Management Improvement Program				(3,200)	(3,200)
TOTAL			341,595	320,082	320,082

DEPARTMENTAL

BUDGET

1983-84

POLICE Criminal Investigation	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages			259,742	259,742	259,742
130 Other Salaries & Wages			13,500	13,500	13,500
140 Overtime					
Total Salaries & Wages			273,242	273,242	273,242
<u>Employee Overhead</u>					
250 Employer Payroll Expenses			40,457	29,884	29,884
TOTAL EMPLOYEE SERVICES			313,699	303,126	303,126
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses			750	610	610
310 Professional Services			1,800	1,400	1,400
340 Other Contractual Services			300	200	200
390 Auto Mileage			300	100	100
400 Travel & Per Diem			2,000	1,000	1,000
410 Communication Services			2,800	2,300	2,300
420 Transportation					
430 Utility Services					
440 Rentals & Leases			360	360	360
450 Insurance					
460 Repair & Maintenance Services					
470 Printing & Binding			295	295	295
480 School & Training Expense					
490 Other Current Charges & Oblig.			3,000	2,000	2,000
510 Office Supplies					
520 Operating Supplies			12,372	9,922	9,922
540 Books, Pub., Sub. & Memberships			459	459	459
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION			24,436	18,646	18,646
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment			3,460	1,510	1,510
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY			3,460	1,510	1,510
Management Improvement Program				(3,200)	(3,200)

POLICE

Criminal Investigation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Lieutenant	27,084	27,084
1 Sergeant	25,471	25,471
7 Detectives	160,109	160,109
1 Identification/Crime Scene Officer	21,652	21,652
2 Secretary I	25,426	25,426
	<u>259,742</u>	<u>259,742</u>
Salary Supplement	13,500	13,500
Total Employee Salaries & Wages	<u>273,242</u>	<u>273,242</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,780	1,780
Social Security	18,307	18,307
Health Insurance	8,631	8,631
Life Insurance	1,166	1,166
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>29,884</u>	<u>29,884</u>
TOTAL EMPLOYEE SERVICES	<u>303,126</u>	<u>303,126</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Supplies		
-Electronic photo flash strobs		
-Electronic surveillance equipment		
-Portable tape recorders, microphones		
-Liquid rubber fingerprint lifter kit		
-Bordering easel - fingerprint display		
-Camera night scope adapters (3)		
-Hair dryer		
-Post mortem tool set		
	<u>610</u>	<u>610</u>
310 Professional Services		
-Lie detection		
-Dentist, physician exams - victims		
-Color film processing		
	<u>1,400</u>	<u>1,400</u>
340 Other Contractual Services	200	200
Towing - evidence vehicles		
390 Auto Mileage	100	100
400 Travel & Per Diem		
-Pick up wanted persons		
-State crime lab		
-Investigations		
	<u>1,000</u>	<u>1,000</u>
410 Communication Services	2,300	2,300
Toll charges		
440 Rentals & Leases	360	360
Identi-kit		

Departmental Budget - 1983-84

POLICE

Criminal Investigation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
470 Printing & Binding Forms, receipts	295	295
490 Other Current Charges & Obligations	2,000	2,000
520 Operating Supplies		
-Clothing allowances		
-Photographic supplies		
-Fingerprint, crime scene supplies		
-Narcotic test supplies		
-Cassette tapes		
-Rechargeable batteries - portable radio		
-Radio adapters		
-Combination locks (6)		
-Equipment storage boxes - vehicles (6)		
	<u>9,922</u>	<u>9,922</u>
540 Books, Publications, Subscriptions & Memberships		
-Hill-Donnelly Cross References	93	93
-Inter'l. Assoc. for Identification	35	35
-Florida Division - Inter'l. Assoc. for Identification	15	15
-City Directory	95	95
-Florida Informant	16	16
-Search & Seizure Bulletins	35	35
-Florida Intelligence Unit	60	60
-Vehicle Identification Manual	10	10
-Gulf Coast Intelligence Unit	15	15
-Adkins Florida Criminal Law & Procedure	85	85
	<u>459</u>	<u>459</u>
TOTAL MAINTENANCE & OPERATION	<u><u>18,646</u></u>	<u><u>18,646</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Fingerprint card file	735	735
-Forensic optical comparator	-0-	-0-
-Torsion balance scale	450	450
-Programmable radio scanner	-0-	-0-
-Magnetic charting board	325	325
-300mm lens - night scopes	-0-	-0-
TOTAL CAPITAL OUTLAY	<u><u>1,510</u></u>	<u><u>1,510</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

POLICE					
Patrol					
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services			976,545	903,071	903,071
Maintenance & Operation			7,948	5,738	5,738
Capital Outlay			30,643	10,651	10,651
Management Improvement Program				(9,000)	(9,000)
TOTAL			1,051,136	910,460	910,460

DEPARTMENTAL

		<u>B U D G E T</u>			
		<u>1983-84</u>			
POLICE	Actual	Annual	Department	City Manager	Council
Patrol Operations	Expenditures	Budget	Request	Recommendation	Approval
	1981-82	1982-83	1983-84	1983-84	1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	762,352	762,352	762,352
130 Other Salaries & Wages	28,020	28,020	28,020
140 Overtime	60,060	54,000	54,000
<hr/>					
Total Salaries & Wages	850,432	844,372	844,372
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	126,113	88,699	88,699
<u>Salary Savings</u>	(-0-)	(30,000)	(30,000)
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	976,545	903,071	903,071
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,903	693	693
310 Professional Services	1,350	1,350	1,350
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies	3,625	3,625	3,625
540 Books, Pub., Sub. & Memberships	70	70	70
550 Duplicating Charges
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	7,948	5,738	5,738
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	15,043	6,251	6,251
670 Mobile Equipment	15,600	4,400	4,400
<hr/>					
TOTAL CAPITAL OUTLAY	=====	=====	30,643	10,651	10,651
Management Improvement Program				(9,000)	(9,000)

Departmental Budget - 1983-84

POLICE

Patrol Operations

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Lieutenant	27,084	27,084
4 Sergeants	91,699	91,699
37 Police Officers	643,569	643,569
2 K-9 Officers		
11 ALERT Squad Officers (including beach patrol)		
24 Patrol Officers		
	<hr/>	<hr/>
	762,352	762,352
Salary Supplement	28,020	28,020
140 Overtime		
Overtime - regular schedule		
Holiday		
	<hr/>	<hr/>
	54,000	54,000
Total Employee Salaries & Wages	<hr/>	<hr/>
	844,372	844,372
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	-0-	-0-
Social Security	56,572	56,572
Health Insurance	28,111	28,111
Life Insurance	4,016	4,016
Workers' Compensation	-0-	-0-
Total Employee Overhead	<hr/>	<hr/>
Less Salary Savings	(30,000)	(30,000)
TOTAL EMPLOYEE SERVICES	<hr/>	<hr/>
	903,071	903,071
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-K-9 unit supplies		
-Riot helmets, shields		
-Assorted tools - marine		
-Emergency & spot lights - marine		
-Portable blue lights - unmarked		
ALERT vehicles (2)		
-Cruiser night stick racks (8)		
-Accident investigation templates (15)		
-Flashlights with traffic wands (24)		
-Miscellaneous		
-Console cover		
-Equipment storage boxes (2)		
	<hr/>	<hr/>
	693	693
310 Professional Services	1,350	1,350
Veterinarian, boarding fees		
520 Operating Supplies		
-Coveralls (10) - ALERT team	300	300
-Tear gas replacements	200	200
-Dog food, vitamins, spray	2,264	2,264
-Reflective tape	50	50
-Indoor/outdoor carpet - K-9 units	32	32
-Ankle restraints	24	24
-Miscellaneous	105	105
-Rope, signs, stakes - ALERT team	50	50
-Crime scene kits, supplies	600	600
	<hr/>	<hr/>
	3,625	3,625

Departmental Budget - 1983-84

POLICE

Patrol Operations

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
540 Books, Publications, Subscriptions & Memberships		
-U.S. Canine Assoc. (2)	50	50
-Manager's Guide to Alternative Work Schedules	20	20
	<u>70</u>	<u>70</u>
 TOTAL MAINTENANCE & OPERATION	 <u>5,738</u>	 <u>5,738</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Storage cabinets (3) - ALERT team	900	900
-Body frisker metal detector	225	225
-File cabinet	185	185
-Electric typewriters (2)	620	620
-Electronic calculator	125	125
-Magnetic display board organizer	-0-	-0-
-Semi-automatic rifles (2) - ALERT team	-0-	-0-
-Body armor - ALERT team	-0-	-0-
-Voice-activated portable radios - ALERT team	480	480
-Portable scanners - ALERT team	-0-	-0-
-Shotguns - patrol vehicles	300	300
-Boat seats with storage	-0-	-0-
-Electronic sirens (4)	1,010	1,010
-Light bars (2) - replacements	840	840
-8-channel scan mobile radios (2)	1,566	1,566
-8-channel scan marine radio	-0-	-0-
	<u>6,251</u>	<u>6,251</u>
 670 Mobile Equipment		
-Marked patrol vehicle - replacement	-0-	-0-
-ATC beach vehicles (2) - replacements	4,400	4,400
-Mopeds - night beach patrol (2)	-0-	-0-
	<u>4,400</u>	<u>4,400</u>
 TOTAL CAPITAL OUTLAY	 <u>10,651</u>	 <u>10,651</u>

CITY OF NAPLES
 Departmental Budget - 1983-84

	POLICE				
	Services				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services			282,705	269,965	269,965
Maintenance & Operation			146,450	131,408	131,408
Capital Outlay			4,435	2,035	2,035
Management Improvement Program				(4,000)	(4,000)
TOTAL			433,590	399,408	399,408

D E P A R T M E N T A L

B U D G E T

1983-84

POLICE Services	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages			198,379	198,379	198,379
130 Other Salaries & Wages			23,299	23,299	23,299
140 Overtime			9,588	9,588	9,588
<u>Salary Supplement</u>			2,520	2,520	2,520
Total Salaries & Wages			233,786	233,786	233,786
<u>Employee Overhead</u>					
250 Employer Payroll Expenses			48,919	38,179	38,179
<u>Less Salary Savings</u>			(-0-)	(2,000)	(2,000)
TOTAL EMPLOYEE SERVICES			282,705	269,965	269,965
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses			711	711	711
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation			107,000	100,000	100,000
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services			17,314	10,682	10,682
470 Printing & Binding			1,800	1,500	1,500
480 School & Training Expense					
490 Other Current Charges & Oblig.			1,310	1,210	1,210
510 Office Supplies			250	250	250
520 Operating Supplies			18,010	17,000	17,000
540 Books, Pub., Sub. & Memberships			55	55	55
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION			146,450	131,408	131,408
<u>CAPITAL OUTLAY</u>					
620 Buildings			1,500	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment			2,935	2,035	2,035
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY			4,435	2,035	2,035
Management Improvement Program				(4,000)	(4,000)

Departmental Budget - 1983-84

POLICE
Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Lieutenant	27,084	27,084
1 Police Sergeant	24,292	24,292
1 Property & Evidence Technician	12,980	12,980
1 Parking Checker	11,709	11,709
9 Communications Operators	122,314	122,314
	<u>198,379</u>	<u>198,379</u>
Salary Supplement	2,520	2,520
130 Other Salaries & Wages		
4 School Crossing Guards	12,836	12,836
2 Service Worker I (part-time)	10,463	10,463
	<u>23,299</u>	<u>23,299</u>
140 Overtime		
Overtime - regular schedule	5,350	5,350
Holiday	4,238	4,238
	<u>9,588</u>	<u>9,588</u>
Total Employee Salaries & Wages	<u>233,786</u>	<u>233,786</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	12,097	12,097
Social Security	15,663	15,663
Health Insurance	9,371	9,371
Life Insurance	1,048	1,048
Workers' Compensation	-0-	-0-
	<u>38,179</u>	<u>38,179</u>
Total Employee Overhead	38,179	38,179
Less Salary Savings	(2,000)	(2,000)
TOTAL EMPLOYEE SERVICES	<u>269,965</u>	<u>269,965</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Supplies		
-Portable radar battery pack	99	99
-Dyna Tape Writer	45	45
-Leg irons (2 pair)	98	98
-Heavy-duty magnet (recovery)	80	80
-Files	230	230
-Simplex time accumulator modules (2)	99	99
-Wall clocks (2)	60	60
	<u>711</u>	<u>711</u>
420 Transportation		
-Fuels - auto, ATC's, boats		
-Repairs, maintenance - autos, ATC's		
-Repairs, maintenance - boats		
	<u>100,000</u>	<u>100,000</u>
460 Repair & Maintenance Services		
-Parking lot sealing, restriping	-0-	-0-
-Radios (contract)	3,372	3,372
-Emergency lights, radio sirens (not under contract)	2,000	2,000
-Emergency generator (contract)	275	275
-Emergency generator (not under contract)	700	700
-Dictating equipment	400	400
-Simplex clock, fire alarm	650	650
-Interior painting	-0-	-0-

Departmental Budget - 1983-84

POLICE
Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services (Cont.)		
-Plumbing, electrical	1,200	1,200
-Air conditioning	700	700
-Diesel fuel - generator	125	125
-Carpet cleaning	500	500
-Pest control	260	260
-Miscellaneous	500	500
	<u>10,682</u>	<u>10,682</u>
470 Printing & Binding		
-Complaint/status cards	700	700
-Master Locator cards	300	300
-Property/evidence forms	500	500
	<u>1,500</u>	<u>1,500</u>
490 Other Current Charges & Obligations		
-Coffee supplies	850	850
-Safety awards	360	360
	<u>1,210</u>	<u>1,210</u>
510 Office Supplies	250	250
520 Operating Supplies		
-Target range		
-Janitorial		
-Uniforms, clothing		
-Dictaphone recording tape		
-Nic-Cad batteries - walkie-talkies		
-Ammunition (training/qualification)		
-Batteries (flashlights, etc.)		
-Patrol vehicle marking materials		
-Miscellaneous		
	<u>17,000</u>	<u>17,000</u>
540 Books, Publications, Subscriptions & Memberships		
-Associated Public Safety Communications Officers (1)	25	25
-Shotgun News	20	20
-Federal Firearms License	10	10
	<u>55</u>	<u>55</u>
TOTAL MAINTENANCE & OPERATION	<u><u>131,408</u></u>	<u><u>131,408</u></u>
<u>CAPITAL OUTLAY</u>		
620 Buildings	-0-	-0-
Cover for general storage area		
640 Machinery & Equipment		
-Electric typewriter	785	785
-Desk (computer)	250	250
-Chair	250	250
-File cabinet	150	150
-Pagers with chargers (5)	600	600
	<u>2,035</u>	<u>2,035</u>
TOTAL CAPITAL OUTLAY	<u><u>2,035</u></u>	<u><u>2,035</u></u>

DIRECTOR

ADMINISTRATION

- ASSISTANT DIRECTOR
- 1 OFFICE MANAGER
- 1 CLERICAL ASSISTANT
- 1 CLERK TYPIST (PART-TIME)

PARKWAYS & SERVICES

- 1 PARKWAYS & SERVICES SUPERINTENDENT
- 1 ASST. PARKWAYS & SERVICES SUPT.
- 1 PARKWAYS SUPERVISOR
- 2 CREW LEADER III
- 1 CREW LEADER II
- 3 CREW LEADER I
- 2 SERVICE WORKER III
- 8 SERVICE WORKER II
- 8 SERVICE WORKER I
- 4 EQUIPMENT OPERATOR III
- 3 EQUIPMENT OPERATOR I

SANITATION

- 1 DIVISION SUPERINTENDENT
- 1 GARBAGE OPERATIONS SUPERVISOR
- 1 TRASH OPERATIONS SUPERVISOR
- 5 EQUIPMENT OPERATOR V
- 6 EQUIPMENT OPERATOR III
- 5 EQUIPMENT OPERATOR II
- 5 CREW LEADER III
- 7 SERVICE WORKER III
- 1 SERVICE WORKER II
- 1 SERVICE WORKER I
- 1 WELDER

WATER SYSTEM

SEE INDIVIDUAL SECTION

SEWER SYSTEM

SEE INDIVIDUAL SECTION

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	Administration				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	104,392	120,345	132,111	131,785	131,785
Maintenance & Operation	7,486	6,779	8,327	8,045	8,045
Capital Outlay	-0-	843	234	234	234
Management Improvement Program				(1,400)	(1,400)
TOTAL	<u>111,878</u>	<u>127,967</u>	<u>140,672</u>	<u>138,664</u>	<u>138,664</u>

The administrative arm of the Public Works Department provides support service to its divisions including:

1. Coordination of all phases of the Public Works Department through the Director, Assistant Director and Superintendents.
2. Communication between all divisions.
3. Secretarial support for Parkways & Services and Sanitation Divisions.

PUBLIC WORKS
Administration

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>	90,563	98,595	112,387	112,387	112,387
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
New Employee	-0-	4,994	-0-	-0-	-0-
<u>Total Salaries & Wages</u>	90,563	103,589	112,387	112,387	112,387
<u>Employee Overhead</u>	13,829	15,459	19,724	19,398	19,398
250 Employer Payroll Expenses
New Employee	-0-	1,297	-0-	-0-	-0-
<u>TOTAL EMPLOYEE SERVICES</u>	104,392	120,345	132,111	131,785	131,785
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem	500	700	900	700	700
410 Communication Services	2,400	2,272	2,272	2,400	2,400
420 Transportation	800	963	1,000	1,000	1,000
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	82	144	1,010	1,010	1,010
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.	660	360	360	360	360
510 Office Supplies	500	500	735	600	600
520 Operating Supplies
540 Books, Pub., Sub. & Memberships	200	250	400	325	325
550 Duplicating Charges	2,344	1,590	1,650	1,650	1,650
<u>TOTAL MAINTENANCE & OPERATION</u>	7,486	6,779	8,327	8,045	8,045
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.	-0-	843	234	234	234
640 Machinery & Equipment
670 Mobile Equipment
<u>TOTAL CAPITAL OUTLAY</u>	-0-	843	234	234	234
700 Management Improvement Program	(1,400)	(1,400)

Departmental Budget - 1983-84

PUBLIC WORKS

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Public Works Director	45,704	45,704
1 Assistant Public Works Director	31,824	31,824
1 Office Manager	17,371	17,371
1 Clerical Assistant	12,094	12,094
1 Clerk Typist - Part time	5,394	5,394
Total Employee Salaries & Wages	<u>112,387</u>	<u>112,387</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	7,869	7,869
Social Security	6,859	6,859
Health Insurance	4,110	4,110
Life Insurance	560	560
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>19,398</u>	<u>19,398</u>
TOTAL EMPLOYEE SERVICES	<u>131,785</u>	<u>131,785</u>
 <u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-American Public Works Conference - 3 days - Public Works Director	200	200
-Solid Waste Equipment & Tech. Association - 2 days - Assistant Public Works Director	300	300
-Review operations in other cities	200	200
	<u>700</u>	<u>700</u>
410 Communications		
-United Telephone Company	2,400	2,400
-Computer Video Terminal Operation (by phone)	-0-	-0-
	<u>2,400</u>	<u>2,400</u>
420 Transportation	1,000	1,000
Repair, gas & oil - #901		
460 Repair & Maintenance Services		
-Radio service contract - #901	66	66
-IBM typewriter service contracts(3)	144	144
-Copier maintenance	800	800
	<u>1,010</u>	<u>1,010</u>
490 Other Current Charges & Obligations	360	360
Safety awards, monthly - (12 months @ \$30.00 each)		
510 Office Supplies	600	600
540 Books, Publications, Subscriptions, & Memberships	325	325
550 Duplicating Charges	1,650	1,650
TOTAL MAINTENANCE & OPERATIONS	<u>8,045</u>	<u>8,045</u>

Departmental Budget - 1983-84

PUBLIC WORKS

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Office chair	100	100
-Calculator (Sharp)	134	134
TOTAL CAPITAL OUTLAY	<u>234</u>	<u>234</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	Parkways & Services			City Manager Recommends 1983-84	City Council Approval 1983-84
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84		
Employee Services	450,696	475,865	533,887	518,283	518,283
Maintenance & Operation	156,421	165,792	174,334	166,693	166,693
Capital Outlay	5,600	8,950	9,631	5,280	5,280
Management Improvement Program				(6,800)	(6,800)
TOTAL	<u>612,717</u>	<u>650,607</u>	<u>717,852</u>	<u>683,456</u>	<u>683,456</u>

The Parkways & Services Division of the Public Works Department conducts the tree and landscape management programs on City parkways, rights-of-way, and properties. The Division maintains specific city buildings and beach step structures, and handles aquatic weed control in drainage lakes. It also assists other departments where its resources are applicable.

Division programs include administration of vacant lot mowing contract, lot clearing, curb edging and enforcement of City codes pertaining to landscapes.

The Division is called upon to deal with unpredictable events which may be obnoxious to or detrimental to the public welfare such as fish kills, floating pilings, and buried objects on the beaches.

New Programs and Projects

Study and implementation of labor-saving operational techniques, equipment, functional improvements, and plant growth regulators.

PUBLIC WORKS
Parkways & Services

DEPARTMENTAL

	B U D G E T				
	Actual Expenditures 1981-82	Annual Budget 1982-83	1983-84		
			Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	386,921	425,150	458,609	451,986	451,986
120 Regular Salaries & Wages
130 Other Salaries & Wages	5,704	3,240	4,500	4,000	4,000
140 Overtime
127 Less Abatements	(11,527)	(13,713)	(12,958)	(12,958)	(12,958)
133 Civil Defense	69	-0-	-0-	-0-	-0-
Total Salaries & Wages	381,167	414,677	450,151	443,028	433,028
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	69,529	73,684	96,878	85,665	85,665
255 Less Abatements	-0-	(2,722)	(2,732)	-0-	-0-
123 Less Salary Savings	-0-	(9,774)	(10,410)	(10,410)	(10,410)
TOTAL EMPLOYEE SERVICES	450,696	475,865	533,887	518,283	518,283
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,267	3,000	3,000	2,800	2,800
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem	389	645	615	615	615
410 Communication Services	-0-	-0-	210	210	210
420 Transportation	64,819	69,550	64,612	64,612	64,612
430 Utility Services	19,645	24,000	31,350	31,350	31,350
440 Rentals & Leases	139	200	200	200	200
450 Insurance
460 Repair & Maintenance Services	8,052	7,710	10,880	7,280	7,280
470 Printing & Binding
480 School & Training Expense	442	435	315	315	315
490 Other Current Charges & Oblig.	7,495	5,870	5,870	5,500	5,500
510 Office Supplies	131	100	100	200	200
520 Operating Supplies	52,234	67,425	68,671	65,100	65,100
540 Books, Pub., Sub. & Memberships	25	47	47	47	47
550 Duplicating Charges
Less Abatements	(217)	(13,190)	(11,536)	(11,536)	(11,536)
TOTAL MAINTENANCE & OPERATION	156,421	165,792	174,334	166,693	166,693
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,136	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	4,464	8,950	9,631	5,280	5,280
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	5,600	8,950	9,631	5,280	5,280
700 Management Improvement Program	(6,800)	(6,800)

Departmental Budget - 1983-84

PUBLIC WORKS

Parkways & Services

<u>EMPLOYEE SERVICES</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Parkways & Services Superintendent	27,423	27,423
	1 Asst. Parkways & Services Supt.	22,877	22,877
	1 Parkways Supervisor	16,900	16,900
	3 Crew Leader I	40,730	40,730
	1 Crew Leader II	14,190	14,190
	2 Crew Leader III	33,550	33,550
	8 Service Worker I	73,654	73,654
	8 Service Worker II	97,937	97,937
	2 Service Worker III	26,366	26,366
	3 Equipment Operator I	38,204	38,204
	4 Equipment Operator III	60,155	60,155
		<u>451,986</u>	<u>451,986</u>
127	Less Abatements	(12,958)	(12,958)
140	Overtime	4,000	4,000
	New Employee Requested		
	1 Parkways & Services Inspector (Part-time)	-0-	-0-
	Total Employee Salaries & Wages	<u>443,028</u>	<u>443,028</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expense		
	Retirement	31,679	31,679
	Social Security	30,543	30,543
	Health Insurance	21,205	21,205
	Life Insurance	2,238	2,238
	Workers' Compensation	-0-	-0-
		<u>85,665</u>	<u>85,665</u>
	New Employee Overhead		
	Retirement		
	Social Security		
	Health Insurance		
	Life Insurance		
	Workers' Compensation		
		<u>-0-</u>	<u>-0-</u>
	Total Employee Overhead	<u>85,665</u>	<u>85,665</u>
255	Less Abatements	-0-	-0-
123	Less Salary Savings	(10,410)	(10,410)
	TOTAL EMPLOYEE SALARIES	<u><u>518,283</u></u>	<u><u>518,283</u></u>

Departmental Budget - 1983-84

PUBLIC WORKS
Parkways & Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,800	2,800
400 Travel & Per Diem		
-Annual State Horticultural Meeting	290	290
-Research, Development	75	75
-Flowering Tree Conference	250	250
	<u>615</u>	<u>615</u>
410 Communication Services	210	210
420 Transportation		
-Repair, labor	23,677	23,677
-Maintenance parts	25,235	25,235
-Gas & oil	15,700	15,700
	<u>64,612</u>	<u>64,612</u>
430 Utility Services		
-Water and Irrigation	28,000	28,000
-Electricity	3,350	3,350
	<u>31,350</u>	<u>31,350</u>
440 Rentals & Leases	200	200
460 Repair & Maintenance Services		
-Small gas & electric motors and tools	3,500	3,500
-Pest Control	220	220
-Office cleaning services	400	400
-Office cleaning services (new Office)	-0-	-0-
-Rug rentals	280	280
-Maintenance of ice machines, refrigerator, air conditioners, water coolers	1,000	1,000
-Building repairs	1,000	1,000
-Outside lavatories, cleaning supplies, expendables	880	880
	<u>7,280</u>	<u>7,280</u>
480 School & Training Expenses	315	315
490 Other Current Charges & Obligations		
-Safety equipment, water coolers, gas cans, rainwear, miscellaneous	5,500	5,500
510 Office Supplies	200	200
520 Operating Supplies		
-Trees, planting		
-Lethal Yellowing material		
-Uniform rental		
-Safety shoes		
-Irrigation supplies		
-Maintenance of lakes		
-Fertilizers		
-Chemicals, sprays		
-Capital improvement materials		
-Beach steps		
-New beach steps, walk-overs & chain fences		
	<u>65,100</u>	<u>65,100</u>

Departmental Budget - 1983-84

PUBLIC WORKS

Parkways & Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
540 Books, Publications, Subscriptions & Memberships		
-Fairchild Tropical Gardens - dues	25	25
-Landscape Architecture - subscription	22	22
	<u>47</u>	<u>47</u>
491 Less Abatements	(11,536)	(11,536)
 TOTAL MAINTENANCE & OPERATION	 <u><u>166,693</u></u>	 <u><u>166,693</u></u>

CAPITAL OUTLAY

640 Machinery & Equipment		
-2 Edgers (replacement)		
-3 Bob Cat mowers - 21" (replacement)		
-2 Electric generators (replacement)		
-2 Kee mowers - 25" (replacement)		
-4 Electric hedge trimmers (replacement)		
-2 Blowers (replacement)		
-1 Chain saw (replacement)		
-3 Fertilizer spreaders (replacement)		
-1 ½" variable speed drill (new)		
-1 4-drawer, vertical, legal size filing cabinet (new)		
-1 Triple balance beam scale (replacement)		
-1 Soil testing lab (new)		
-36 Personnel lockers (new)		
 TOTAL CAPITAL OUTLAY	 <u><u>5,280</u></u>	 <u><u>5,280</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	Sanitation				
	--Summary--				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	<u>555,602</u>	<u>615,206</u>	<u>721,870</u>	<u>670,100</u>	<u>670,100</u>
Maintenance & Operation	<u>357,689</u>	<u>384,901</u>	<u>572,648</u>	<u>568,308</u>	<u>568,308</u>
Capital Outlay	<u>14,285</u>	<u>15,141</u>	<u>26,913</u>	<u>19,418</u>	<u>19,418</u>
Management Improvement Program				(12,400)	(12,400)
TOTAL	<u><u>927,576</u></u>	<u><u>1,015,248</u></u>	<u><u>1,321,431</u></u>	<u><u>1,245,426</u></u>	<u><u>1,245,426</u></u>

New Programs and Projects

1. Continue study and analysis of the use of compacting units, analysis of manpower, utilization, routing, energy conservation, safety equipment and practices.
2. Research methods and procedures for the maintenance and repair of commercial containers.
3. Continue to develop and improve the horticultural landfill site to its fullest potential and to DER requirements.
4. Research, reduction and processing of horticultural trash for reuse by service division and the public.
5. Research various methods of reducing trash for transporting if it should become necessary.
6. Research various methods and most economical way of transporting trash.
7. Develop routing and pick up capabilities through training, research of equipment and methods.

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	Sanitation				
	--Residential--				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	240,562	261,592	305,874	284,372	284,372
Maintenance & Operation	104,044	112,845	160,192	159,992	159,992
Capital Outlay	-0-	847	3,373	3,373	3,373
Management Improvement Program				(4,400)	(4,400)
TOTAL	344,606	375,284	469,439	443,337	443,337

This section of the Sanitation Division of the Public Works Department provides garbage collection service for the residential areas of the city limits.

PUBLIC WORKS
Sanitation
-Residential-

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	194,048	211,899	229,903	229,903	229,903
130 Other Salaries & Wages					
140 Overtime	12,800	12,800	13,312	12,000	12,000
<u>Total Salaries & Wages</u>	<u>206,848</u>	<u>224,699</u>	<u>243,215</u>	<u>241,903</u>	<u>241,903</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	33,714	36,893	62,659	42,469	42,469
<u>TOTAL EMPLOYEE SERVICES</u>	<u>240,562</u>	<u>261,592</u>	<u>305,874</u>	<u>284,372</u>	<u>284,372</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
305 County Landfill Fees	-0-	-0-	46,458	46,458	46,458
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	275	275	275	275	275
400 Travel & Per Diem	100	200	200	200	200
410 Communication Services	97,826	105,881	106,055	106,055	106,055
420 Transportation	430	500	500	500	500
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	200	200	1,000	800	800
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	100	100	100	100	100
510 Office Supplies	5,113	5,689	5,604	5,604	5,604
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>104,044</u>	<u>112,845</u>	<u>160,192</u>	<u>159,992</u>	<u>159,992</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-	-0-	3,373	3,373	3,373
630 Improvements Other Than Bldgs.	-0-	847	-0-	-0-	-0-
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>847</u>	<u>3,373</u>	<u>3,373</u>	<u>3,373</u>
700 Management Improvement Program				(4,400)	(4,400)

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation
--Residential--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,847	8,847
1 Garbage Operations Supv. (prorated)	11,714	11,714
5 Crew Leader III	84,712	84,712
5 Equipment Operator II	71,501	71,501
4 Service Worker III	53,129	53,129
	<u>229,903</u>	<u>229,903</u>
140 Overtime	12,000	12,000
Total Employee Salaries & Wages	<u>241,903</u>	<u>241,903</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	16,044	16,044
Social Security	16,207	16,207
Health Insurance	9,233	9,233
Life Insurance	985	985
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>42,469</u>	<u>42,469</u>
TOTAL EMPLOYEE SERVICES	<u>284,372</u>	<u>284,372</u>
<u>MAINTENANCE & OPERATION</u>		
305 County Landfill Fees	46,458	46,458
400 Travel & Per Diem		
-International Waste Equipment Technology, Solid Waste Management Workshop	175	175
-Miscellaneous travel	100	100
	<u>275</u>	<u>275</u>
410 Communication Services	200	200
420 Transportation		
-Gas, oil, lubrication	21,083	21,083
-Repair parts, tires, tubes	50,870	50,870
-Labor	34,102	34,102
	<u>106,055</u>	<u>106,055</u>
430 Utility Services	500	500
460 Repair & Maintenance Services		
Radios, shop equipment, building	800	800
510 Office Supplies	100	100
520 Operating Supplies		
-Uniform rental	2,564	2,564
-Safety shoes	1,180	1,180
-Safety equipment & misc.	1,000	1,000
-Tote cans	860	860
	<u>5,604</u>	<u>5,604</u>
TOTAL MAINTENANCE & OPERATIONS	<u>159,992</u>	<u>159,992</u>

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation
--Residential--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Trash containers (prorated)	675	675
Tools (prorated)	284	284
Storage shed (prorated)	633	633
Concrete slab (prorated)	600	600
Office chair	150	150
Awnings - trailer skirt	300	300
Two-way radio, land mobile, single channel	731	731
TOTAL CAPITAL OUTLAY	<u>3,373</u>	<u>3,373</u>

CITY OF NAPLES
Departmental Budget - 1983-84

	PUBLIC WORKS				City Council Approval 1983-84
	Actual Expenditures 1981-82	Annual Budget 1982-83	Sanitation --Commercial-- Department Request 1983-84	City Manager Recommends 1983-84	
Employee Services	<u>146,479</u>	<u>162,646</u>	<u>191,153</u>	<u>177,940</u>	<u>177,940</u>
Maintenance & Operation	<u>126,043</u>	<u>137,633</u>	<u>270,274</u>	<u>268,974</u>	<u>268,974</u>
Capital Outlay	<u>14,285</u>	<u>13,447</u>	<u>19,300</u>	<u>11,805</u>	<u>11,805</u>
Management Improvement Program				(4,500)	(4,500)
TOTAL	<u><u>286,807</u></u>	<u><u>313,726</u></u>	<u><u>480,727</u></u>	<u><u>454,219</u></u>	<u><u>454,219</u></u>

The Sanitation Division of the Public Works Department provides garbage collection service to commercial establishments within the city limits with transportation of refuse to the county landfill.

PUBLIC WORKS
Sanitation
-Commercial-

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	119,190	1132,492	143,983	143,983	143,983
130 Other Salaries & Wages	6,814	6,814	7,359	6,800	6,800
140 Overtime					
Total Salaries & Wages	126,004	139,306	151,342	150,783	150,783
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	20,475	23,340	39,811	27,157	27,157
TOTAL EMPLOYEE SERVICES	146,479	162,646	191,153	177,940	177,940
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	200	150	300	300	300
305 County Landfill Fees	-0-	-0-	117,650	117,650	117,650
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	275	275	275	275	275
410 Communication Services	130	100	200	200	200
420 Transportation	113,394	125,079	133,420	133,420	133,420
430 Utility Services	400	465	465	465	465
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	1,000	1,000	3,000	2,200	2,200
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	6,900	6,900	10,300	10,300	10,300
510 Office Supplies	200	200	200	200	200
520 Operating Supplies	3,544	3,464	4,464	3,964	3,964
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	126,043	137,633	270,274	268,974	268,974
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	-0-	19,300	11,805	11,805
640 Machinery & Equipment	14,285	13,447	-0-	-0-	-0-
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	14,285	13,447	19,300	11,805	11,805
700 Management Improvement Program				(4,500)	(4,500)

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation
--Commercial--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,519	8,519
1 Garbage Operations Supv. (prorated)	11,506	11,506
5 Equipment Operator V	96,047	96,047
1 Service Worker II	12,051	12,051
1 Welder	15,860	15,860
	<u>143,983</u>	<u>143,983</u>
140 Overtime	6,800	6,800
Total Employee Salaries & Wages	<u>150,783</u>	<u>150,783</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	10,079	10,079
Social Security	10,102	10,102
Health Insurance	6,439	6,439
Life Insurance	537	537
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>27,157</u>	<u>27,157</u>
TOTAL EMPLOYEE SERVICES	<u><u>177,940</u></u>	<u><u>177,940</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	300	300
305 County Landfill Fees	117,650	117,650
400 Travel & Per Diem		
-International Waste Equipment Technology, Solid Waste Management Workshop	225	225
-Miscellaneous travel	50	50
	<u>275</u>	<u>275</u>
410 Communication Services	200	200
420 Transportation		
-Gas, oil, lubrication	23,002	23,002
-Repair parts, tires, tubes	54,170	54,170
-Labor	56,248	56,248
	<u>133,420</u>	<u>133,420</u>
430 Utility Services	465	465
460 Repair & Maintenance Services		
Radios, shop equipment, cameras and monitors, building	2,200	2,200
490 Other Current Charges & Obligations		
-Steel	4,000	4,000
-Welding supplies	800	800
-Dumpster wheels	500	500
-Paint	4,000	4,000
-Miscellaneous supplies	1,000	1,000
	<u>10,300</u>	<u>10,300</u>

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation

--Commercial--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
510 Office Supplies	200	200
520 Operating Supplies		
-Uniform rental	1,344	1,344
-Safety shoes	620	620
-Chemicals	1,500	1,500
-Gloves, rainwear, boots, safety equipment, miscellaneous	500	500
	<u>3,964</u>	<u>3,964</u>
 TOTAL MAINTENANCE & OPERATIONS	 <u>268,974</u>	 <u>268,974</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Commercial containers - 25	6,000	6,000
-Container replacement - 10	1,800	1,800
-Trash containers (prorated)	675	675
-Tools (prorated)	1,747	1,747
-Storage shed (prorated)	633	633
-Concrete slab (prorated)	600	600
-Safety brake lock - front end loaders	-0-	-0-
-Desk chair	150	150
-Rearview camera, monitor & cable	-0-	-0-
-Trailer awning, skirting	200	200
 TOTAL CAPITAL OUTLAY	 <u>11,805</u>	 <u>11,805</u>

CITY OF NAPLES
Departmental Budget - 1983-84

	PUBLIC WORKS				
	Sanitation				
	--Trash--				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	168,561	190,968	224,843	207,788	207,788
Maintenance & Operation	127,602	134,423	142,182	139,342	139,342
Capital Outlay	-0-	847	4,240	4,240	4,240
Management Improvement Program				(3,500)	(3,500)
TOTAL	296,163	326,238	371,265	347,870	347,870

This section of the Public Works Sanitation Division is responsible for collection and disposal of horticultural clippings collected throughout the City.

PUBLIC WORKS
Sanitation
-Trash-

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	143,727	160,458	174,675	174,675	174,675
130 Other Salaries & Wages	2,544	2,544	2,748	1,000	1,000
140 Overtime					
<u>Total Salaries & Wages</u>	<u>146,271</u>	<u>163,002</u>	<u>177,423</u>	<u>175,675</u>	<u>175,675</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	24,290	27,966	47,420	32,113	32,113
<u>Less Salary Savings</u>	<u>(2,000)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTAL EMPLOYEE SERVICES</u>	<u>168,561</u>	<u>190,968</u>	<u>224,843</u>	<u>207,788</u>	<u>207,788</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	300	300	300	150	150
305 County Landfill Fees	-0-	-0-	990	600	600
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	250	250	250	250	250
410 Communication Services	100	100	100	100	100
420 Transportation	98,934	104,689	103,858	103,858	103,858
430 Utility Services	250	360	360	360	360
440 Rentals & Leases	22,286	23,234	30,234	28,234	28,234
450 Insurance	1,700	1,700	2,000	1,800	1,800
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	-0-	-0-	300	200	200
510 Office Supplies					
520 Operating Supplies	3,782	3,790	3,790	3,790	3,790
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>127,602</u>	<u>134,423</u>	<u>142,182</u>	<u>139,342</u>	<u>139,342</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	847	4,240	4,240	4,240
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>847</u>	<u>4,240</u>	<u>4,240</u>	<u>4,240</u>
700 Management Improvement Program				(3,500)	(3,500)

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation
--Trash--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,847	8,847
1 Trash Operations Supervisor	22,175	22,175
6 Equipment Operator III	94,141	94,141
3 Service Worker III	38,587	38,587
1 Service Worker I	10,925	10,925
	<u>174,675</u>	<u>174,675</u>
140 Overtime	1,000	1,000
Total Employee Salaries & Wages	<u>175,675</u>	<u>175,675</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	12,227	12,227
Social Security	11,770	11,770
Health Insurance	7,343	7,343
Life Insurance	773	773
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>32,113</u>	<u>32,113</u>
TOTAL EMPLOYEE SERVICES	<u>207,788</u>	<u>207,788</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	150	150
305 County Landfill Fees	600	600
400 Travel & Per Diem	250	250
-International Waste Equipment Technology, Solid Waste Management Workshop		
-Miscellaneous travel		
410 Communication Services	100	100
420 Transportation		
-Gas, oil, lubrication	21,993	21,993
-Repair parts, tire, tubes	35,500	35,500
-Labor	46,365	46,365
	<u>103,858</u>	<u>103,858</u>
430 Utility Services	360	360
440 Rentals & Leases		
-Equipment	19,000	19,000
-Land lease	7,786	7,786
-Laboratory test - landfill	1,448	1,448
	<u>28,234</u>	<u>28,234</u>
460 Repair & Maintenance Services	1,800	1,800
Canvas repairs, radios, paint machine		

Departmental Budget - 1983-84

PUBLIC WORKS

Sanitation
--Trash--

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
490 Other Current Charges & Obligations		
Steel, paint, miscellaneous supplies	200	200
520 Operating Supplies		
-Uniforms	1,709	1,709
-Safety shoes	880	880
-Gloves, rainwear, safety equipment, central stores	1,201	1,201
	<u>3,790</u>	<u>3,790</u>
TOTAL MAINTENANCE & OPERATION	<u>139,342</u>	<u>139,342</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Trash containers	675	675
-Tools (prorated)	284	284
-Storage shed (prorated)	633	633
-Concrete slab (prorated)	600	600
-Office chair	150	150
-Awnings - trailer skirt	300	300
-Hurricane fence	1,000	1,000
-Roll gate (40'), fence & poles	598	598
	<u>4,240</u>	<u>4,240</u>

CITY OF NAPLES

Departmental Budget 1983-84

DEBT SERVICE - G.O. BOND AND EQUIPMENT

PRINCIPAL AND INTEREST

	<u>Actual Expenditures 1980-81</u>	<u>Actual Budget 1981-82</u>	<u>Estimated Expenditures 1982-83</u>	<u>Department Request 1983-84</u>	<u>Council Approval 1983-84</u>
Employee Services	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Maintenance & Operation	<u>119,223</u>	<u>121,069</u>	<u>117,735</u>	<u>119,405</u>	<u>119,405</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u>119,223</u>	<u>121,069</u>	<u>117,735</u>	<u>119,405</u>	<u>119,405</u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreational facilities, including channel dredging and paying the costs of acquiring a site, maintenance and repair facilities for the Public Works Department. On June 1, 1983 the outstanding balance is \$550,000. The bonds redeemed amount to \$1,450.00.

Principal payments during fiscal year 1983-84 will be \$100,000. Interest payments will be \$19,250. Bank fees will be \$155.

\$2,000,000

Naples, Florida

SERIES 1963

GENERAL OBLIGATION

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PAYING AGENT FEES</u>	<u>TOTAL</u>
11-01-83		9,625.00	27.00	9,652.00
5-01-84	100,000	9,625.00	127.50	109,752.50
11-01-84		7,875.00	22.50	7,897.50
5-01-85	105,000	7,875.00	127.50	113,002.50
11-01-85		6,037.50	17.25	6,054.75
5-01-86	110,000	6,037.50	127.25	116,164.75
11-01-86		4,112.50	11.75	4,124.25
5-01-87	115,000	4,112.50	126.75	119,239.25
11-01-87		2,100.00	6.00	2,106.00
5-01-88	120,000	2,100.00	126.00	122,226.00

WATER
SYSTEM

PUBLIC WORKS
DIRECTOR

UTILITY ENGINEER (PRO-RATED)

ASSISTANT DIRECTOR

WATER PRODUCTION

1 DIVISION SUPERINTENDENT
1 ASSISTANT DIVISION SUPERINTENDENT
1 UTILITY PLANT MAINTENANCE MECHANIC
5 OPERATOR III
4 OPERATOR II
3 OPERATOR I
2 INSTRUMENT & LAB TECHNICIANS
4 UTILITY PLANT MAINT. TECHNICIANS
1 SERVICE WORKER II

WATER DISTRIBUTION

1 DIVISION SUPERINTENDENT
1 ASSISTANT DIVISION SUPERINTENDENT
1 METER OPERATIONS SUPERVISOR
1 CLERK SPECIALIST
1 WATER METER REPAIR TECHNICIAN
2 METER READERS
3 UTILITIES COORDINATORS
6 CREW LEADER III
1 EQUIPMENT OPERATOR IV
1 STORE KEEPER
10 SERVICE WORKER III

WATER UTILITY REVENUE & EXPENDITURE SUMMARY

ESTIMATED REVENUES

Water Sales	4,104,000
Hydrant Service	1,000
Tapping Fees	45,000
Reinstallation Fees	1,500
Connection Charges	20,000
Beginning Cash/ Non Operating Revenue	555,415
	<hr/>
Total Operating Revenue	4,726,915
	<hr/>
System Surplus for Capital Improvements	132,600
System Development Charges	195,000
	<hr/>
Total Estimated Revenue	5,054,515

ESTIMATED OPERATING EXPENDITURES

Water Distribution	621,763
Water Production	1,606,911
Administration & Debt Service	2,498,241
	<hr/>
	4,726,915
	<hr/>
Capital Expenditures - System Revenue	132,600
Capital Expenditures - System Development	195,000
	<hr/>
	5,054,515

WATER SYSTEM OPERATING REVENUE

	<u>Actual 1980-81</u>	<u>Actual 1981-82</u>	<u>Actual 3/31/83</u>	<u>Estimated 1982-83</u>	<u>Budgeted 1982-83</u>	<u>Recommended 1983-84</u>
Water Sales	3,542,436	3,888,452	1,759,666	3,875,000	3,800,000	4,104,000
Hydrant Service	2,055	940	52	1,000	1,000	1,000
Tapping Fees	90,233	75,819	16,776	45,000	95,000	45,000
Reinstallation Fees	1,356	1,872	685	1,500	1,500	1,500
Connection Charges	28,408	39,880	6,585	20,000	40,000	20,000
Miscellaneous	11,207	3,408	5,081	7,500	-0-	-0-
	<u>3,675,695</u>	<u>4,010,371</u>	<u>1,788,845</u>	<u>3,950,000</u>	<u>3,937,500</u>	<u>4,171,500</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS					
	Actual Expenditures <u>1981-82</u>	Annual Budget <u>1982-83</u>	Water Distribution Department Request <u>1983-84</u>	City Manager Recommends <u>1983-84</u>	City Council Approval <u>1983-84</u>
Employee Services	<u>489,981</u>	<u>501,865</u>	<u>557,756</u>	<u>541,113</u>	<u>541,113</u>
Maintenance & Operation	<u>66,258</u>	<u>78,109</u>	<u>82,034</u>	<u>81,234</u>	<u>81,234</u>
Capital Outlay	<u>4,384</u>	<u>3,600</u>	<u>8,816</u>	<u>5,816</u>	<u>5,816</u>
Management Improvement Program				(6,400)	(6,400)
TOTAL	<u><u>560,623</u></u>	<u><u>583,574</u></u>	<u><u>648,606</u></u>	<u><u>621,763</u></u>	<u><u>621,763</u></u>

Along with the Water Distribution Division's responsibility includes maintaining and repairing many miles of various sized water mains for both finished and raw water; maintaining utility locations and installation, reading and repair of water meters.

New Programs and Projects

-Continuation of the following programs:

- Meter change-out and modernization
- Valve location and turning
- Additional fire hydrant installation as recommended by the Fire Department
- New program testing in the field of existing compound turbine meters of various sizes.

PUBLIC WORKS
Water Distribution

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	406,380	430,592	454,306	454,306	454,306
130 Other Salaries & Wages					
140 Overtime	18,183	19,100	20,628	20,628	20,628
127 Less Abatements	(5,770)	(20,000)	(15,000)	(15,000)	(15,000)
Total Salaries & Wages	418,793	429,692	459,934	459,934	459,934
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	71,188	76,373	100,972	84,329	84,329
255 Less Abatements	-0-	(4,200)	(3,150)	(3,150)	(3,150)
TOTAL EMPLOYEE SERVICES	489,981	501,865	557,756	541,113	541,113
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	4,124	3,000	3,500	3,200	3,200
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	5,785	2,100	2,500	2,500	2,500
420 Transportation	28,395	32,100	33,153	33,153	33,153
430 Utility Services					
440 Rentals & Leases	39	700	700	700	700
450 Insurance					
460 Repair & Maintenance Services	2,626	2,800	3,500	3,250	3,250
470 Printing & Binding					
480 School & Training Expense	-0-	-0-	500	500	500
490 Other Current Charges & Oblig.	5,860	5,100	5,360	5,110	5,110
510 Office Supplies	373	500	525	525	525
520 Operating Supplies	19,056	31,809	32,296	32,296	32,296
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	66,258	78,109	82,034	81,234	81,234
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	4,384	3,600	8,816	5,816	5,816
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	4,384	3,600	8,816	5,816	5,816
MANAGEMENT IMPROVEMENT PROGRAM				(6,400)	(6,400)

Departmental Budget - 1983-84

PUBLIC WORKS

Water Distribution

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	33,179	33,179
1 Assistant Superintendent	24,072	24,072
1 Meter Operations Supervisor	18,094	18,094
1 Clerk Specialist	13,936	13,936
1 Water Meter Repair Technician	14,240	14,240
2 Meter Readers	26,107	26,107
3 Utilities Coordinators	58,880	58,880
6 Crew Leader III	103,422	103,422
1 Equipment Operator IV	16,987	16,987
1 Store Keeper	14,896	14,896
10 Service Worker III	130,493	130,493
	<hr/>	<hr/>
	454,306	454,306
140 Overtime		
Overtime	19,224	19,224
Holidays	1,404	1,404
	<hr/>	<hr/>
	20,628	20,628
127 Less Abatements (CIP)	(15,000)	(15,000)
Total Salaries & Wages	<hr/>	<hr/>
	459,934	459,934
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	31,802	31,802
Social Security	30,440	30,440
Health Insurance	20,138	20,138
Life Insurance	1,949	1,949
Workers' Compensation	-0-	-0-
	<hr/>	<hr/>
	84,329	84,329
255 Less Abatements (CIP)	(3,150)	(3,150)
Total Employee Overhead	<hr/>	<hr/>
	81,179	81,179
TOTAL EMPLOYEE SERVICES	<hr/>	<hr/>
	541,113	541,113
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,200	3,200
410 Communication Services	2,500	2,500
420 Transportation		
-Gas & oil	16,576	16,576
-Repairs	16,577	16,577
	<hr/>	<hr/>
	33,153	33,153
440 Rentals & Leases	700	700

Departmental Budget - 1983-84

PUBLIC WORKS

Water Distribution

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services	3,250	3,250
-Maintenance of equipment		
480 School & Training Expense	500	500
-Cross connection control seminars		
-Safety seminars		
-Supervisory seminars		
490 Other Current Charges & Obligations	5,110	5,110
-Safety awards		
-Safety equipment & small hardware		
-Miscellaneous		
510 Office Supplies	525	525
520 Operating Supplies		
-Shoes & uniforms	6,296	6,296
-Meter modernization & repair	11,000	11,000
-Main repair material	11,000	11,000
-Street repair	4,000	4,000
	<u>32,296</u>	<u>32,296</u>
TOTAL MAINTENANCE & OPERATION	<u>81,234</u>	<u>81,234</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 Asphalt saw	1,200	1,200
-1 Sandblasting cabinet	1,900	1,900
-1 Hand-operated pallet truck	1,900	1,900
-Miscellaneous work benches & shelving	-0-	-0-
-1 radio	816	816
TOTAL CAPITAL OUTLAY	<u>5,816</u>	<u>5,816</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	Water Production				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	416,278	426,921	525,510	474,203	474,203
Maintenance & Operation	1,167,292	1,209,841	1,145,852	1,144,428	1,144,428
Capital Outlay	4,258	1,900	5,480	4,280	4,280
Management Improvement Program				(16,000)	(16,000)
TOTAL	<u>1,587,828</u>	<u>1,638,662</u>	<u>1,676,842</u>	<u>1,606,911</u>	<u>1,606,911</u>

This budget will cover the processing of 5,500,000,000 gallons of water.

Areas of responsibility of this division include the following:

Operate & Maintain:

- 3 10-MGD softening units (accelators)
- 14 Rapid sand and/or dual media filter
- 11 High service pumps
- 59 Wells
- 3 Ground storage reservoirs and repump facilities
- All equipment related to washwater recovery and sludge removal

New Programs and Projects

- Proceed with trihalomethane eliminated program (ammoniation treatment for chlorimine formation)
- Maintain bacteria laboratory certification issued by the Department of Health and Rehabilitative Services

PUBLIC WORKS
Water Production

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	356,610	357,830	424,266	394,654	394,654
130 Other Salaries & Wages
140 Overtime	-0-	7,500	7,500	7,500	7,500
Total Salaries & Wages	356,610	365,330	431,766	402,154	402,154
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	59,668	61,591	93,744	72,049	72,049
TOTAL EMPLOYEE SERVICES	416,278	426,921	525,510	474,203	474,203
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,048	2,800	3,000	2,800	2,800
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem	57	500	500	300	300
410 Communication Services	6,052	6,224	6,224	6,000	6,000
420 Transportation	8,048	5,992	10,134	10,134	10,134
430 Utility Services	531,851	550,000	550,000	550,000	550,000
440 Rentals & Leases	38,745	29,000	2,500	2,200	2,200
450 Insurance
460 Repair & Maintenance Services	40,715	35,000	35,000	35,000	35,000
470 Printing & Binding
480 School & Training Expense	470	700	700	700	700
490 Other Current Charges & Oblig.	177	-0-	-0-	-0-	-0-
510 Office Supplies	283	200	200	200	200
520 Operating Supplies	7,864	6,000	6,000	5,500	5,500
540 Books, Pub., Sub. & Memberships	493	500	660	660	660
550 Duplicating Charges
580 Chemicals	529,489	572,925	530,934	530,934	530,934
TOTAL MAINTENANCE & OPERATION	1,167,292	1,209,841	1,145,852	1,144,428	1,144,428
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	4,258	1,900	5,480	4,280	4,280
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	4,258	1,900	5,480	4,280	4,280
MANAGEMENT IMPROVEMENT PROGRAM	(16,000)	(16,000)

Departmental Budget - 1983-84

PUBLIC WORKS

Water Production

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries		
1 Division Superintendent	33,179	33,179
1 Assistant Superintendent	24,904	24,904
5 Operator III	93,902	93,902
4 Operator II	66,796	66,796
3 Operator I	44,634	44,634
2 Instrument & Laboratory Tech.	33,400	33,400
4 Utility Plant Maintenance Tech.	71,876	71,876
1 Utility Plant Maintenance Mech.	13,628	13,628
1 Service Worker II	12,335	12,335
	<hr/> 394,654	<hr/> 394,654
140 Overtime		
Overtime & Standby	2,000	2,000
Holiday	2,000	2,000
Promotions (Certification Contingency)	3,500	3,500
	<hr/> 7,500	<hr/> 7,500
New Employees Requested		
2 Utility Services Coordinators	-0-	-0-
Total Employees Salaries & Wages	<hr/> 402,154	<hr/> 402,154
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	27,625	27,625
Social Security	26,944	26,944
Health Insurance	15,946	15,946
Life Insurance	1,534	1,534
Workers' Compensation	-0-	-0-
	<hr/> 72,049	<hr/> 72,049
New Employee Overhead		
	-0-	-0-
Total Employee Overhead	<hr/> 72,049	<hr/> 72,049
TOTAL EMPLOYEE SERVICES	<hr/> <u>474,203</u>	<hr/> <u>474,203</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expense	2,800	2,800
400 Travel & Per Diem	300	300
-AWWA/FPCA Conference & in-state meetings		
410 Communication Services	6,000	6,000
420 Transportation	10,134	10,134
430 Utility Services	550,000	550,000
440 Rentals & Leases	2,200	2,200
-Cranes, sandblaster, etc.		

Departmental Budget - 1983-84

PUBLIC WORKS
Water Production

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance	35,000	35,000
480 School & Training Expense	700	700
-Required for certification - T.R.E.E.O. Courses		
-D.E.R. Regional short schools for operating personnel		
510 Office Supplies	200	200
520 Operating Supplies	5,500	5,500
540 Books, Publications, Subscriptions & Memberships	660	660
-AWWA dues		
580 Chemicals		
-Lime - 4,950 tons	352,836	352,836
-CL2 - 285 tons	36,651	36,651
- 300 cylinders	5,625	5,625
-Coagulant Aid - 47,000 lbs.	48,410	48,410
-Stabilization chemicals - 100,375 lbs.	64,742	64,742
-Hydrofluosilicic Acid - 18,500 gallons	4,770	4,770
-Laboratory chemicals	3,200	3,200
-Polymers	1,500	1,500
-Ammonia - 55,000 lbs.	13,200	13,200
	<u>530,934</u>	<u>530,934</u>
TOTAL MAINTENANCE & OPERATION	<u>1,144,428</u>	<u>1,144,428</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Power hacksaw	1,750	1,750
-Flouride & Ph electrodes	600	600
-Two 100 watt radios	1,930	1,930
-One 60 watt radio	-0-	-0-
TOTAL CAPITAL OUTLAY	<u>4,280</u>	<u>4,280</u>

CITY OF NAPLES
Departmental Budget - 1983-84

WATER SYSTEM

	Administration and Debt Service				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	-0-	15,144	16,955	16,651	16,651
Maintenance & Operation	467,160	437,239	385,958	385,958	385,958
Capital Outlay	-0-	-0-	483	483	483
Debt Service & Depreciation	2,486,933	2,034,971	2,095,149	2,095,149	2,095,149
TOTAL	<u>2,954,093</u>	<u>2,487,354</u>	<u>2,498,545</u>	<u>2,498,241</u>	<u>2,498,241</u>

WATER SYSTEM
Administration & Debt Service

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	-0-	13,000	14,250	14,250	14,250
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages	-0-	13,000	14,250	14,250	14,250
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	-0-	2,144	2,705	2,401	2,401
TOTAL EMPLOYEE SERVICES	-0-	15,144	16,955	16,651	16,651
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	35,656	15,500	22,000	22,000	22,000
340 Other Contractual Services	11,704	8,000	7,272	7,272	7,272
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation	-0-	-0-	400	400	400
430 Utility Services					
440 Rentals & Leases					
450 Insurance	41,000	41,000	44,813	44,813	44,813
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	-0-	-0-	350	350	350
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	-0-	-0-	350	350	350
550 Duplicating Charges					
Administration	378,800	372,739	289,773	289,773	289,773
Transfer to General Fund					
Transfer to Data Processing	-0-	-0-	21,000	21,000	21,000
TOTAL MAINTENANCE & OPERATION	467,160	437,239	385,958	385,958	385,958
<u>Capital Outlay</u>					
630 Improvements Other Than Buildings	-0-	-0-	483	483	483
TOTAL CAPITAL OUTLAY	-0-	-0-	483	483	483
Depreciation	652,988	642,205	685,279	685,279	685,279
Debt Service	1,833,945	1,392,766	1,409,870	1,409,870	1,409,870
TOTAL DEPRECIATION & DEBT SERVICE	2,486,933	2,034,971	2,095,149	2,095,149	2,095,149

Departmental Budget - 1983-84

WATER SYSTEM

Administration & Debt Service

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Utility Engineer (prorated)	14,250	14,250
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	997	997
Social Security	955	955
Health Insurance	411	411
Life Insurance	38	38
Workers' Compensation	-0-	-0-
 Total Employee Overhead	<u>2,401</u>	<u>2,401</u>
 TOTAL EMPLOYEE SERVICES	<u>16,651</u>	<u>16,651</u>
 <u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
-Engineering Department	7,500	7,500
-General Consulting	14,500	14,500
	<u>22,000</u>	<u>22,000</u>
340 Other Contractual Services	7,272	7,272
-Audit		
420 Transportation	400	400
450 Insurance	44,813	44,813
480 School & Training Expense	350	350
540 Books, Publications, Subscriptions & Memberships	350	350
Administration	289,773	289,773
-Transfer to General Fund		
Transfer to Data Processing	21,000	21,000
 TOTAL MAINTENANCE & OPERATION	<u>385,958</u>	<u>385,958</u>
 <u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings	483	483
-Radio (prorated)		
 TOTAL CAPITAL OUTLAY	<u>483</u>	<u>483</u>
Depreciation	685,279	685,279
Debt Service	1,409,870	1,409,870
	<u>2,095,149</u>	<u>2,095,149</u>

CITY OF NAPLES
 Departmental Budget - 1983-84
 WATER SYSTEM

	Capital Improvement Program			City Manager Recommends 1983-84	City Council Approval 1983-84
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84		
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	<u>1,280,033</u>	<u>1,200,570</u>	<u>327,600</u>	<u>327,600</u>	<u>327,600</u>
III TOTAL	<u><u>1,280,033</u></u>	<u><u>1,200,570</u></u>	<u><u>327,600</u></u>	<u><u>327,600</u></u>	<u><u>327,600</u></u>

WATER SYSTEM
Capital Improvement Program

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	74,000	181,500	200,000	200,000	200,000
630 Improvements Other Than Bldgs.	1,050,000	700,000	-0-	-0-	-0-
640 Machinery & Equipment	8,000	-0-	-0-	-0-	-0-
670 Mobile Equipment	15,885	24,070	7,600	7,600	7,600
<u>Meters and Mains</u>	132,148	295,000	120,000	120,000	120,000
TOTAL CAPITAL OUTLAY	1,280,033	1,200,570	327,600	327,600	327,600

Departmental Budget - 1983-84

WATER SYSTEM

CAPITAL IMPROVEMENT

<u>CAPITAL OUTLAY</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
620 Buildings		
-Operations Center Utilities	185,000	185,000
-Generators for plant lighting	10,000	10,000
-Electrical piping, wiring, hand rails	5,000	5,000
	<u>200,000</u>	<u>200,000</u>
670 Mobile Equipment	7,600	7,600
-Half-ton pickup		
Mains & Meters		
-Miscellaneous mains & fire hydrants	60,000	60,000
-Meter installations	60,000	60,000
	<u>120,000</u>	<u>120,000</u>
 TOTAL CAPITAL OUTLAY	 <u>327,600</u>	 <u>327,600</u>

SEWER
SYSTEM

PUBLIC WORKS
DIRECTOR

UTILITY ENGINEER (PRO-RATED)

ASSISTANT DIRECTOR

WASTEWATER COLLECTION

- 1 ASSISTANT SUPERINTENDENT
- 1 UTILITIES COORDINATOR
- 2 CREW LEADER III
- 1 WASTEWATER COLLECTION INSPECTOR
- 1 EQUIPMENT OPERATOR IV
- 11 SERVICE WORKER III

WASTEWATER TREATMENT

- 1 ASSISTANT SUPERINTENDENT
- 1 PUMPING STATION SUPERVISOR
- 1 OPERATOR IV
- 1 OPERATOR III
- 3 OPERATOR II
- 4 OPERATOR I
- 5 UTILITY PLANT MAINTENANCE TECHNICIANS
- 3 UTILITY PLANT MAINTENANCE MECHANICS
- 1 EQUIPMENT OPERATOR III
- 1 SERVICE WORKER II
- 1 SERVICE WORKER I

SEWER UTILITY REVENUE & EXPENDITURE SUMMARY

ESTIMATED REVENUES

Service Charge	1,774,526
Connection Charge	5,000
Inspection Charge	1,000
Beginning Cash/ Non Operating Revenue	<u>99,662</u>
Total Operating Revenue	1,880,188
System Surplus for Capital Improvements	144,100
System Development Charges	<u>190,000</u>
Total Estimated Revenue	2,214,288

ESTIMATED EXPENDITURES

Wastewater Collection	399,304
Wastewater Treatment	807,936
Administration & Debt Service	672,948
Operating Expenditures	<u>1,880,188</u>
Capital Expenditure - Systems Revenue	144,100
Capital Expenditure - Systems Development Charge	<u>190,000</u>
Total Estimated Expenditures	2,214,288

SEWER SYSTEM OPERATING REVENUE

	<u>Actual 1980-81</u>	<u>Actual 1981-82</u>	<u>Actual 3/31/83</u>	<u>Estimated 1982-83</u>	<u>Budgeted 1982-83</u>	<u>Recommended 1983-84</u>
Service Charges	1,230,530	1,283,375	667,897	1,336,000	1,600,000	1,774,526
Connection Charges	12,652	23,740	5,467	24,000	60,000	5,000
Inspection Charges	<u>2,120</u>	<u>1,120</u>	<u>360</u>	<u>2,000</u>	<u>12,000</u>	<u>1,000</u>
	1,245,302	1,308,235	673,724	1,362,000	1,672,000	1,780,526

CITY OF NAPLES
 Departmental Budget - 1983-84
 PUBLIC WORKS

	--Wastewater Collection--				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	248,856	268,983	304,007	296,249	296,249
Maintenance & Operation	85,658	88,207	103,039	102,639	102,639
Capital Outlay Management Improvement Program	1,439	2,400	4,616	4,416 (4,000)	4,416 (4,000)
TOTAL	<u>335,953</u>	<u>359,590</u>	<u>411,662</u>	<u>399,304</u>	<u>399,304</u>

Along with the Wastewater Collection Division's regular work of maintaining gravity sewer lines, laterals, and manholes, the Division will continue its television inspection program. This effort has been successful in identifying line failures and potential line failures and thus reducing infiltration into the system.

PUBLIC WORKS
Wastewater Collection

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	205,245	206,857	250,123	250,123	250,123
New Employee					
130 Other Salaries & Wages	-0-	23,818	-0-	-0-	-0-
140 Overtime	10,552	10,820	11,597	11,597	11,597
127 Less Abatements	(525)	(10,000)	(10,000)	(10,000)	(10,000)
<u>Total Salaries & Wages</u>	<u>215,272</u>	<u>231,495</u>	<u>251,720</u>	<u>251,720</u>	<u>251,720</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	33,584	36,048	54,287	46,529	46,529
New Employee	-0-	4,040	-0-	-0-	-0-
255 Less Abatements	-0-	(2,600)	(2,000)	(2,000)	(2,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>248,856</u>	<u>268,983</u>	<u>304,007</u>	<u>296,249</u>	<u>296,249</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,917	3,300	3,800	3,800	3,800
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation	22,850	26,527	28,379	28,379	28,379
430 Utility Services					
440 Rentals & Leases	261	300	500	500	500
450 Insurance					
460 Repair & Maintenance Services	7,082	6,480	7,980	7,980	7,980
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	5,422	4,500	5,000	4,600	4,600
510 Office Supplies					
520 Operating Supplies	46,126	47,100	57,380	57,380	57,380
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>85,658</u>	<u>88,207</u>	<u>103,039</u>	<u>102,639</u>	<u>102,639</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment	1,439	2,400	4,616	4,416	4,416
<u>TOTAL CAPITAL OUTLAY</u>	<u>1,439</u>	<u>2,400</u>	<u>4,616</u>	<u>4,416</u>	<u>4,416</u>
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>				(4,000)	(4,000)

Departmental Budget - 1983-84

PUBLIC WORKS

Wastewater Collection

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	24,375	24,375
1 Utilities Coordinator	19,793	19,793
2 Crew Leader III	31,875	31,875
1 Wastewater Collection Inspector	15,933	15,933
1 Equipment Operator IV	15,860	15,860
11 Service Worker III	142,287	142,287
	<u>250,123</u>	<u>250,123</u>
140 Overtime	10,497	10,497
Holiday	1,100	1,100
123 Less Abatements (CIP)	(10,000)	(10,000)
Total Salaries & Wages	<u>251,720</u>	<u>251,720</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	17,507	17,507
Social Security	17,535	17,535
Health Insurance	10,355	10,355
Life Insurance	1,132	1,132
Workers' Compensation	-0-	-0-
	<u>46,529</u>	<u>46,529</u>
255 Less Abatements (CIP)	(2,000)	(2,000)
Total Employee Overhead	<u>44,529</u>	<u>44,529</u>
TOTAL EMPLOYEE SERVICES	<u>296,249</u>	<u>296,249</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,800	3,800
420 Transportation	28,379	28,379
440 Rentals & Leases	500	500
460 Repairs & Maintenance Service	7,980	7,980
-Maintenance of equipment		
490 Other Current Charges & Obligations	4,600	4,600
520 Operating Supplies		
-Uniforms	4,580	4,580
-Chemicals	6,800	6,800
-Repair materials - mains & manholes	40,000	40,000
-Street repairs	6,000	6,000
	<u>57,380</u>	<u>57,380</u>
TOTAL MAINTENANCE & OPERATION	<u>102,639</u>	<u>102,639</u>

Departmental Budget - 1983-84

PUBLIC WORKS

Wastewater Collection

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 radio	816	816
-1000 ft - T.V. cable	2,900	2,900
-1 television tape recorder	700	700
TOTAL CAPITAL OUTLAY	<u>4,416</u>	<u>4,416</u>

CITY OF NAPLES
Departmental Budget - 1983-84

PUBLIC WORKS

	--Wastewater Treatment--				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	377,051	410,690	452,755	437,106	437,106
Maintenance & Operation	401,940	438,397	411,839	377,200	377,200
Capital Outlay	13,560	4,250	2,930	1,930	1,930
Management Improvement Program				(8,300)	(8,300)
TOTAL	<u>792,551</u>	<u>853,337</u>	<u>867,524</u>	<u>807,936</u>	<u>807,936</u>

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. The permitting agencies are the Department of Environmental Regulation and the Environmental Protection Agency. The parameters set by these agencies are presently met by the extended air version of the activated sludge processes.

The secondary responsibility of the Division is the maintenance, operation and revision of 91 sanitary lift stations and 3 storm water stations.

The budget will treat 2,044,000,000 gallons of wastewater.

New Programs and Projects

- Monitoring and controlling of master stations to even the hydraulic loading on the Treatment Plant
- Phosphorus removal
- Chlorinate return sludge to control filamentous organisms
- The revision of the sanitary lift station listed in the Five Year Capital Improvement Program for the 1983-84 budget year:

Hospital
Publix

PUBLIC WORKS
Wastewater Treatment

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	314,856	341,627	361,045	361,045	361,045
130 Other Salaries & Wages	11,185	12,724	12,804	12,804	12,804
140 Overtime					
	<u>326,041</u>	<u>354,351</u>	<u>373,849</u>	<u>373,849</u>	<u>373,849</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	54,817	59,582	78,906	67,257	67,257
Less Salary Savings	(3,807)	(3,243)	-0-	(4,000)	(4,000)
	<u>377,051</u>	<u>410,690</u>	<u>452,755</u>	<u>437,106</u>	<u>437,106</u>
<u>TOTAL EMPLOYEE SERVICES</u>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,355	3,000	3,000	3,000	3,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	321	684	764	764	764
410 Communication Services	396	400	400	400	400
420 Transportation	30,786	32,100	28,000	28,000	28,000
430 Utility Services	201,159	206,308	201,200	197,200	197,200
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	35,673	31,390	31,540	31,540	31,540
470 Printing & Binding					
480 School & Training Expense	952	830	669	669	669
490 Other Current Charges & Oblig.	89	100	100	100	100
510 Office Supplies	198	200	200	200	200
520 Operating Supplies	7,957	7,287	7,367	6,917	6,917
540 Books, Pub., Sub. & Memberships	53	60	60	60	60
550 Duplicating Charges					
580 Chemicals	122,001	156,038	138,539	108,350	108,350
	<u>401,940</u>	<u>438,397</u>	<u>411,839</u>	<u>377,200</u>	<u>377,200</u>
<u>TOTAL MAINTENANCE & OPERATION</u>					
<u>CAPITAL OUTLAY</u>					
620 Buildings	5,490	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.	507	-0-	-0-	-0-	-0-
640 Machinery & Equipment	7,563	4,250	2,930	1,930	1,930
670 Mobile Equipment					
	<u>13,560</u>	<u>4,250</u>	<u>2,930</u>	<u>1,930</u>	<u>1,930</u>
<u>TOTAL CAPITAL OUTLAY</u>					
<u>MANAGEMENT IMPROVEMENT PROGRAM</u>					
				(8,300)	(8,300)

Departmental Budget - 1983-84

PUBLIC WORKS

Wastewater Treatment

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	27,084	27,084
1 Pumping Station Supervisor	23,428	23,428
1 Wastewater Plant Operator IV	21,180	21,180
1 Wastewater Plant Operator III	17,851	17,851
3 Wastewater Plant Operator II	47,357	47,357
4 Wastewater Plant Operator I Trainee	55,385	55,385
5 Utility Plant Maintenance Tech.	88,925	88,925
3 Utility Plant Maintenance Mechanic	40,884	40,884
1 Equipment Operator III	16,303	16,303
1 Service Worker II	12,092	12,092
1 Service Worker I	10,556	10,556
	<hr/>	<hr/>
	361,045	361,045
140 Overtime		
Standby & overtime	3,738	3,738
Holidays	2,746	2,746
Sludge hauling	2,820	2,820
Promotions (Certification Contingency)	3,500	3,500
	<hr/>	<hr/>
	12,804	12,804
Total Salaries & Wages	<hr/>	<hr/>
	373,849	373,849
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	25,273	25,273
Social Security	25,047	25,047
Health Insurance	15,370	15,370
Life Insurance	1,567	1,567
Workers' Compensation	-0-	-0-
Total Employee Overhead	<hr/>	<hr/>
	67,257	67,257
Less Salary Savings	(4,000)	(4,000)
TOTAL EMPLOYEE SERVICES	<hr/> <hr/>	<hr/> <hr/>
	437,106	437,106
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
400 Travel & Per Diem	764	764
-T.R.E.E.O. short course, Gainesville		
-T.R.E.E.O. course - Ft. Myers		
410 Communication Services	400	400
420 Transportation	28,000	28,000
430 Utility Services		
-Electric		
-Diesel		
-Water		
	<hr/>	<hr/>
	197,200	197,200

Departmental Budget - 1983-84

PUBLIC WORKS

Wastewater Treatment

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services		
-Maintenance of equipment	23,000	23,000
-Crane	1,040	1,040
-Sludge beds - loader & grader	2,000	2,000
-Limerock & trucks	2,000	2,000
-Building repairs & maintenance	3,000	3,000
-Pond maintenance & shaping	500	500
	<u>31,540</u>	<u>31,540</u>
480 School & Training Expense		
-Edison Community College	246	246
-Michigan course	160	160
-California course	175	175
-Testing miles	88	88
	<u>669</u>	<u>669</u>
490 Other Current Charges & Obligations	100	100
510 Office Supplies	200	200
520 Operating Supplies		
-Shoes	1,560	1,560
-Uniforms	4,007	4,007
-Miscellaneous supplies	750	750
-Equipment rental (scaffolding, power saws, air hammers	600	600
	<u>6,917</u>	<u>6,917</u>
540 Books, Publications, Subscriptions & Memberships	60	60
580 Chemicals		
-Pond treatment & sludge beds	1,300	1,300
-Masking agents	800	800
-Lab chemicals	3,500	3,500
-Chlorine - 125 tons	28,750	28,750
-Odophos, Po4 chemical control	74,000	74,000
	<u>108,350</u>	<u>108,350</u>
 TOTAL MAINTENANCE & OPERATION	 <u>377,200</u>	 <u>377,200</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Aluminum boxes aerator	-0-	-0-
2 Two-way radios	1,930	1,930
	<u>1,930</u>	<u>1,930</u>
TOTAL CAPITAL OUTLAY	<u>1,930</u>	<u>1,930</u>

CITY OF NAPLES
Departmental Budget - 1983-84

SEWER SYSTEM

	Administration & Debt Service			City Manager Recommends	City Council Approval
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	1983-84	1983-84
Employee Services	-0-	15,144	16,955	16,651	16,651
Maintenance & Operation	221,203	207,171	225,083	225,083	225,083
Capital Outlay	-0-	-0-	483	483	483
DEBT SERVICE & DEPRECIATION	496,658	481,424	430,731	430,731	430,731
TOTAL	717,861	703,739	673,252	672,948	672,948

SEWER SYSTEM
Administration & Debt Service

DEPARTMENTAL

	B U D G E T				
	1983-84				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	-0-	13,000	14,250	14,250	14,250
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages	-0-	13,000	14,250	14,250	14,250
<u>Employee Overhead</u>					
250 Employer Payroll Expenses		2,144	2,705	2,401	2,401
TOTAL EMPLOYEE SERVICES	-0-	15,144	16,955	16,651	16,651
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	43,424	15,500	19,500	19,500	19,500
310 Professional Services					
340 Other Contractual Services	3,579	2,000	13,783	13,783	13,783
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation	-0-	-0-	400	400	400
430 Utility Services					
440 Rentals & Leases					
450 Insurance	20,000	20,000	21,860	21,860	21,860
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	-0-	-0-	350	350	350
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	-0-	-0-	350	350	350
550 Duplicating Charges					
Administration	154,200	169,671	149,840	149,840	149,840
Transfer to Data Processing	-0-	-0-	19,000	19,000	19,000
TOTAL MAINTENANCE & OPERATION	221,203	207,171	225,083	225,083	225,083
<u>Capital Outlay</u>					
630 Improvements Other Than Buildings	-0-	-0-	483	483	483
TOTAL CAPITAL OUTLAY	-0-	-0-	483	483	483
Depreciation Debt Service	180,832 315,826	245,605 235,819	192,016 238,715	192,016 238,715	192,016 238,715
TOTAL DEPRECIATION & DEBT SERVICE	496,658	481,424	430,731	430,731	430,731

Departmental Budget - 1983-84

SEWER SYSTEM

Administration & Debt Service

	<u>Department Request</u>	<u>City Manager Recommendation</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries and Wages</u>		
120 Regular Salaries		
1 Utility Engineer (prorated)	14,250	14,250
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	997	997
Social Security	955	955
Health Insurance	411	411
Life Insurance	38	38
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>2,401</u>	<u>2,401</u>
 TOTAL EMPLOYEE SERVICES	 <u>16,651</u>	 <u>16,651</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
-Engineering Department	6,000	6,000
-General Consulting	13,500	13,500
	<u>19,500</u>	<u>19,500</u>
340 Other Contractual Services	13,783	13,783
-Audit, bay sampling		
420 Transportation	400	400
450 Insurance	21,860	21,860
480 School & Training Expense	350	350
540 Books, Publications, Subscriptions & Memberships	350	350
Administration	149,840	149,840
-Transfer to General Fund		
Transfer to Data Processing	19,000	19,000
 TOTAL MAINTENANCE & OPERATION	 <u>225,083</u>	 <u>225,083</u>
<u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings		
-Radio (prorated)	483	483
 TOTAL CAPITAL OUTLAY	 <u>483</u>	 <u>483</u>
Depreciation	192,016	192,016
Debt Service	238,715	238,715
	<u>430,731</u>	<u>430,731</u>

CITY OF NAPLES
 Departmental Budget - 1983-84
 SEWER SYSTEM

	CAPITAL IMPROVEMENT				
	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services					
Maintenance & Operation					
Capital Outlay	201,212	340,500	334,100	334,100	334,100
TOTAL	201,212	340,500	334,100	334,100	334,100

SEWER SYSTEM
Capital Improvement

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	35,362	125,500	190,000	190,000	190,000
630 Improvements Other Than Bldgs.	48,773	65,000	63,800	63,800	63,800
640 Machinery & Equipment	17,077	-0-	30,300	30,300	30,300
670 Mobile Equipment	100,000	150,000	50,000	50,000	50,000
Mains & Laterals	100,000	150,000	50,000	50,000	50,000
TOTAL CAPITAL OUTLAY	201,212	340,500	334,100	334,100	334,100

Departmental Budget - 1983-84

SEWER SYSTEM

CAPITAL IMPROVEMENTS PROJECTS

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Plant additions	180,000	180,000
-Plant Equipment	10,000	10,000
	<u>190,000</u>	<u>190,000</u>
630 Improvements Other Than Buildings		
-Lift Station revisions	23,800	23,800
-Paving	40,000	40,000
	<u>63,800</u>	<u>63,800</u>
Mains & Laterals	50,000	50,000
670 Mobile Equipment		
-Two-ton flatbed dump truck	18,000	18,000
-6" well point pump	12,300	12,300
	<u>30,300</u>	<u>30,300</u>
 TOTAL CAPITAL OUTLAY	 <u>334,100</u>	 <u>334,100</u>

CITY OF NAPLES
Departmental Budget - 1983-84

NON-DEPARTMENTAL

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommends 1983-84	City Council Approval 1983-84
Employee Services	8,185	10,973	_____	13,416	13,416
Maintenance & Operation	230,511	100,261	_____	75,885	75,885
Capital Outlay	292	-0-	_____	-0-	-0-
TOTAL	<u>238,988</u>	<u>111,234</u>	_____	<u>89,301</u>	<u>89,301</u>

NON-DEPARTMENTAL

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	6,413	-0-		11,309	11,309
130 Other Salaries & Wages	-0-	9,309		-0-	-0-
140 Overtime	29	-0-		-0-	-0-
<u>Total Salaries & Wages</u>	<u>6,442</u>	<u>9,309</u>		<u>11,309</u>	<u>11,309</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	1,743	1,664		2,107	2,107
<u>TOTAL EMPLOYEE SERVICES</u>	<u>8,185</u>	<u>10,973</u>		<u>13,416</u>	<u>13,416</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	-0-	50		50	50
310 Professional Services	13,554	11,100		10,185	10,185
340 Other Contractual Services	30,273	18,352		17,700	17,700
390 Auto Mileage	1,497	1,750		1,350	1,350
400 Travel & Per Diem	196	357		225	225
420 Transportation	40,740	34,000		38,700	38,700
430 Utility Services	99,000	-0-		-0-	-0-
440 Rentals & Leases	9,343	8,000		7,000	7,000
450 Insurance	3,285	2,550		2,750	2,750
460 Repair & Maintenance Services	1,435	1,000		500	500
470 Printing & Binding	18,298	16,750		78,630	78,630
480 School & Training Expense	289	2,500		2,500	2,500
490 Other Current Charges & Oblig.	3,841	3,852		2,795	2,795
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
380 Election Fees	8,760	-0-		13,500	13,500
Less Abatements to CIP	-0-	-0-		(100,000)	(100,000)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>230,511</u>	<u>100,261</u>		<u>75,885</u>	<u>75,885</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	292	-0-		-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>292</u>	<u>-0-</u>		<u>-0-</u>	<u>-0-</u>

Departmental Budget - 1983-84

NON-DEPARTMENTAL

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Service Worker I	11,309	11,309
Total Salaries & Wages	<u>11,309</u>	<u>11,309</u>
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	792	792
Social Security	758	758
Health Insurance	493	493
Life Insurance	64	64
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>2,107</u>	<u>2,107</u>
 TOTAL EMPLOYEE SERVICES	 <u><u>13,416</u></u>	 <u><u>13,416</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	50	50
310 Professional Services	10,185	10,185
Annual Audit		
340 Other Contractual Services		
Custodial & Maintenance Services	10,500	10,500
Florida Unemployment Insurance	7,200	7,200
	<u>17,700</u>	<u>17,700</u>
400 Travel & Per Diem		
Recruiting Expense	750	750
Unscheduled	600	600
	<u>1,350</u>	<u>1,350</u>
410 Communication Services		
Elevator phone	225	225
430 Utility Services		
Electrical	36,000	36,000
Water/sewer/garbage	2,700	2,700
	<u>38,700</u>	<u>38,700</u>
460 Repair & Maintenances Services	7,000	7,000
470 Printing & Binding		
Annual Report	1,850	1,850
Annual Budget preparation	900	900
	<u>2,750</u>	<u>2,750</u>
480 School & Training Expense	500	500

Departmental Budget - 1983-84

NON-DEPARTMENTAL

<u>MAINTENANCE & OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
490 Other Current Charges & Obligations		
Special Fuel Tax	6,500	6,500
Mini Perc	500	500
Employee Recognition Program	50	50
Employee Suggestion Program	500	500
Safety Program	600	600
Holiday Season Bonus	8,080	8,080
Metropolitan Planning Organization	1,400	1,400
Miscellaneous	1,000	1,000
Data Processing Charges	60,000	60,000
	<u>78,630</u>	<u>78,630</u>
520 Operating Supplies	2,500	2,500
Moving Expense		
540 Books, Publications, Subscriptions & Memberships		
Florida League of Cities	1,170	1,170
Sister Cities International	125	125
Florida Innovation Group	1,500	1,500
	<u>2,795</u>	<u>2,795</u>
380 Election Fees	13,500	13,500
Less Abatements to CIP	(100,000)	(100,000)
 TOTAL MAINTENANCE & OPERATION	 <u><u>75,885</u></u>	 <u><u>75,885</u></u>

CITY OF NAPLES
Departmental Budget - 1983-84

PARKING OPERATION

	<u>Actual Expenditures 1981-82</u>	<u>Estimated Expenditures 1982-83</u>	<u>Department Request 1983-84</u>	<u>City Manager Recommends 1983-84</u>	<u>City Council Approval 1983-84</u>
Employee Services					
Maintenance & Operation	1,844	5,525	7,625	4,425	4,425
Capital Outlay	4,391	5,400	-0-	-0-	-0-
Debt Service	22,567	21,917	21,266	21,266	21,266
TOTAL	<u>28,802</u>	<u>328,42</u>	<u>28,891</u>	<u>25,691</u>	<u>25,691</u>

Note: Personnel supporting Parking Operation
in Police and Finance Departments as follows:

\$11,709 - 1 Parking Checker
12,092 - 1 Accounting Clerk I
5,104 - Employee Overhead

\$28,905

PARKING OPERATION

DEPARTMENTAL

BUDGET

1983-84

	Actual Expenditures 1981-82	Annual Budget 1982-83	Department Request 1983-84	City Manager Recommendation 1983-84	Council Approval 1983-84
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation-0-500500500500
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	1,788	2,500	5,000	3,000	3,000
470 Printing & Binding	-0-	900	1,800	600	600
480 School & Training Expense
490 Other Current Charges & Oblig.	-0-	-0-
510 Office Supplies	-0-	125	125	125	125
520 Operating Supplies	56	1,500	200	200	200
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
TOTAL MAINTENANCE & OPERATION	1,844	5,525	7,625	4,425	4,425
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	4,391	5,400	-0-	-0-	-0-
670 Mobile Equipment
<hr/>					
TOTAL CAPITAL OUTLAY	4,391	5,400	-0-	-0-	-0-
DEBT SERVICE	22,567	21,917	21,266	21,266	21,266

Departmental Budget - 1983-84

PARKING OPERATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
420 Transportation Postage	500	500
460 Repair & Maintenance Services	3,000	3,000
470 Printing & Binding	600	600
510 Office Supplies	125	125
520 Operating Supplies	200	200
	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	<u>4,425</u>	<u>4,425</u>
<u>DEBT SERVICE</u>		
700 Debt Service	21,266	21,266
	<hr/>	<hr/>
TOTAL DEBT SERVICE	<u>21,266</u>	<u>21,266</u>

PARKING OPERATIONS

<u>DEBT SERVICE</u>	<u>ACTUAL EXPENDED 1981-82</u>	<u>ANNUAL BUDGET 1982-83</u>	<u>CITY MANAGER RECOMMENDS</u>	<u>COUNCIL APPROVAL 1983-84</u>
99 Principal	17,917	17,917	17,916	
100 Interest	<u>4,648</u> 22,565	<u>4,000</u> 21,917	<u>3,350</u> 21,266	

<u>DEBT SERVICE FISCAL YEAR 1983-84</u>	<u>PRINCIPAL DUE</u>	<u>INTEREST DUE 1983-84</u>	<u>PRINCIPAL BALANCE AFTER 1983-84 PAYMENT</u>
Note Payable to the Bank of Naples on Staley 8th St. lot; interest due quarterly at 3%; principal due 12/27 of each year on the amount of \$6,667 - Note No. C-7801.	6,666	200	-0-
Note Payable to the Bank of Naples Neopolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15	11,250	3,150	67,500
TOTALS	<u>17,916</u>	<u>3,350</u>	<u>67,500</u>

PARKING OPERATION REVENUES

<u>REVENUES FISCAL YEAR 1982-83</u>	<u>ACTUAL REVENUES 1981-82</u>	<u>ANNUAL BUDGET 1982-83</u>	<u>CITY MANAGER RECOMMENDS 1983-84</u>
Meter Collection	33,201	36,000	37,000
Fines	5,936	13,000	9,000
Other	796	-0-	-0-
Permit Fees	5,430	6,000	6,000
Interest Earned	17,990	15,000	8,000
SUT-TOTAL	<u>63,353</u>	<u>70,000</u>	<u>60,000</u>

CAPITAL IMPROVEMENT PROGRAM
1983-84

-ENGINEERING-

Streets & Drainage - \$831,000

Sixth Street, North - Central to Fourth.....	\$ 102,000
Third Avenue, North - Gulfshore to Beachend.....	46,000
Belair Lane - Parkshore Drive to Neapolitan Way.....	38,000
Fourth Street, South - 18th Avenue to End.....	31,000
Fifth Avenue, North - 10th Street to 11th Street.....	35,000
South Golf Drive - Gulfshore to Third Street.....	6,000
Third Avenue, North - 11th Street to 12th Street.....	3,000
13th Avenue, North - 12th Street to 13th Street.....	27,000
Portside Drive - Binnacle to Regatta.....	32,000
Eighth Avenue, South - Gulfshore to Beachend.....	46,000
Springline Drive - Alamanda to Hauser.....	106,000
Fairway Terrace - Binnacle to Harbour.....	42,000
Regatta Road - Ketch to Riviera.....	20,000
US 41 at 22nd Avenue, North - Right Turn Lane.....	30,000
Eighth Street, South - 7th Avenue to 8th Avenue.....	3,000
Third Avenue, South - Gulfshore to Beachend.....	46,000
Ft. Charles Drive - Kingstown to End.....	213,000
Fifth Avenue, North - Extend to Anthony Park.....	5,000

Traffic Signals - \$46,500

Broad Avenue, South/Eighth Street.....	17,000
Neapolitan Way/US 41 (State Funds).....	-0-
Ninth Street, South/10th Avenue.....	17,000
US 41/River Point Drive.....	12,500

Traffic Control Equipment - \$8,000

Truck, 1/2-Ton Utility Body.....	8,000
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Sidewalk Improvements - \$11,000

Various Locations.....	5,000
Tenth Street, North - Second to Third.....	6,000

Engineering Administration - \$10,000

Posting No Wake Signs - Gulf Beach Area.....	10,000
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-EQUIPMENT MANAGEMENT-

Improvements & Equipment - \$44,000

Truck Tire Changer.....	5,000
Paving and Marking Parking Lot.....	25,000
One-ton Truck with Maintenance Service Body.....	14,000

-FINANCE-

Electric Mailing Machine.....	5,265
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CAPITAL IMPROVEMENT PROGRAM
 1983-84
 (Con't.)

-FIRE-

Improvements and Equipment - \$117,600

Paving Adjacent to Training Tower.....	\$ 17,500
Ladder Truck Overhaul.....	67,500
Four-door Sedan.....	8,600
Computer Hardware & Software.....	24,000

-PARKS & RECREATION-

Improvements and Equipment - \$154,500

Two Half-ton Pick-up Trucks.....	15,000
Parking Area - River Park Center.....	23,000
Bleacher Replacement - Cambier Little League.....	5,000
Parking Lot Lighting - Cambier.....	5,000
Fishing Pier Structural Maintenance.....	100,000
Roof Repair - Cambier Pavillion.....	2,500
Lighting - River Park.....	4,000

-POLICE-

Improvements and Equipment - \$40,900

20-Channel Tape Recorder.....	25,000
Vehicle - Unmarked Sedan.....	12,500
Computer System Enhancements.....	3,400

-PUBLIC WORKS-

Administration - \$7,893

Compact Car.....	7,893
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Parkways and Services Projects - \$10,400

Broad Avenue, South - Fourth Street to 5th Street.....	1,900
Parkshore Drive - Median Trees.....	5,800
Royal Harbor Entrance - Marlin Drive.....	2,700

Parkways & Services Equipment - \$54,095

Irrigation and Utility Vehicle - 3/4-Ton Truck.....	11,468
1/2-Ton Pick-up Truck.....	7,265
Two Flat-Bed Trucks.....	23,010
Chipper for Tree Limbs.....	12,352

Sanitation - \$105,454

Equipment - Rear Loading Garbage Truck.....	58,454
Truckster Scooter.....	7,500
1/2-Ton Stepside Pick-up Truck.....	6,500
Two-ton Truck Chassis.....	17,000
Hydraulic Trash Crane.....	16,000

<u>Debt Service</u>	\$ 526,214
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UTILITY TAX REVENUES

Revenue	Actual	Actual	Budget	Actual	Estimated	1984-85	1985-86	1986-87	1987-88	
	1980-81	1981-82	1982-83	to 3-31-83	to 9-30-83	1983-84	1984-85	1985-86	1986-87	
Florida Power & Light	\$ 677,233	\$ 900,820	\$ 928,000	\$ 351,596	\$ 836,000	\$ 886,000	\$ 939,000	\$ 996,000	\$1,055,000	\$1,119,000
United Telephone	199,747	202,934	234,000	93,222	226,500	240,000	254,000	269,000	285,000	302,000
Other (propane)	55,844	60,375	62,000	39,007	63,650	67,000	71,000	75,000	79,000	84,000
Subtotal	\$ 932,824	\$ 1,164,129	\$ 1,224,000	\$ 483,825	\$ 1,126,150	\$ 1,193,000	\$ 1,264,000	\$ 1,340,000	\$1,419,000	\$1,505,000
Sanitation	-0-	-0-	\$ 185,140	-0-	\$ 164,213	-0-	-0-	-0-	-0-	-0-
Sales Tax	-0-	-0-	150,000	\$ 27,431	127,500	-0-	-0-	-0-	-0-	-0-
Interest	\$ 218,441	\$ 227,283	200,000	22,452	160,000	\$ 250,000	\$ 130,000	\$ 85,000	\$ 85,000	\$ 85,000
Gas Tax	-0-	-0-	-0-	-0-	-0-	210,000	210,000	210,000	210,000	210,000
Bond Proceeds	646,000	-0-	-0-	-0-	2,000,000	-0-	-0-	-0-	-0-	-0-
Surplus (Beginning Cash)	-0-	-0-	-0-	-0-	-0-	1,548,207	1,330,840	726,316	619,172	460,644
Total Available	\$ 1,797,265	\$ 1,391,412	\$ 1,759,140	\$ 533,708	\$ 3,577,863	\$ 3,201,207	\$ 2,934,840	\$ 2,361,316	\$2,333,172	\$2,260,644
Revenues Utilized For Expenses	\$ 1,711,894	\$ 1,501,810	\$ 1,994,299	-0-	\$ 2,029,656	\$ 1,870,367	\$ 2,208,524	\$ 1,742,144	\$ 1,972,528	\$ 1,884,884

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE
FOR THE FISCAL YEAR 1983-84

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1983-84 Payment</u>
1/01/84	50,000	39,520	42	1,415,000
7/01/84	----	38,208	28	-----
Totals	50,000	77,728	70	1,415,000

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE
FOR THE FISCAL YEAR 1983-84

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1983-84 Payment</u>
1/01/84	70,000	58,473	57	1,930,000
7/01/84	----	56,460	39	-----
	70,000	114,933	96	1,930,000

UTILITY TAX DEBT SERVICE - 1983 BOND ISSUE
FOR THE FISCAL YEAR 1983-84

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1983-84 Payment</u>
1/01/84	-0-	106,776	40	2,335,000
7/01/84	-0-	106,776	40	-----
	-0-	213,552	80	2,335,000

CITY OF NAPLES
Appendix "B"
CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 120 Regular Salaries & Wages Includes all regular full-time positions and elective officers. Does not include overtime.
- 130 Other Salaries & Wages Includes all part-time, seasonal and temporary employees such as extra help, matrons, parking attendants, etc.
- 140 Overtime Includes all special payments for overtime.
- 250 Employer Payroll Expenses Includes Health Insurance, Life Insurance, Retirement System, Social Security and Workmen's Compensation cost.

MAINTENANCE & OPERATION

- 300 Operating Expenses Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 310 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.
- 340 Other Contractual Services Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 390 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business. Not associated with travel and per diem.

MAINTENANCE & OPERATION (continued)

- 400 Travel & Per Diem Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.
- 410 Communication Services Telephone, telegraph or other communications.
- 420 Transportation Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 430 Utility Services Includes all expenses incurred from use of heat, light, power, water, garbage and sewer.
- 440 Rentals & Leases Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 450 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 460 Repair & Maintenance Services Includes amounts expended for maintenance and repair of equipment and buildings by outside firms including annual service contracts.
- 470 Printing & Binding Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 480 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 490 Other Current Charges & Obligations Includes miscellaneous expense not otherwise classified.
- 510 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.

MAINTENANCE & OPERATION (continued)

520 Operating Supplies Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks, etc.

540 Books, Publications, Subscriptions & Memberships Includes charges for memberships in various organizations and for subscriptions to various publications.

550 Duplicating Charges Copying machine.

DEBT SERVICE

700 Debt Service Payments on principal of general obligation bonds of the City.

CAPITAL OUTLAY

620 Building Improvements Includes all building additions and improvements other than maintenance.

630 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.

640 Machinery & Equipment Includes office furniture, fixtures and equipment, lawn mowers, radios, etc. with an estimated life of more than one year and acquisition cost in excess of \$100.

670 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.